PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/6/2020	Prepared by:	K. R. Chalapathi
PO/WO no.	67192	PO / WO Date.	16/5/2020
Supplier Name	Gautham Enterprises	PO/WO amount	3,725/-
Firm/Company	G V Research Centers Pvt Ltd	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1.	23	21/5/2020	3,725/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,725/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	—	—	79173	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,725/-
Amount E – PO / WO value:	3,725/-
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ ~~Yes ☐ No – wait for balance material~~ ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes Rs. /-~~ ☐ No
Payment – due date	8/6/2020

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	✓	[signature]	[signature]		Geethana		
Date	2/6/2020	3/6			5/6/2020		

APPROVED 03 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Purchase Order

 19-05-2020 10:24:50 Original

67192
06.05.20 1:44:20

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Gautham Enterprises	**Doc No**	67192	73493
Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad	**Doc Date**	16-05-2020	
	Quote No	Nil	
GSTIN 36ADIPA9683N12W NA	**Quote Date**	16-05-2020	
2776-3763 / 6633-8763 9848035963	**SupplyType**	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4011 - Consumables - Coffee Powder - NA - kgs	5.00	420.00	0.00	0.00	2,100.00
2	4060 - Consumables - Tea Powder - NA - kgs *Lemon*	5.00	325.00	0.00	0.00	1,625.00
				Total Order Value . . .		**3,725.00**

Rupees : Three Thousand Seven Hundred Twenty Five Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Nestle' brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for staff using purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Gautham Enterprises***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	12.05.2020
Site & Phase :	INNOPOLIS	Time:	14:45
Supplier		Req. No.	73493
Material required before date:		ID No.	56884

No	Description	Size	Quantity	Units	Inward No	Date
1	Coffee powder	500 gm	05	Pkt		
2	Tea powder	500 gm	05	Pkt		
3						
4	67192					
5						
6				APPROVED		
7						
8				16 MAY 2020		
9				MINISH PARIKH		
10				MANAGER PROCUREMENT		

Remarks: For site office purpose.

Prepared By	B.Mallikarjun	Approved by	G.VENKATESH
Sign.& Date	12.05.2020	Sign. & Date	12.05.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Gautham Enterprises 1-10-98/19, Vallabh Nagar Begumpet, SECUNDERABAD Ph.No.040-27763763, 66338763 Mobile No. 98480 35963 GSTIN/UIN: 36ADIPA9683N1ZW State Name : Telangana, Code : 36 E-Mail : gautham_entps2424@yahoo.com	Invoice No. **23**	Dated **21-May-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **GV Research Centers Pvt Ltd** 5-4-187/3&4, II ND Floor Soham Mansion MG Road Secunderabad 500003 GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **p.o.no 67192 dt 16.5.20**	Dated **21-May-2020**
	Despatch Document No. **NARENDER**	Delivery Note Date
	Despatched through **TSUB8387**	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Amount
1	**Nescafe Signature Premix**	21011200	**5 kg**	355.93	kg		**1,779.65**	1,779.65	9%	160.17	9%	160.17	2,099.99
2	**Nestea Lemon Tea**	21011200	**5 nos**	275.42	nos		**1,377.10**	1,377.10	9%	123.94	9%	123.94	1,624.98
							3,156.75						
	CGST Output - 9%			9	%		**284.11**						
	SGST Output - 9%			9	%		**284.11**						
	Rounded Off						**0.03**						
	Total						**₹ 3,725.00**	3,156.75		284.11		284.11	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 6565
Date 27/5/20
Sign.

INWARD

Inward No: 1358	Dt: 22.05.20
MRN No: 79173	Dt: 22/05/20
Received By:	Sign:

Genome Valley Discovery Center Pvt. Ltd.

Amount Chargeable (in words) **INR Three Thousand Seven Hundred Twenty Five Only**

E. & O.E

Company's Bank Details
Bank Name : **Andhra Bank**
A/c No. : **022231043001908**
Branch & IFS Code : **Ameerpet Br & ANDB0000222**

for Gautham Enterprises

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Payment Voucher

SUP Gautham Enterprises PAN/IT No : State Name : Telangana, Code : 36	Invoice No. **PUR/10023**
	Dated **1-Jun-2020**
	Supplier's Ref. **23 dt. 21-May-2020**
	Other Reference(s)
Consignee **G V Research Centers Pvt Ltd (20-21)** M G Road, Ranigunj Secunderabad State Name : Telangana, Code : 36	

Sl No.	Particulars	Quantity	Rate	per	Amount
1	**Consumables 18%**				**3,156.75**
2	**Input CGST**				**284.11**
3	**Input SGST**				**284.11**
4	**OIE-Rounding Off**				**0.03**
	Total				**₹ 3,725.00**

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Three Thousand Seven Hundred Twenty Five Only

Company's GSTIN/UIN :

for SUP Gautham Enterprises

Authorised Signatory