

PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	01/07/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Sai Venkateshwara Borewells	WO amount – A	-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Borewell		
Villa/flat/block no.	Flushing Work		
Request for payment date	19/06/2020	Request for payment amount – B	Rs. 7,000/- ✓
GST on bills – C	-	Total D = B + C	Rs. 7,000/- ✓
Work done from	14/03/2020	Work done to	15/03/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	061	18/03/2020	Rs. 7,000/- ✓
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 7,000/- ✓
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 7,000/- ✓
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☐ No – wait for balance material ☒ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No		
Payment – due date	04/07/2020		
Remarks: No work order for above bill. Please consider the bill for processing. ✓			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

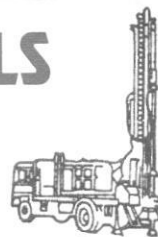
Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-



SAI VENKATESHWARA BOREWELLS

We undertake 6½, & 4½, Dia Drilling & Flushing

H.No. 3-13-106/1, Mallikarjuna Nagar, Mallapur,
Hyderabad - 500 076. Cell : 9652 729 729



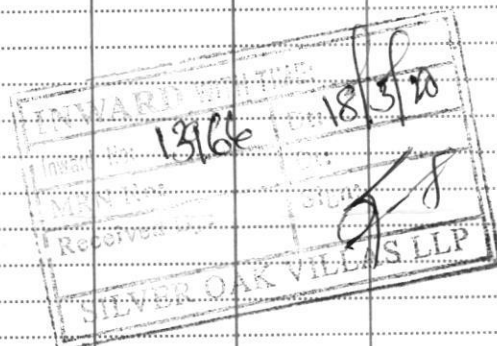
No. 061

Date: 18/3/20

To (Name & Address) Silver Oak Villas LLP.

Phone No.

Sl. No.	4½, 6½ Dia Drilling	Feets	Drilling Rates		AMOUNT Rs.
			4½" dia	6½" dia	
1.	Upto 100 Feets				
2.	100 to 200 Feets				
3.	200 to 300 Feets				
4.	300 to 400 Feets				
5.	400 to 500 Feets				
6.	500 to 600 Feets				
7.	600 to 700 Feets				
8.	700 to 800 Feets				
9.	800 to 900 Feets				
10.	900 to 1000 Feets				
11.	1000 to 1100 Feets				
12.	1100 to 1200 Feets				
13.	1200 to 1300 Feets				
14.	1300 to 1400 Feets				
15.	1400 to 1500 Feets				
	1. Casing for 6 Kg.	Rs.			
	2. Casing Spl. Kgs.	Rs.			
	3. 10" Casing	Rs.			
	4. Flushing For	Rs.	350		6000
	5. Labour Batta & Transportation	Rs. 1000			1000



(Rupees only) **TOTAL** 7,000 = 00

TERMS AND CONDITIONS / నియమ నిబంధనలు

- 50% of estimated cost will be taken as advance at the time of starting and balance immediately after completion of the work.
అంచనా ధరలో 50% ముందుగా చెల్లించవలెను. మిగిలిన మొత్తము పని పూర్తి అయిన వెంటనే చెల్లించవలెను.
- Once the water is discharged further drilling depends on the possibility.
నీరు పడిన తరువాత తదుపరి డ్రిల్లింగ్ ఎంతవరకు వీలయితే అంతవరకు మాత్రమే చేయగలము.
- Any collapsing due to sand, Black Stone, Boulders or any other reason, further work will not be possible.
ఇసుక, గులకరాళ్ళు, నల్లరాయి, బంకమట్టి వచ్చినచో బోరు గ్యారంటీ ఉండదు మరియు తరువాత డ్రిల్లింగ్ చేయబడదు.
- Permission for drilling of Borewell shall be taken by the Customer.
బోరు వేయటానికి కావలసిన అనుమతులన్నీ కస్టమర్ తెచ్చుకొనవలయును.
- No guarantee for Collapsing and Failure of Borewells.
బోరు కొలాప్స్ అయినా మరియు ఫెయిల్ అయినా మా బాధ్యత లేదు. అప్పటికి బోరువేసినంత వరకు లెక్కచూసి డబ్బులు చెల్లించవలెను.

I have read the above printed terms & conditions and agree to abide by the same
పైన ఉదహరించిన నియమ నిబంధనలను చదివి అర్థంచేసుకున్న తరువాతనే సంతకం చేసినాను.

For Sai Venkateshwara Borewells

Signature of the Customer
కస్టమర్ సంతకము

• No order will be accepted without Advance.
అడ్వాన్స్ లెకుండా ఆర్డర్ తీసుకొనబడదు.

Signature

Duplicate bill

FD : 7064

**Construction division.
Advice for giving credit to contractors/suppliers.**

Sl. No. - site bills register		604		Date - site bills Register		18/03/2020	
Company Name:		SOV LLP		Site:		SOV	
Name of Contractor		Sai Venkateshwara Borewells					
Nature of work		Bore well					
Work done		From Date		14/03/2020		To Date	
						15/03/2020	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	Flushing work	01	7000/-	Nob	7000/-	061	
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				7000/-		
Bill required		☒ YES ☐ NO.		GST bill required		☐ YES ☒ NO.	
Measurement & estimate sheet:		☒ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.		—		PO/WO date:		—	

Remarks :

APPROVED BY		APPROVED BY		APPROVED BY	
Approved by Project Manager		Approved by Design Team		Approved by M.O.	
Date: 18 MAR 2020		Date: 19/06/2020		Date: 19 JUN 2020	
Sign: K. PURUSHOTHAM ASST. PROJECT MANAGER		Sign: Naga Lakshmi		Sign: S. RAM MOH MANAGING DIRECTOR	

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills. Bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASUREMENT SHEET									
Company Name:		Silver Oak Villas LLP			Approved by:				
Project:		Silver Oak Villas			Sign:				
Work Description:		Bore Flushing work							
Contractor Name:		Sai Venkateshwara Borewells							
Prepared By		K.Purshotham							
Date:		18.03.2020							
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
1	Bore Flushing work	Summit Sales	1.00	1.00	1.00	1.00	1.00	Nos	