PURCHASE DIVISION

Advice for approval for credit to supplier

5

Date:	28/6/20	Prepared by:	T. Bhasin
PO/WO no.	68094	PO / WO Date.	19/6/20
Supplier Name	Veenabhd [illegible]	PO/WO amount	35692
Firm/Company	SSLCP	Project	SHLCP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	114	19/6/20	35159
2.			
3.			|
4.			

Amount A – Bills total(Excluding Transport & Hamali Charges):				35159
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			80389	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				35159
Amount E – PO / WO value:				35692
Amount F – Difference (A – E):				533

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	3/7/20
Remarks:	Short Recvd

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature] APPROVED				
Date	28/6/20		27 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH/CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : Secunderabad.
DOC-no - 68094 - 14631
GSTIN No 36ACQFS2044C1Z7
State : ____ State Code : ____

Invoice No. : 114
Invoice Date : 19/6/2020.
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No.	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	~~12~~% - 0%
1	Pi Sol.		48	76/-		3648.00	
2	Odonil		48	38/-		1824.00	
3	Room Frez		24	80/-		1920.00	
4	Coco brooms.		200	13/-			2600.00
5	mopping stic.		24	120/-		2880.00	
6	mopping Cloth		120	15/-		1800.00	
7	water bottles.		24	40/-		960.00	
8	Vimbar.		30	40/-		1200.00	
9	Acid.		60	15/-		900.00	
10	Dettol.		50	63/-		3150.00	
11	Savlon.		10	245/-		2450.00	
12	Yellow Clo		120	15/-	1800.00		
13	Air Pocket		30	38/-		1140.00	
14	B-Brooms.		50	50/-			2500.00
15	Bucket		10	200/-		2000.00	

Amount in Words	Total Amount before Tax	1800.00	23872.00	5100.00
	Add SGST	45.00	2148.48	
	Add CGST	45.00	2148.48.	
	Add IGST			
Bank Details : A/c. No. **303011023425** Branch : **General Bazar, Secunderabad.** IFSC Code : **KKBK0007450** Main Branch : **Kotak Mahindra Bank**	**Round Off**		0.04	
	Total Amount after Tax	1890.00	28169.00	5100.00
	Total Tax Amount		**GRAND TOTAL**	35159.00

INWARD
Inward No: 4440 Dt: 23/6
MRN No: 80389 Dt: 24/6
Received By: Sign:
SUMMIT SALES LLP

PROPERTIES PVT LTD
INWARD
No. 6686
Date 23/06/20
Sign.
SEC'BAD

Terms & Conditions :

- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified by:

Stores Manager

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 19-06-2020 11:11:16

68094
16.06.20 2:49:39

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc No**	68094	14631
	Doc Date	19-06-2020	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	19-06-2020	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	48.00	76.00	0.00	18.00	4,304.64
2	4001 - Consumables - Air Freshner - NA - nos *odonil*	48.00	38.00	0.00	18.00	2,152.32
3	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	24.00	80.00	0.00	18.00	2,265.60
4	4009 - Consumables - Coconut Broom - other - nos	200.00	13.00	0.00	0.00	2,600.00
5	4040 - Consumables - Mopping Cloth - NA - nos	120.00	15.00	0.00	5.00	1,890.00
6	4041 - Consumables - Mopping stick - NA - nos	24.00	120.00	0.00	18.00	3,398.40
7	4066 - Consumables - Water bottle - NA - nos	24.00	40.00	0.00	18.00	1,132.80
8	4065 - Consumables - Vim bar - NA - nos	30.00	40.00	0.00	18.00	1,416.00
9	4000 - Consumables - Acid - NA - ltrs	60.00	15.00	0.00	18.00	1,062.00
10	4022 - Consumables - Dettol - NA - nos *santhoor hand wash*	50.00	63.00	0.00	18.00	3,717.00
11	4022 - Consumables - Dettol - NA - nos *Antispentic*	20.00	155.00	0.00	18.00	3,658.00
12	4008 - Consumables - Cleaning Cloth - other - nos *Yellow*	120.00	15.00	0.00	5.00	1,890.00
13	4001 - Consumables - Air Freshner - NA - nos *air pocket*	30.00	38.00	0.00	18.00	1,345.20
14	4003 - Consumables - Bombay Broom - Big - nos	50.00	50.00	0.00	0.00	2,500.00
15	4006 - Consumables - Bucket - other - nos *with mug*	10.00	200.00	0.00	18.00	2,360.00
					Total Order Value . . .	**35,691.96**

Rupees : Thirty Five Thousand Six Hundred Ninty One and Paise Ninty Six Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

For ***Summit Sales LLP***

Authorised Signatory

19/06/2020

Name : ____________

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	17.06.2020
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	14631
Material required before date:		ID No.	57731

PO 68094

No	Description	Size	Quantity	Units	Inward No	Date
1	ODONIL		48	NOS		
2	ROOM FRESHNER		24	NOS		
3	COCONUT BROOMS		200	NOS		
4	KEY CHAIN RINGS		300	NOS		
5	SPONGES		500	NOS		
6	MOPPING CLOTH		120	NOS		
7	LIZOL		48	NOS		
8	MOPPING STICK		24	NOS		
9	WATER BOTTLES		24	NOS		
10	ACID		60	NOS		
11	SANTOOR HAND WASH		50	NOS		
12	DETTOL ANTISEPTIC LIQUID		20	NOS		
12	VIM BAR		30	NOS		
13	CLEANING CLOTH		120	NOS		
14	AIER PACKET		30	NOS		
15	BOMBAY BROOMS	BIG	50	NOS		
16	PLASTIC BUCKET WITH MUG		10	NOS		

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	17.06.2020	Sign. & Date	

APPROVED BY
17 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.