Remarks from site on the 'Requisition by Site Report' of purchase division

	-					1	3.05.2020		
Company:	Villa Orchi	ds LLP	Date:			SHARVANI			
Site:		Villa Or	chids	Prepared by:			SURESH		
Report From / To 03		03.05.20 TO	13.05.20	Approved by:		A	LOURESTI		
D. ID	D. I.D.		020						
Title C	1.141	mhore miceina	in the report	:*:63309,63304,633	11				
List of requisitions numbers missing in the report*:63309,63304,63311 List of requisitions where PO/WO not prepared 3 working days after requisition: Reason for not preparing PO/WO									
Req No. Req D		ate Serial no	of Ite	em Description	Reason for not preparing PO/WO#				
red No.	Roque	item in R							
63301	63301 05.05.20		Al win	dows	PO to be issued				
63302	05.05.20		Al win	dows	PO to be issued				
63303	05.05.20		Al win	dows	PO to be issued				
63312	13.05.20		Tanbro	own granite	PO to be issued				
63313	13.05.20		Black		PO to be issued				
63314	13.05.20		Tiles g	rout	PO to be issued				
63315	13.05.20		Masks			O to be issued			
60046	12.05.00		Celling	g fan	PO to be issue) to be issued			
POWYO is prepared and items have not been received at site beyond the lead time:									
Req No. Req Date		te Serial no	of Ite	m Description	Details of discussion with supplier ⁵				
		item in R		•		THE A SECOND COLL D			
63289	02.05.20					PO No. 66984 we will get it from SSLLP			
63305	11.05.20		MS gri	lls	PO No. 67060 we will get it from SSLLP				
63306	12.05.20				PO No. 67115we will get it from SSLLP				
63307	12.05.20	1-2	Sponge	Spanges PO No. 67097we will get		it from SSLLP			
63308	12.05.20	1-12		Nitco tiles PO No.67112 we will get it		it from SSLLP			
63310	12.05.20	1-2	MS lad		PO No. 67104 we will get it from SS		it from SSLLP		
		ued this week:		From	To NIL				
Delivery va	n cite visit	ton.	Vis	siting all sites from	Monday (04.05.2	2020) as per	jai kumar sir		
•					instructions				
Inward ren	ort (MRN/	other) & stock r	eport emaile	d in pdf format to		YE	S		
purchase?	or (mad	omer) ee 210 eu 2	· F	•					
DC register	Sl. No. du	ring the	From No.	n No. 14857		To No.	14945		
week	D1. 110. a.s								
Items not or	rdered but		VIL 1						
Items sent t	o HO /ven	dor that are pen	ding for epa	ir: NILL					
Other corrections & remarks:									
Details Project Manager Admin Officer/Manager Admin Audit Certified by:									
Sign Capabolico 200									
-	Date 13.05.2020 VED BY 13.05.2								
Notes: 1. * Se	nd a copy	of the missing re	quisitions to I	urchase immediately.	2 Send this repor	t to purchase	@modiproperties.com,		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. A Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumann@modiproperties.com on every Saturday & Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, local purchase, For MPS approval/input, & Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:			Villa Orchids LLP			Date:			09.05.2020		
Site:		Villa Orchids			Prepared by:					ARVANI	
		03	03.05.20 TO 09.05.20			Approved by:			1		URESH
Report Date			09.05.2020						11.0	ORESII	
List of requ	iisitio <u>n</u> s r	umbe	rs missir	g in tl	ne report	·:					
List of requ	iisitions v	where	PO/WO	not pr	epared 3	working days aft	er reauisi	tion:			
Req No. Req Da		Date	Serial no of item in Req.		Item Description		Reason for not preparing PO/WO#				
63301	05.05.2	5.05.20			Al windows						
63302	05.05.2			Al windows			 				,
63303 05.05.20				Al windows		 					
List of requisitions where PO/WO is prepared and items have not been received at site						hevor	d the	lead time:			
Req No. Req Da		Date Serial no of		Item Description			Details of discussion with supplier ^{\$}				
			item in Req.		2 comption		"	Details of discussion with supplier			
63084	06-12-	-19		1-4 Tan brown gran		own granite	PO no	O no.63842 we will get it from SSLLP			
63091	10-12-		1			g windows			.63931 we will get it from SSLL		
63092	11-12-		2			ee track windows		0.63951 we will get it from SSLLP			
63098	13-12-		1-1:	2		oom tiles		PO no 64020 we will get it from SSLLP			
63104	16-12-		1-6			dows three tracks		PO no 64141 we will get it from SSLLP			
63108	18.12.		1		Flooring tiles 800X1600			PO no 64141 we will get it from SSLLP PO no 64130 we will get it from SSLLP			
63141	03-01-		1-7		MS grills			PO no64664 we will get it from SSLLP			
63172	27-01-		1-3		MS gate			PO no65315 we will get it from SSLLP			
63192	05.02		1-4		Tan brown granite			PO no65524 we will get it from SSLLP			
63221	18.02				Utility tiles			PO no65918we will get it from SSLLP			
63229	21.02.2	\sim	1-9 Pannel doo					PO no66057we will get it from SSLLP			
63239	02.03.2							PO no66295we will get it from SSLLP			
63241	03.03.2		1-14 Plumbing material								
63268	10.03.2				nium windows	PO no66356we will get it from SSLI PO No. 66620 we will get it from SS					
63273	10.03.2				Vertrified tiles			PO No. 66898 we will get it from SSLLP			
63274	10.03.2					No. 66569 we will get it from SSLLP					
63275	10.03.2		1-3		Ulrto sprinkle dark wall PO No. 66572 we will get it f						
63278	17.03.2		1					66749 we will get it from SSLLP			
63280	17.03.2		1-4			abrown granite PO No. 66776 we will get it from SSI					
63284	16.04.2		1-4		SS scre		PO No. 66913 we will get it from SSLLI				
63286	16.04.2		1-2		Tiles g		PO No. 66912 we will get it from SSL				
63289	02.05.20		1-4		Masks	. 0	PO No. 66984 we will get it from SSLLP				
No. of gate						From	To NIL				
Delivery va					Vis	iting all sites from	Monday	(04.05.20)20) as	per ia	i kumar sir
								actions	, 45	Per Ju	- Author St
Inward repo	ort (MRN	/othe	r) & stock	repoi	t emaile	d in pdf format to				YES	
DC register	Sl. No.	lurino	the	From	iNo.	14857		т	o No.		14945
week	- 101		•		ATP. 14057		10 140.			, ,5	
Items not o	rdered bu	t rece	ived:	NIL	111						-
Items sent t			$\overline{}$		for repa	ir: NILL					
Other corre					·						
Details Project Manager Admin Officer/Managery: Admin Audit							udit				
Sign APPROVED BY Certified by											
Date 09.05.2020 09.06.2020											
Notes: 1. * Send a copy of the milising preduiting so to Furthase immediately send this report to <u>purchase@modiproperties.com</u> , ashaiya@modiproperties.com and raikumarn@modiproperties.com on every sates days 13 Admin offices shall not leave the site without											
asnaiya@modip	report. 4. E	nsure ti	nat inward r	umbers	are writte	n oh the Requisitions, c	fearler show	the iten	shall t	ot leav	the site without
S will				URES	MAGER	of the Requisitions, of	CHID	SLLP	110010		on a daily basis. J.
			PROME		-	Page 1 of 2		300 1900 3:10 dies 1900	-1		
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MODI Properties

Stock List - Till Date : 11-05-2020

11-05-2020 11:52:46

Company : Villa Orchids LLP			B 1 . of 1	
Location : Villa Orchids			Pages: 1 of 1	
Category / Item Name	Balance Qty	Rate	Balance Value	
Carpentry - doors	26		34,008	
Carpentry - hardware	108		21,809	
Carpentry - wood	1,140		17,100	
Consumables	88		2,388	
Electrical - conducting	1,192		26,135	
Electrical - other	536	60,486		
Electrical - wires	1,620		80,191	
Plumbing - CP	69		6,116	
Plumbing - CPVC	762		28,256	
Plumbing - other	5		6	
Plumbing - PVC	950		283,478	
Plumbing - sanitary	115		111,189	
Stationery - other	115		4,106	
Tiles	30		11,910	
Tools	2		20	
			/OH 10H	

Y

APPROVED BY

1 3 MAY 2020

A. SURESH

Certified by:

Total Stock Value...

S. Sharvani

Asst. Engineer VILLA ORCHIDS LLP 687,197