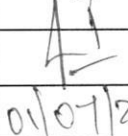


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	01/07/2020	Prepared by:	T.D. Murthy
WO no.	66709	WO date.	17/03/2020
Contractor Name	Karunakar Reddy	WO amount – A	Rs. 3,71,700/-
Firm/Company	Serene Constructions LLP	Project name	Serene Farms
Nature of work	Cladding tiles		
Villa/flat/block no.	11,12 & 42.		
Request for payment date	22/05/2020	Request for payment amount – B	Rs. 2,73,516/-
GST on bills – C	Rs. 13,676/-	Total D = B + C	Rs. 2,87,192/-
Work done from	14/05/2020	Work done to	20/05/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	110	01/07/2020	Rs. 2,87,192/- ✓
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 2,87,192/- ✓
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 2,87,192/- ✓
Amount J – Difference A-B (should be nil)			Rs. 98,184/-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☒ Yes ☐ Excess received ☐ Short received ☐ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☒ Yes ☐ No – wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)	☒ Yes – <u>Rs. 1,48,680/-</u> ☐ No		
Payment – due date	04/07/2020		
Remarks: <u>Estimate and measurement sheet is enclosed. Please consider the bill for processing.</u> ✓			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	01/07/2020		01/07/2020

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-



Flooring & Decorative Tiles

8-2-120/120/1/3/A, Road No.10, Banjara Hills, Hyderabad - 500034.

Seller GST No. 36AKGPR0150G1ZD

Invoice No. 110

State: Telangana State Code : 36.

Invoice Date : 01/07/2020

Details of Receiver / Billed to. Serene Constructions

Address:

Address:
 Buyer GST No.: 36ACVFS7909PIZV State: Code:

Sl. No.	Particulars	Unit	Rate	Amount
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100	...	...	...	...

[illegible]

Rupees in words : <u>Two lakh Eighty seven thousand one hundred ninety one only</u>	Total Amount	273566
	Add CGST @ 2.5....%	6837.9
	Add SGST @ 2.5....%	6837.9
	Grand Total	287191.8

Terms & Conditions:

Goods once sold cannot be taken back or exchanged

Subject to Hyderabad Jurisdiction.

All the overdue bill charged @ 24% per annum

For **VELDI KARUNAKAR REDDY**

Signature

Id: 4060 - 4062

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		01		Date - site bills Register		22/05/2020	
Company Name:		Serene constructions		Site:		Serene farms	
Name of Contractor		Kazurakar reddy					
Nature of work		Wall cladding tiles					
Work done		From Date		To Date			
		14/05/20		20/05/20			
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	Villa-11,12,42	2655.5	103	Sft	2,73,516/-		
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				2,73,516/-		
Bill required		☐ YES ☐ NO.		GST bill required		☐ YES ☐ NO.	
Measurement & estimate sheet:		☒ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.		66709		PO/WO date:		17/03/20	
Remarks : work done							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date: 22-05-20		Date: 22/05/2020		Date: 2020			
Sign: Syed Jahan Sarwar		Sign: Naveenkumar		Sign:			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

Purchase Order

Page(s) 1 Of 1

22-05-2020 2:31:13 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Serene Constructions LLP**
5-4-187/374, II Floor, M.G. Road, Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Karunakar Reddy
8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad.

GSTIN 36AKGPR0150G1ZD

NA

NA

9440407992

Doc No	66709	150211
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Doc Date	17-03-2020
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Quote No	Nil
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Quote Date	30-12-2017
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SupplyType	Supply
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Kind Attn : Mr. Karunakar Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9035 - Tiles - Cladding tiles - 9 In x 3 In - sft	3,000.00	105.00	0.00	18.00	371,700.00
Total Order Value . . .					371,700.00

Rupees : Three Lakh(s) Seventy One Thousand Seven Hundred Only.

Terms and Conditions :-

Specification / Brand All items shall be of 10mm to 14mm thickness, Terracotta color.

Payment Terms 40% as advance and 60% after delivery of materials & completion of all works

Tax All taxes included in above price.

Delivery Date Within 7 days

Delivery Location Serene Farms

Sy no-44, Yenkepally Village, Chevella Mandal, RR. Dist-501 503

Phone. ..

Penalty For Delay Bills must be submitted to H.O. within 30 days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in the above price.

Warranty Nil

Advance Paid Rs. 1,48,680/- vide cheque no. , dtd.

Other Terms We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. L/U/L included. Above order for elevation of vills no. 11,12,42 purpose. Laticrete & Laying charges included in above price.

Completion Date Work to be completed in 5 days. Penalty of 5% of order value per week shall be levied for delay

Measurement Nil

Security Nil

Remarks

For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Karunakar Reddy**

Name : _____

Name : _____

Date : / /

MEASUREMENT SHEET							
Company Name:		Serene construction llp					
Project:		Serene Farms			Approved by:		
Work Description:		Wall cladding tiles			Sign:		
Prepared By		Syed golam sarwar					
Date:		22-05-2020					
contractor name		Karunakar reddy					
S No.	Item Head	Item Description	A Length	B Width	C Height	D Nos.	E=AxBxCxD Quantity Units
1	Villa No.11,12,42	Cladding tiles laying external sides North side	16.25	1.00	12.00	3.00	585.0 sft
		Deduction window (-)	-6.00	1.00	4.50	3.00	-81.00 sft
		Deduction Door (-)	-3.50	1.00	7.00	3.00	-73.50 sft
		Cladding tiles laying external sides East side	9.50	1.00	12.00	3.00	342.00 sft
		Deduction window (-)	-2.00	1.00	6.00	3.00	-36.00 sft
		Cladding tiles laying external sides East side open area	14.00	1.00	12.00	3.00	504.00 sft
		Deduction window (-)	-2.00	1.00	6.00	3.00	-36.00 sft
		Cladding tiles laying external sides North side at Guest be room	15.75	1.00	12.00	3.00	567.00 sft
		Deduction window (-)	-6.50	1.00	6.00	3.00	-117.00 sft
		Cladding tiles laying external sides West side	14.50	1.00	12.00	3.00	522.00 sft
		Deduction window (-)	-6.50	1.00	6.00	3.00	-117.00 sft
		Cladding tiles laying external sides south side	17.00	1.00	12.00	3.00	612.00 sft
		Deduction window (-)	-2.00	1.00	4.00	2.00	-16.00 sft
						Total:	2655.50 sft

ESTIMATE SHEET						
Company Name:		Serene construction llp			Approved by:	
Project:		Serene Farms			Sign:	
Work Description:		Wall cladding tiles				
Prepared By		Syed golam sarwar				
Date:		22-05-2020				
contractor name		Karunakar reddy				
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount
1	Villa No.11,12,42	wall cladding tiles fixing	2655.50	sft	103.00	273516.50
					TOTAL:	273516.50

Karunakar
22/05/2020

Purchase Order

Page(s) 1 Of 1

17/03/2020 5:12:03 PM



66709

16.03.20 3:38:14

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Karunakar Reddy
8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad.

GSTIN 36AKGPR0150G1ZD

NA

NA

9440407992

Doc No	66709	150211
Doc Date	17-03-2020	
Quote No	Nil	
Quote Date	30-12-2017	
SupplyType	Supply	

Kind Attn : Mr. Karunakar Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9035 - Tiles - Cladding tiles - 9 In x 3 In - sft	3,000.00	105.00	0.00	18.00	371,700.00
Total Order Value . . .					371,700.00

Rupees : Three Lakh(s) Seventy One Thousand Seven Hundred Only.

Terms and Conditions :-

Specification / Brand All items shall be of 10mm to 14mm thickness, Terracotta color.

Payment Terms 40% as advance and 60% after delivery of materials & completion of all works

Tax All taxes included in above price.

Delivery Date Within 7days

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..

Penalty For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in the above price.

Warranty Nil

Advance Paid Rs. 1,48,680/- vide cheque no. , dtd.

Other Terms We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. L/U/L included. Above order for elevation of vills no. 11,12,42 purpose. Laticrete & Laying charges included in above price.

Completion Date Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay

Measurment Nil

Security Nil

Remarks

For **Serene Constructions LLP**

Authorised Signatory

Name : _____

Name : _____

Accepted the above Terms And Conditions

For **Karunakar Reddy**

Date : ____/____/____

Requisition Form

Company Name:		SERENE CONSTRUCTIONS LLP		Date:		14-03-20	
Site & Phase:		Serene farms		Time:		16:20	
Supplier				Req. No.		150211	
Material required before date:			20-02-20		ID No.		56351

No	Description	Size	Quantity	Units	Inward No	Date
1	Wall cladding tiles	9"x3"	3000	Sft		
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: This granite is required for villa no 11.12.42

Prepared By		SYED GOLAM SARWAR		Approved by	
Sign. & Date		14-03-20		Sign. & Date	



NOTE: on receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

Page(s) 1 Of 1

16/03/2020 2:24:12 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Draft PO for Approval

Supplier Details			
Karunakar Reddy 8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad. GSTIN 36AKGPR0150G1ZD NA 9440407992		Doc No	66709 150211
		Doc Date	16-03-2020
		Quote No	Nil
		Quote Date	30-12-2017
		SupplyType	Supply

Kind Attn : Mr. Karunakar Reddy

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9035 - Tiles - Cladding tiles - 9 In x 3 In - sft	3,000.00	105.00	0.00	18.00	371,700.00
Total Order Value . . .					371,700.00
Rupees : Three Lakh(s) Seventy One Thousand Seven Hundred Only.					

Terms and Conditions :-

Specification / Brand	All items shall be of 10mm to 14mm thickness, Terracotta color.
Payment Terms	40% as advance and 60% after delivery of materials & completion of all works
Tax	All taxes included in above price.
Delivery Date	Within 7days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penalty For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 1,85,850/- vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. L/UL included. Above order for elevation of vills no. 11,12,42 purpose. Laticrete & Laying charges included in above price.
Completion Date	Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay
Measurment	Nil
Security	Nil
Remarks	

u
APPROVED BY
16 MAR 2020
MANAGING DIRECTOR

T.D.N. [Signature] 16/3/20

For **Serene Constructions LLP**

Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions

For **Karunakar Reddy**

Name : _____

Name : _____

Date : __/__/__