3

Silver Oak Villas LLP
5-4-187/3&4
M G Road, Secunderabad
GSTIN/UIN: 36ADBFS3288A2Z7
State Name : Telangana, Code : 36
E-Mail : accounts@modiproperties.com

Purchase Voucher

No. : **2054**
Ref.: **11017 dt. 21-Mar-2020**

Dated : **31-Mar-2020**

Party's Name: **Summit Sales LLp**

Particulars		Amount
Printing and Stationery-18%	*456.00*	**₹ 538.00**
CGST 9%	*41.04*	
SGST 9%	*41.04*	
Rounded Off	*(-)0.08*	

On Account of :

Being Cello tape purchased from Summit Sales LLP vide bill no 11017 dt:21-3-2020 po no 66055 dt:24.2.2020.

Amount (in words) :

Indian Ruppes Five Hundred Thirty Eight Only

for Summit Sales LLp

Prepared by: swathi v@modiproperties.com

Approved by

Receiver's Signature

② 2054
31/3/2020

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 07/05/20		Prepared by:	SK. Gooshee Begum
PO/WO no.	66055	PO / WO Date.	24/02/20
Supplier Name	Summit Sales up	PO/WO amount	6,490/-
Firm/Company	Silver oak villas up	Project	Silver oak villas phase-IX
Sl. No.	Bill No.	Bill Date	Bill amount
1	11017	21/03/20	538/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			538/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9171	21/03/20	78745	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				538/-
Amount E – PO / WO value:				6,490/-
Amount F – Difference (A – E):				5,952/-

Quantity received as per PO /WO	~~□ Yes~~ □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	09/05/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Guru	[signature]	[signature]		Leeshana		
Date	07/05/20	7/5/20	07/05/20		8/8/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11017
SY no:291,Cherlapally,Hyderabad	Invoice Date.	21-03-2020
	PO No.	66055
	PO Date.	24-02-2020
	Req ID	55751
GSTIN : 36ADBFS3288A2Z7	Req Date	21-02-2020
	Loc Req No	155553

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7514 - Stationery - other - Cello Tape - other - nos		12	38.00	456.00	18	82.08
	Brown/white 2 inch each 6 nos						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	456.00		82.08
	41.04	41.04	Total Invoice Amount	538.08		

Rupees : Five Hundred Thirty Eight and Paise Eight Only.

INWARD 65197 5/5/20

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-02-2020 11:46:40 Mailed Origi

66055
21.02.20 2:11:39

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	66055	155553
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-02-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-02-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	20.00	230.00	0.00	12.00	5,152.00
2	7560 - Stationery - other - Pen - NA - nos *blue*	20.00	5.50	0.00	12.00	123.20
3	7544 - Stationery - other - Marker - NA - nos *Blue/Black each 5 nos*	10.00	16.00	0.00	12.00	179.20
4	7563 - Stationery - other - Pencil - NA - boxes	2.00	42.00	0.00	12.00	94.08
5	7514 - Stationery - other - Cello Tape - other - nos *Brown/white 2 inch each 6 nos*	12.00	38.00	0.00	18.00	538.08
6	7507 - Stationery - other - Box file - Big - nos *Blue regsin*	2.00	90.00	0.00	12.00	201.60
7	7584 - Stationery - other - Scribbling Pads - other - nos	12.00	15.00	0.00	12.00	201.60
			Total Order Value . . .			**6,489.76**

Rupees : Six Thousand Four Hundred Eighty Nine and Paise Seventy Six Only.

Part received
I st Bill no 10609 Amount Rs 5,951/-
Balance has to be receivable Rs 538/-
4/3/2020

Final part bill received Rs.538/-
Guru
07/05/20

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for SOV site office use purpose.

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Company Name:	Silver Oak Villas LLP	Date:	21.02.2020
Site & Phase :	Silver Oak Villas	Time:	15.00
Supplier		Req. No.	155553
Material required before date:	**25.02.2020**	ID No.	55751

No	Description	Size	Quantity	Units	Inward No	Date
1	A4 Paper Bundles	-	20	Nos		
2	Blue Pen	-	20	Nos		
3	Permanent markers Blue / Black	-	10	Nos		
4	Pencils	-	02	Pkts		
5	Brown Tapes	2"	06	Nos		
6	Cello tapes	2"	06	Nos		
7	Box files Blue	-	02	Nos		
8	**Scribling pads**	Small	12	Nos		
9						

PO 66055

Remarks: - For site office use purpose

Prepared By	H. Mona	Approved by	
Sign.& Date	21.02.2020	Sign. & Date	

APPROVED
24 FEB 2020
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9171
Silver Oak Villas LLP	DC Date.	21-03-2020
SY no:291,Cherlapally,Hyderabad	PO No.	66055
	PO Date.	24-02-2020
	Req ID	55751
GSTIN : 36ADBFS3288A2Z7	Req Date	21-02-2020
	Loc Req No	155553

	Description of Goods	HSN/SAC	Qty
1	7514 - Stationery - other - Cello Tape - other - nos		12
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24	INWARD		
25	Inward No: 14011 Dt: 21/3/20		
26	MRN: 78745 Dt: 4/5/20		
27	Received Sign:		
28			
29	SILVER OAK VILLAS LLP		
30			

MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No: 37971
Date: 5/5
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11017
Silver Oak Villas LLP	Invoice Date.	21-03-2020
SY no:291,Cherlapally,Hyderabad	PO No.	66055
	PO Date.	24-02-2020
	Req ID	55751
GSTIN : 36ADBFS3288A2Z7	Req Date	21-02-2020
	Loc Req No	155553

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7514 - Stationery - other - Cello Tape - other - nos		12	38.00	456.00	18	82.08
	Brown/white 2 inch each 6 nos						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD ...
14011 21/3/20
Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	456.00		82.08
	41.04	41.04	Total Invoice Amount	538.08		

Rupees : Five Hundred Thirty Eight and Paise Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction