**Silver Oak Villas LLP**
5-4-187/3&4
M G Road, Secunderabad
GSTIN/UIN: 36ADBFS3288A2Z7
State Name : Telangana, Code : 36
E-Mail : accounts@modiproperties.com

(9)

**Purchase Voucher**

No. : **2052**
Ref.: **11021 dt. 21-Mar-2020**

Dated : **31-Mar-2020**

Party's Name:. **Summit Sales LLp**

| Particulars | | Amount |
|---|---|---|
| Printing and Stationery-12% | *275.00* | **₹ 3,293.00** |
| CGST 6% | *16.50* | |
| SGST 6% | *16.50* | |
| Consumables 18% | *2,530.00* | |
| CGST 9% | *227.70* | |
| SGST 9% | *227.70* | |
| Rounded Off | *(-)0.40* | |

**On Account of :**

Being pens, dettol, cello tape, vim bar, air freshner, lisol cleaning liquid purchased from Summit Sales LLP vide bill no 11021 dt:21.3.2020 po no 17.2.2020 dt:17.2.2020.

**Amount (in words) :**

Indian Ruppes Three Thousand Two Hundred Ninety Three Only

**for Summit Sales LLp**

Prepared by: swathi.v@modiproperties.com

Approved by

Receiver's Signature

2052
3/3/2022

PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: 07/05/20 | | Prepared by: | SK. Gousiya Begum |
| PO/WO no. | 66775 | PO / WO Date. | 17/02/20 |
| Supplier Name | Summit Sales up | PO/WO amount | 3,293/- |
| Firm/Company | Silver oak villa up | Project | Silver oak villa phase-IX |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 11021 | 21/03/20 | 3,293/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 3,293/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 9175 | 21/03/20 | 78749 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3,293/- |
| Amount E – PO / WO value: | 3,293/- |
| Amount F – Difference (A – E): | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained bel~~ow) |
| Excess / short material received | ~~☐ Approved – within acceptable limits~~ ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs._____/- ☑ No |
| Payment – due date | 09/05/20 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | [signature] | [signature] | | Keerthana | | |
| Date | 07/05/20 | 7/5/20 | 07/05/20 | | 8/5/20 | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Silver Oak Villas LLP | Invoice No. | 11021 |
| SY no:291,Cherlapally,Hyderabad | Invoice Date. | 21-03-2020 |
| | PO No. | 66775 |
| | PO Date. | 17-02-2020 |
| | Req ID | 56421 |
| | Req Date | 17-03-2020 |
| GSTIN : 36ADBFS3288A2Z7 | Loc Req No | 155615 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7560 - Stationery - other - Pen - NA - nos | 9608 | 10 | 5.50 | 55.00 | 12 | 6.60 |
| | Black | | | | | | |
| 2 | 7560 - Stationery - other - Pen - NA - nos | 9608 | 20 | 5.50 | 110.00 | 12 | 13.20 |
| | blue | | | | | | |
| 3 | 7560 - Stationery - other - Pen - NA - nos | 9608 | 20 | 5.50 | 110.00 | 12 | 13.20 |
| | Red | | | | | | |
| 4 | 4022 - Consumables - Dettol - NA - nos | 3401 | 10 | 65.00 | 650.00 | 18 | 117.00 |
| | Hand wash | | | | | | |
| 5 | 7514 - Stationery - other - Cello Tape - other - nos | | 2 | 38.00 | 76.00 | 18 | 13.68 |
| | Brown/white each 1 nos | | | | | | |
| 6 | 4065 - Consumables - Vim bar - NA - nos | 3405 | 8 | 45.00 | 360.00 | 18 | 64.80 |
| | | | | | | | |
| 7 | 4001 - Consumables - Air Freshner - NA - nos | 3307 | 8 | 40.00 | 320.00 | 18 | 57.60 |
| | Odonil | | | | | | |
| 8 | 4001 - Consumables - Air Freshner - NA - nos | 3307 | 8 | 82.00 | 656.00 | 18 | 118.08 |
| | Room freshner | | | | | | |
| 9 | 4039 - Consumables - Lisol Cleaning Liquid - NA - | 3808 | 6 | 78.00 | 468.00 | 18 | 84.24 |
| | | | | | | | |
| 10 | | | | | | | |
| | | | | | | | |
| 11 | | | | | | | |
| | | | | | | | |
| 12 | | | | | | | |
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| 13 | | | | | | | |
| | | | | | | | |
| 14 | | | | | | | |
| | | | | | | | |
| 15 | | | | | | | |
| | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 2,805.00 | | 488.40 |
|---|---|---|---|---|---|---|
| | 244.20 | 244.20 | Total Invoice Amount | 3,293.40 | | |

Rupees : Three Thousand Two Hundred Ninty Three and Paise Fourty Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD

65201
5/5/20

*Authorized signatory*

# Purchase Order

 17-03-2020 13:54:02

66775
16.03.20 3:38:14

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 66775 | 155614 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 17-02-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 17-03-2020 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7560 - Stationery - other - Pen - NA - nos<br>*Black* | 10.00 | 5.50 | 0.00 | 12.00 | 61.60 |
| 2 | 7560 - Stationery - other - Pen - NA - nos<br>*blue* | 20.00 | 5.50 | 0.00 | 12.00 | 123.20 |
| 3 | 7560 - Stationery - other - Pen - NA - nos<br>*Red* | 20.00 | 5.50 | 0.00 | 12.00 | 123.20 |
| 4 | 4022 - Consumables - Dettol - NA - nos<br>*Hand wash* | 10.00 | 65.00 | 0.00 | 18.00 | 767.00 |
| 5 | 7514 - Stationery - other - Cello Tape - other - nos<br>*Brown/white each 1 nos* | 2.00 | 38.00 | 0.00 | 18.00 | 89.68 |
| 6 | 4065 - Consumables - Vim bar - NA - nos | 8.00 | 45.00 | 0.00 | 18.00 | 424.80 |
| 7 | 4001 - Consumables - Air Freshner - NA - nos<br>*Odonil* | 8.00 | 40.00 | 0.00 | 18.00 | 377.60 |
| 8 | 4001 - Consumables - Air Freshner - NA - nos<br>*Room freshner* | 8.00 | 82.00 | 0.00 | 18.00 | 774.08 |
| 9 | 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs | 6.00 | 78.00 | 0.00 | 18.00 | 552.24 |
| | | | | | **Total Order Value . . .** | **3,293.40** |

Rupees : Three Thousand Two Hundred Ninty Three and Paise Fourty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Silver Oak Villas Phase - IX<br>Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint<br>Phone. Contact: Security 65908777, 9502288244 Sanjay |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 17/03/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

# Purchase Order

 17-03-2020 13:54:02 Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for office use & model villa purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | |

For ***Silver Oak Villas LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP | Date: | 17.03.20 |
| Site & Phase : | Silver Oak Villas | Time: | 12.00 |
| Supplier | | Req. No. | 155615 |
| Material required before date: | Urgent | ID No. | 5642 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Hand wash | | 10 | Nos | | |
| 2 | Blue Pens | | 04 | pkts | | |
| 3 | Black pens | | 02 | pkts | | |
| 4 | Vim bar sopes | | 08 | Nos | | |
| 5 | Odonil | | 08 | Nos | | |
| 6 | Red pens | | 04 | pkts | | |
| 7 | Lizol | | 06 | Nos | | |
| 8 | **Plaster (white)** | | 01 | set | | |
| 9 | Plaster (brown) | | 01 | set | | |
| 10 | Room Freshner | | 08 | Nos | | |
| 11 | | | | | | |

PO
66775

Remarks: -For Office use & model Villa Purpose

| | | | |
|---|---|---|---|
| Prepared By | G. Chandra kanth | Approved by | |
| Sign.& Date | 17.03.20 | Sign. & Date | |

APPROVED
17 MAR 2020
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 9175 |
|---|---|---|
| Silver Oak Villas LLP | DC Date. | 21-03-2020 |
| SY no:291,Cherlapally,Hyderabad | PO No. | 66775 |
| | PO Date. | 17-02-2020 |
| | Req ID | 56421 |
| | Req Date | 17-03-2020 |
| GSTIN : 36ADBFS3288A2Z7 | Loc Req No | 155615 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 7560 - Stationery - other - Pen - NA - nos | 9608 | 10 |
| 2 | 7560 - Stationery - other - Pen - NA - nos | 9608 | 20 |
| 3 | 7560 - Stationery - other - Pen - NA - nos | 9608 | 20 |
| 4 | 4022 - Consumables - Dettol - NA - nos | 3401 | 10 |
| 5 | 7514 - Stationery - other - Cello Tape - other - nos | | 2 |
| 6 | 4065 - Consumables - Vim bar - NA - nos | 3405 | 8 |
| 7 | 4001 - Consumables - Air Freshner - NA - nos | 3307 | 8 |
| 8 | 4001 - Consumables - Air Freshner - NA - nos | 3307 | 8 |
| 9 | 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs | 3808 | 6 |
| 10 | | | |
| 11 | | | |
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| 21 | | | |
| 22 | | | |
| 23 | | | |
| 24 | INWARD WITH TIME: | | |
| 25 | Inward No. 14015 Dt: 21/3/20 | | |
| 26 | MRN No. 7874 Dt: 4/5/20 | | |
| 27 | Received by: Sign: | | |
| 28 | SILVER OAK VILLAS LLP | | |
| 29 | | | |
| 30 | | | |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 37967
Date: 5/5
Sign:

TAX INVOICE

TRANSIT COPY

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Silver Oak Villas LLP | Invoice No. | 11021 |
| SY no:291,Cherlapally,Hyderabad | Invoice Date. | 21-03-2020 |
| | PO No. | 66775 |
| | PO Date. | 17-02-2020 |
| | Req ID | 56421 |
| | Req Date | 17-03-2020 |
| GSTIN : 36ADBFS3288A2Z7 | Loc Req No | 155615 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7560 - Stationery - other - Pen - NA - nos | 9608 | 10 | 5.50 | 55.00 | 12 | 6.60 |
| | Black | | | | | | |
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| | blue | | | | | | |
| 3 | 7560 - Stationery - other - Pen - NA - nos | 9608 | 20 | 5.50 | 110.00 | 12 | 13.20 |
| | Red | | | | | | |
| 4 | 4022 - Consumables - Dettol - NA - nos | 3401 | 10 | 65.00 | 650.00 | 18 | 117.00 |
| | Hand wash | | | | | | |
| 5 | 7514 - Stationery - other - Cello Tape - other - nos | | 2 | 38.00 | 76.00 | 18 | 13.68 |
| | Brown/white each 1 nos | | | | | | |
| 6 | 4065 - Consumables - Vim bar - NA - nos | 3405 | 8 | 45.00 | 360.00 | 18 | 64.80 |
| | | | | | | | |
| 7 | 4001 - Consumables - Air Freshner - NA - nos | 3307 | 8 | 40.00 | 320.00 | 18 | 57.60 |
| | Odonil | | | | | | |
| 8 | 4001 - Consumables - Air Freshner - NA - nos | 3307 | 8 | 82.00 | 656.00 | 18 | 118.08 |
| | Room freshner | | | | | | |
| 9 | 4039 - Consumables - Lisol Cleaning Liquid - NA - | 3808 | 6 | 78.00 | 468.00 | 18 | 84.24 |
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| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

ENTERED IN WITH TIME:
14015 Dt: 21/3/20
Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 2,805.00 | 488.40 |
| | 244.20 | 244.20 | Total Invoice Amount | 3,293.40 | |

Rupees : Three Thousand Two Hundred Ninty Three and Paise Fourty Only.

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction