PURCHASE DIVISION

Advice for approval for credit to supplier

2

Date:	28/6/20	Prepared by:	T-Bhaskar
PO/WO no.	66647	PO / WO Date.	13/3/20
Supplier Name	S R lights	PO/WO amount	12975
Firm/Company	SOV LLP	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1.	2048	18/6/20	12975
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			12975

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			79630	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12975
Amount E – PO / WO value:	12975
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	3/7/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED JUN 2020 MINISH PARIKH MANAGER PROCUREMENT [signature]				
Date	28/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Retail INVOICE / CASH MEMO / BILL

ORIGINAL

GST : 36AHMPR9714P1ZB

S. No. 2048

S. R. LIGHTS

846/4-3-2, R.P. ROAD, SECUNDERABAD - 3.
Ph : 040 66384943, 9000085444, e-mail : sevaram75@gmail.com

Date : 18 06 2020

Purchaser R.C. No. / GST No. 36ADBFS3288A2Z7

M.S. SILVER OAK VILLAS LLP (66647 155598)

RR/GR No.............Date.............Goods through.............Freight.............Weight.............

S. No.	PARTICULARS	HSN Code	QTY.	RATE	AMOUNT Rs.	Ps.
1	Hanging light	9405	14	700	9800	=00
2	9watt philips LED Bulbs	8539	14	90	1260	
				6%	75	=50
				6%	75	=50

PROPERTIES PVT. LTD. INWARD No. 66864 Date 27/06/20 Sign. SEC'BAD

Rupees in words : Twelve thousand Nine Hundred Seventy five only

Total		11211 =00
CGST	9 %	882 =00
SGST	9 %	882 =00
IGST	%	
Grand Total		12975 =00

Bank Details
YES BANK
A/c No. 041361900000335
IFS Code : YESB0000413 - Secunderabad Branch

Sale Against Central From C / D / H / F

1. Goods once sold will not be taken back.
2. After despatch we are not responsible goods
3. Subject to T.S. Jurisdiction only.
4. Interest will be charged 24% if the payment will not made within 30 days

For S.R. Lights

ESTIMATE

S.R. LIGHTS

Cell: 9177243420
: 8886663135
Ph : 040-66384943

CRYSTAL WORK & ALL KINDS OF BRASS & CRYSTAL WORK

Shop No. 846/4-3-2, Ground Floor, R.P. Road, Secunderabad (T.S.)
Factory : 52-C, R-Block, Dilshad Garden Ind. Area, Near Jain Mandir, Delhi - 110 095.

No. 961 Date : 4/6/2020

M/s. Silver oack Villa LLP

Qty	PARTICULARS	RATE	Amount Rs.	Ps.
14 no	Hanging Wall fyker	700	9800/	–
			17641	–
14 no	9 Watt LED light	90	1260/	
			151	70
	Doc 66647 (155598)			
	M. Shekar 9000978917			
	04/06/2020			
		TOTAL	12975	–

MODI PROPERTIES PVT. LTD.
INWARD
No. 3935
Date 5/6
Sign
SEC'BAD

INWARD WITH TIME:
Inward No. 14264 Dt: 5/6/20
MRN No: 1961 Dt: 6/6/20
Received By: Sign:
SILVER OAK VILLAS LLP

Rupees in Words ....

For **S.R. LIGHTS**

Authorised Signatory

Purchase Order

Page(s) 1 Of 1 13-03-2020 10:10:44 AM

66647

12.03.20 2:07:22

Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
S.R.Lights 846/4-3-2, RP Road, Secunderbad-3	**Doc No**	66647	155598
	Doc Date	13-03-2020	
GSTIN 36AHMPR9714P1ZB	**Quote No**	Nil	
64594769 900008544/9246370769	**Quote Date**	13-03-2020	
	SupplyType	Supply	

Kind Attn : Mr.Seva Ram

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4745 - Electrical - other - Wall Hanging Light - NA - nos *Type 4*	14.00	700.00	0.00	18.00	11,564.00
2	4746 - Electrical - other - LED Lights - NA - nos *9 w warm*	14.00	90.00	0.00	12.00	1,411.20
					Total Order Value . . .	**12,975.20**

Rupees : Twelve Thousand Nine Hundred Seventy Five and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for gazibo lighting and model villas purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***S.R.Lights***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver oak villas LLP	Date:	12.03.2020
Site & Phase :	Silver oak villas	Time:	11.11
Supplier		Req. No.	155598
Material required before date:	27.03.2020	ID No.	56277

No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	Small hanging lights with led bulbs	Warm	09w	14	Nos		
2	66647						
3							
4							
5							
6							
7							
8	Note Hanging lights photo graphs enclosed.						
10							

Remarks:For Gazibo lighting purpose, and model villa purpose

Prepared By	Purshotham	Approved by	
Sign.& Date	12.03.20	Sign. & Date	APPROVED BY 12 MAR 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
12 MAR 2020
SOHAM [illegible]
MANAGING DIRECTOR