PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	01/07/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Bohini Basappa	WO amount – A	-
Firm/Company	Modi Properties PVT LTD	Project name	Mayflower Platinum
Nature of work	Painting work		
Villa/flat/block no.	A-106 & Sales office entrance.		
Request for payment date	20/06/2020	Request for payment amount – B	Rs. 16,311/-
GST on bills – C	Rs. 2,936/-	Total D = B + C	Rs. 19,247/-
Work done from	20/04/2020	Work done to	16/06/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	153	01/07/2020	Rs. 19,247/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 19,247/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 19,247/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☑ Explained below
Difference between A & B acceptable	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved - within acceptable limits ☐ No (explained below),
Close WO	☐ Yes ☐ No – wait for balance material ☑ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – **Rs. /-** ☑ No
Payment – due date	**04/07/2020**
Remarks: **No work order for above bill. Please consider the bill for processing.**	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]		APPROVED 01 JUL 2020 [signature] MINISH PARIKH MANAGER PROCUREMENT				
Date	1/7/20						

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36ARYPB7461M1Z0

TAX INVOICE

Cell : 9177986028
8328000681

BOHINI BASAPPA

3-1-117/3/A, Chandiya Nagar, Mallapur, Hyderabad - 500 076.

Name : Modi Properties PVT LTD.

Address :

GST IN : 36AABCM4761E1ZM State T.S. Code 36

Invoice No. 153

Invoice Date : 1/7/20

Order No. / D.C. No.

Place of Supply :

S. No.	HSN Code	PARTICULARS	Quantity	Rate	Amount Rs.	Ps.
1	9701	Painting work done at Bal.	01	—	16,311	00
2		Balcony A-106, Sales Entrance	L.S.			
3		and Lower ramp entrance				
4						
5						
6						
7						
8						
9						
10						
11						

SUB TOTAL	16,311	00
DISCOUNT	—	
Net Sale Value	16311	00
Add : CGST 9 %	1467	99
Add : SGST 9 %	1467	99
Add : IGST %	—	
GRAND TOTAL	19246	98

Total invoice amount in words : Nineteen thousand Two hundred and forty six only —

Mode of Payment : Cash / Cheque No.

Bank Date

Bank Details

BANK NAME : HDFC BANK
ACCOUNT NO. : 01261530012666
IFSC CODE : HDFC0000126
BRANCH NAME : SAINIKPURI

MODI PROPERTIES PVT. LTD. INWARD No. 6913 Date 1/7/20 Sign. SEC'BAD

Interest @ 21% will be charged for the delayed payments
Goods once sold cannot be taken back or exchanged.
Warranty claims as per company norms.
All disputes are subject toe Hyderabad Jurisdiction only.

Receiver's Signature & Stamp

For **BOHINI BASAPPA**

Basappa

Signature

ID ! 58298, 58299

Construction division

Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	256	Date - site bills Register	
Company Name:	MPPL	Site:	May Flower Platinum
Name of Contractor	B. Basappa		
Nature of work	Painting		
Work done	From Date 20/4/2020	To Date	16/6/2020

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	A-106					
2.	Birla putty with	560 sft	13.50/-	sft	7565=00	
3.	OBD painting					
4.	in balcony, utility					
5.	Solar entrance,					
6.	lower ramp painting	1944 sft	4.50/-	sft	8746=0	
7.	with primer &					
8.	2 coats OBD					
9.						
10.						
11.	Total:				16,311=0	

Bill required	☑ YES ☐ NO.	GST bill required	☐ YES ☐ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 20/6/2020	Date: 22/06/2020	Date:
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY 22 JUN 2020 SOHAM MODI MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

Contractor Sign: B.Basappa.

MEASUREMENT SHEET					Approved				
Company Name:		MPPL							
Project:		May Flower Patinum							
Work Description:		Painting of external Balcony of A-106, sales entance and lower ramp entrance							
Name of the Contractor		B. Basappa							
Prepared By		K. Narender Reddy							
Date:		20-06-2020							
			A	B	C	D	E=AxBxCxD	F	G=Sum of E
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
	Painting of external Balcony, sales entance and lower ramp entrance								
1	Painting work putty & OBD	Balcony putty work at A-106 - ceiling	10.00	7.50	1.00	1.00	75	sft	
		ceiling patti	5.00	1.00	1.00	7.00	35	sft	
		Walls	10.00	1.00	8.75	1.00	88	sft	
			8.00	1.00	8.75	1.00	70	sft	
			7.50	1.00	8.75	1.00	66	sft	
		utility area	7.50	4.00	1.00	1.00	30	sft	
			7.50	1.00	5.75	2.00	86	sft	
			4.00	1.00	5.75	1.00	23	sft	
		Window	4.00	2.00	1.00	8.00	64	sft	
			5.00	2.00	1.00	8.00	80	sft	
		Deduction Door balcony	8.00	1.00	7.00	1.00	56	sft	
									560
2	Painting work primer,	One coat of primer and II coats paint	15.5	1.00	8.50	2	264	sft	
	II coats of OBD	sales entance and lower ramp entrance	35	1.00	8.50	2	595	sft	
			35	15.50	1.00	2	1085	sft	
									1944

ESTIMATE SHEET						Approved	
Company Name:		MPPL					
Project:		May Flower Patinum					
Work Description:		Painting of external Balcony of A-106, sales entance and lower ramp entrance					
Name of the Contractor		B. Basappa					
Prepared By		K. Narender Reddy					
Date:		20-06-2020					
S No.	**Item Head**	**Item Description**	**Quantity**	**Units**	**Rate**	**Amount**	**Item Head Total**
	Painting work of site office external walls and toilets						
1	Painting work putty & OBD	Balcony putty work at A-106 - ceiling	560	sft	13.50	7565	
2	Painting work primer,	One coat of primer and II coats paint of OBD	1944	sft	4.50	8746	
	II coats of OBD	sales entance and lower ramp entrance					
							16311
		Amount in words Sixteen Thousand Three Hundred and Eleven rupees only					

Nagalaxmi

22/06/2020