PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/6/20	Prepared by:	T. Bhasker
PO/WO no.	67206	PO / WO Date.	28/5/20
Supplier Name	SSLLP	PO/WO amount	3463
Firm/Company	VOC LLP	Project	VOC
Sl. No.	... No.	Bill Date	Bill amount
1.	11490	1/6/20	1792
2.	11590	8/6/20	1671
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3463

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9585	1/6/20	79483	☑ Yes ☐ No
2.	9679	8/6/20	79690	☑ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B – Other Credits :	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3463
Amount E – PO / WO value:	3463
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ ~~No~~
Payment – due date	29/6/20

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	25/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11490
Villa Orchids LLP	Invoice Date.	01-06-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	67206
	PO Date.	28-05-2020
	Req ID	57238
	Req Date	28-05-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63331

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	12	16.00	192.00	0	0.00
2	4001 - Consumables - Air Freshner - NA - nos Air pocket	3307	6	45.00	270.00	18	48.60
3	4022 - Consumables - Dettol - NA - nos Hand wash	3401	5	65.00	325.00	18	58.50
4	4000 - Consumables - Acid - NA - ltrs	2806	12	16.00	192.00	18	34.56
5	4003 - Consumables - Bombay Broom - Big - nos	9603	3	56.00	168.00	0	0.00
6	4009 - Consumables - Coconut Broom - other - nos	9603	10	16.00	160.00	0	0.00
7	4008 - Consumables - Cleaning Cloth - other - nos	6307	12	16.00	192.00	5	9.60
8	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	24.00	120.00	18	21.60
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IGST	CGST	SGST	Total Taxable Amount	1,619.00		172.86
	86.43	86.43	Total Invoice Amount		1,791.86	

Rupees : One Thousand Seven Hundred Ninty One and Paise Eighty Six Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 6046
Date: 1/6/20
Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	11590
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	08-06-2020
	PO No.	67206
	PO Date.	28-05-2020
	Req ID	57238
	Req Date	28-05-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63331

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4001 - Consumables - Air Freshner - NA - nos	3307	4	45.00	180.00	18	32.40
	Air pocket						
2	4065 - Consumables - Vim bar - NA - nos	3405	5	42.00	210.00	18	37.80
3	4003 - Consumables - Bombay Broom - Big - nos	9603	7	56.00	392.00	0	0.00
4	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	10	78.00	780.00	5	39.00
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IGST	CGST	SGST	Total Taxable Amount	1,562.00		109.20
	54.60	54.60	Total Invoice Amount		1,671.20	

Rupees : One Thousand Six Hundred Seventy One and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 66146 Date: 11/6/20 Sign:

Purchase Order

 24-06-2020 16:18:11

Original / Office Copy / Purchase Div.Copy

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	67206	63331
Doc Date	28-05-2020	
Quote No	Nil	
Quote Date	28-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	12.00	16.00	0.00	0.00	192.00
2	4001 - Consumables - Air Freshner - NA - nos *Air pocket*	10.00	45.00	0.00	18.00	531.00
3	4022 - Consumables - Dettol - NA - nos *Hand wash*	5.00	65.00	0.00	18.00	383.50
4	4000 - Consumables - Acid - NA - ltrs	12.00	16.00	0.00	18.00	226.56
5	4065 - Consumables - Vim bar - NA - nos	5.00	42.00	0.00	18.00	247.80
6	4003 - Consumables - Bombay Broom - Big - nos	10.00	56.00	0.00	0.00	560.00
7	4009 - Consumables - Coconut Broom - other - nos	10.00	16.00	0.00	0.00	160.00
8	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	78.00	0.00	5.00	819.00
9	4008 - Consumables - Cleaning Cloth - other - nos	12.00	16.00	0.00	5.00	201.60
10	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	24.00	0.00	18.00	141.60
				Total Order Value . . .		**3,463.06**

Rupees : Three Thousand Four Hundred Sixty Three and Paise Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.

Bills not ~~Ad.~~ Received
29/06/2020

For *Villa Orchids LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Date : __/__/____

Name : ____________

Name : ____________

Purchase Order

 24-06-2020 16:18:11

Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Villa Orchids LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	VOC-LLP	Date:	22.05.2020
Site & Phase :	VOC	Time:	14.10
Supplier	SSLLP	Req. No.	63331
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	DETOIL HAND WASH		05	NOS		
2	LIZOL	1 LITER	10	NOS		
3	VIM BAR SOAP		05	NOS		
4	WHEEL DETERGENT POWDER		05	PACKETS		
5	(Godrej) AER POCKET		10	NOS		
6	ACID BOTTLES		12	BOTTLES		
7	BOMBAY BROOMS	BIG	10	NOS		
8	YELLOW CLOTH		12	NOS		
9	COCOUNT BROOMS	STD	12	NOS		
10	Cleaning CLOTH (white)		12	NOS		

Remarks: - FOR VOC SITE OFFICE USE & Possession villas CLEANING PURPOSE.

Prepared By	S.Sharvani	Approved by	
Sign.& Date	22.05.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9585
Villa Orchids LLP	DC Date.	01-06-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	67206
	PO Date.	28-05-2020
	Req ID	57238
	Req Date	28-05-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63331

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	12
2	4001 - Consumables - Air Freshner - NA - nos	3307	6
3	4022 - Consumables - Dettol - NA - nos	3401	5
4	4000 - Consumables - Acid - NA - ltrs	2806	12
5	4003 - Consumables - Bombay Broom - Big - nos	9603	3
6	4009 - Consumables - Coconut Broom - other - nos	9603	10
7	4008 - Consumables - Cleaning Cloth - other - nos	6307	12
8	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
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MODI PROPERTIES PVT. LTD. INWARD
No: 38615
Date: 4/6
SEC'BAD

INWARD 01/06/20
Inward No 14995 02/06/20
MRN No 79483
Received
VILLA OR... LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11490
Villa Orchids LLP	Invoice Date.	01-06-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	67206
	PO Date.	28-05-2020
	Req ID	57238
	Req Date	28-05-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63331

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	12	16.00	192.00	0	0.00
2	4001 - Consumables - Air Freshner - NA - nos Air pocket	3307	6	45.00	270.00	18	48.60
3	4022 - Consumables - Dettol - NA - nos Hand wash	3401	5	65.00	325.00	18	58.50
4	4000 - Consumables - Acid - NA - ltrs	2806	12	16.00	192.00	18	34.56
5	4003 - Consumables - Bombay Broom - Big - nos	9603	3	56.00	168.00	0	0.00
6	4009 - Consumables - Coconut Broom - other - nos	9603	10	16.00	160.00	0	0.00
7	4008 - Consumables - Cleaning Cloth - other - nos	6307	12	16.00	192.00	5	9.60
8	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	24.00	120.00	18	21.60
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INWARD
Inward No: 14995 Dt: 01/06/20
MRN No. 79483 Dt. 02/06/20
Received By: Das Sn: Das
VILLA ORCHID LLP

IGST	CGST	SGST	Total Taxable Amount	1,619.00		172.86
	86.43	86.43	Total Invoice Amount		1,791.86	

Rupees : One Thousand Seven Hundred Ninty One and Paise Eighty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9679
Villa Orchids LLP	DC Date.	08-06-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	67206
	PO Date.	28-05-2020
	Req ID	57238
	Req Date	28-05-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63331

	Description of Goods	HSN/SAC	Qty
1	4001 - Consumables - Air Freshner - NA - nos	3307	4
2	4065 - Consumables - Vim bar - NA - nos	3405	5
3	4003 - Consumables - Bombay Broom - Big - nos	9603	7
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	10
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MODI PROPERTIES PVT. LTD. INWARD No: 38748 Date: 10/6 Sign: SEC'BAD

INWARD Inward No: 15009 Date: 08/06/20 MRN No. 79690 Dt: 09/06/20 Sign: Received By: VILLA ORCHID LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	11590
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	08-06-2020
	PO No.	67206
	PO Date.	28-05-2020
	Req ID	57238
	Req Date	28-05-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63331

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4001 - Consumables - Air Freshner - NA - nos	3307	4	45.00	180.00	18	32.40
	Air pocket						
2	4065 - Consumables - Vim bar - NA - nos	3405	5	42.00	210.00	18	37.80
3	4003 - Consumables - Bombay Broom - Big - nos	9603	7	56.00	392.00	0	0.00
4	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	10	78.00	780.00	5	39.00
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INWARD
Invoice No: 15009 Dt: 08/06/20
MRN No. 79690 Dt: 09/06/20
Received By: Wes Sign: Wes
VILLA ORCHID LLP

IGST	CGST	SGST				
			Total Taxable Amount	1,562.00		109.20
	54.60	54.60	Total Invoice Amount	1,671.20		

Rupees : One Thousand Six Hundred Seventy One and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction