Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Purchase Voucher

No. : **PUR/10040**
Ref.: **006 dt. 21-May-2020**

Dated : **26-May-2020**

Party's Name: **CONT-Name 22**

Particulars	Amount
Paints-COMP	**₹ 19,080.00**

Amount (in words) :
Indian Rupees Nineteen Thousand Eighty Only

for CONT-N Laxminarayana

Authorised Signatory

Vista Home
M G Road, Ranigunj
Secunderabad
State Name : Telangana, Code : 36

Journal Voucher

No. : **JOU/10030** Dated : **26-May-2020**

Particulars		Debit	Credit
CONT-N Laxminarayana	*Dr*	**143.00**	
To TDS-.75% Contract			**143.00**
On Account of : Being tds deduced @ 0.75% on bill of rs 19080			
		₹ 143.00	**₹ 143.00**

Authorised Signatory

PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	21/05/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	N. Laxminarayana	WO amount – A	-
Firm/Company	Vista Homes	Project name	Vista Homes
Nature of work	Polishing work		
Villa/flat/block no.	E block main doors		
Request for payment date	03/03/2020	Request for payment amount – B	Rs. 18,000/-
GST on bills – C	Rs. 1,080/-	Total D = B + C	Rs. 19,080/-
Work done from	-	Work done to	-
Sl. No	Bill No.	Bill date	Bill amount
1.	006	21/05/2020	Rs. 19,080/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
			-
Amount E - Bills total			Rs. 19,080/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 19,080/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☑ Explained below		
Difference between A & B acceptable	☑ Yes ☐ No (explained below)		
Excess / short material received	☑ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☐ No – wait for balance material ☑ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes – **Rs. /-** ☑ No		
Payment – due date	**23/05/2020**		

Remarks**: No work order for above bill. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 22 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT		[signature]		
Date	21/5/20	21/5			22/5/20		

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

PAN NO. BDWPN0356G ✆ : 9912517701

N. LAXMI NARAYANA PAINTS

Plot No. 83, Nehru Nagar, Jammigadda, Kushaiguda, Kapra, Hyderabad-500 062 Telangana

Invoice No. 006

INVOICE

Date: 21/5/20

Name: Vista Homes

Address:

GSTIN: 36AAGFV2068P1ZJ

Sl. No.	Name of Product	Qty.	Rate	AMOUNT Rs.	Ps.
1.	E Block maindoor polish	9 nos	2000/-	18,000	00
			2120	19080	00
	TOTAL			19080	00

MODI PROPERTIES PVT. LTD. INWARD No: 65586 Date: 21/5/20 Sign: SEC'BAD

Rupees in words: Nineteen thousand eighty only

For N. SHARADA PAINTS

Authorised Signature

Terms & Conditions :
Goods once sold will not be taken back.

FP: 16725 to 16733

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	1281	Date - site bills Register	03/03/2020
Company Name:	Vista Homes	Site:	Vista Homes
Name of Contractor	Lakshminarayana		
Nature of work	Painting work		
Work done	From Date	To Date	

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	E Block main door					
2.	polish.	9.00	2000.00	Nos	18000.00/-	
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				18000.00/-.	

Bill required	☑ YES ☐ NO.	GST bill required	☐ YES ☑ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 03/03/2020	Date: 04/03/2020	Date: 04 MAR 2020
Sign: [signature]	Sign: Nagalaxmi	Sign: SOHAM MODI MANAGING DIRECTOR

APPROVED FOR CONSTRUCTION

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET # 1

Company Name:		Vista Homes				Approved by:			
Project:		Vista Homes				Sign:			
Work Description:		E Block main door polish							
Contractor Name:		Lakshminarayana							
Prepared By		T.Madhu							
Date:		3.3.2020							
			A	B	C	D	E=AxBxCxD	F	G=Sum of E
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
	E Block								
1	Main door melamine polish	E 001 to 009	1.00	1.00	1.00	9.00	9.00	Nos	
									9.00

ESTIMATE SHEET							
Company Name:		Vista Homes				Approved by:	
Project:		Vista Homes				Sign:	
Work Description:		E Block main door polish					
Contractor Name:		Lakshminarayana					
Prepared By		T.Madhu					
Date:		3.3.2020					
S No.	Item Head	Flat Nos	Quantity	Units	Rate	Amount	Item Head Total
	E Block						
1	Main door melamine polish	E 001 to 009	9.00	Nos	2000.00	18000.00	
							18000.00
	Amount in words:-Eighteen thousand rupees only						

Nagalaxmi
04/03/2020