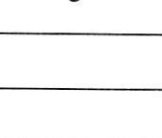
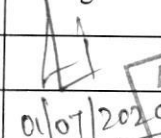


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	01/07/2020	Prepared by:	T.D. Murthy
WO no.	67503	WO date.	28/05/2020
Contractor Name	Karunakar Reddy	WO amount – A	Rs. 3,71,700/-
Firm/Company	Serene Constructions LLP	Project name	Serene Farms
Nature of work	Cladding tiles		
Villa/flat/block no.	02,08 & 09.		
Request for payment date	28/05/2020	Request for payment amount – B	Rs. 2,56,161/-
GST on bills – C	Rs. 12,808/-	Total D = B + C	Rs. 2,68,969/-
Work done from	20/05/2020	Work done to	27/05/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	112	01/07/2020	Rs. 2,68,969/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 2,68,969/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 2,68,969/-
Amount J – Difference A-B (should be nil)			Rs. 1,15,539/-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☒ Yes ☐ Excess received ☐ Short received ☐ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☒ Yes ☐ No – wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)	☒ Yes – Rs. 1,48,680/- ☐ No		
Payment – due date	04/07/2020		
Remarks: Estimate and measurement sheet is enclosed. Please consider the bill for processing.			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	01/07/2020	01/07/2020	01 JUL 2020

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

id: 4067 - 4069

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		03		Date - site bills Register		28/05/2020	
Company Name:		Serene constructions LLP		Site:		Serene farms	
Name of Contractor		Kazunakar xeddy					
Nature of work		wall cladding tiles fixing work					
Work done		From Date		20/05/2020		To Date	
						27/05/2020	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	Villa - 02, 08, 09	2487	103	sft	2,56,161/-		
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				2,56,161/-		
Bill required		☐ YES ☐ NO.		GST bill required		☐ YES ☐ NO.	
Measurement & estimate sheet:		☒ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.		67503		PO/WO date:		28/05/2020	
Remarks : work completed.							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date: 28-05-20		Date: 29/05/2020		Date: 29/05/2020			
Sign: Syed yasar Saeed		Sign: Nagalakshmi		Sign: [Signature]			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
MANAGER
MAY 2020

Purchase Order

Page(s) 1 Of 1

28-05-2020 11:22:28

Original / Office Copy / Purchase Div.Copy

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Karunakar Reddy
8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad.

GSTIN 36AKGPR0150G1ZD

NA

NA

9440407992

Doc No	67503	150253
Doc Date	28-05-2020	
Quote No	Nil	
Quote Date	30-12-2017	
SupplyType	Supply	

Kind Attn : Mr. Karunakar Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9035 - Tiles - Cladding tiles - 9 In x 3 In - sft	3,000.00	105.00	0.00	18.00	371,700.00
Total Order Value . . .					371,700.00

Rupees : Three Lakh(s) Seventy One Thousand Seven Hundred Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 10mm to 14mm thickness, Terracotta color.
Payment Terms	40% as advance and 60% after delivery of materials & completion of all works
Tax	All taxes included in above price.
Delivery Date	Within 7days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penalty For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 1,48,680/- vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. L/UL included. Above order for elevation of vills no. 02,08 & 09 purpose. Laticrete & Laying charges included in above price.
Completion Date	Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay
Measurment	Nil
Security	Nil
Remarks	

For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Karunakar Reddy**

Name : _____

Name : _____

Date : __/__/__

Contact :-

MEASUREMENT SHEET								
COMPANY NAME		SERENE CONSTRUCTION LLP				APPROVED BY		
PROJECT		SERENE FARMS				SIGN:		
WORK DISCRIPTION		WALL CLADDING TILES						
PREPARED BY		SYED GOLAM SARWAR						
DATE		28-05-2020						
CONTRACTOR NAME		KARUNAKAR REDDY						
SL NO	ITEM HEAD	ITEM DISCRIPTION	A LENGTH	B WIDTH	C HEIGHT	D NOS	E=AxBxCxD QUANTITY	F UNITS
1	VILLA 02							
	WALL CLADDING TILES	NORTH SIDE OF DRAWING ROOM	16.16	1	10	1	161.6	SFT
		DEDUCTION FOR WINDOW	-6	1	4.41	1	-26.46	SFT
		DEDUCTION FOR DOOR	-3.58	1	6.83	1	-24.4514	
		EAST SIDE OF KIDS BEDROOM	12.25	1	10.66	1	130.585	SFT
		NORTH SIDE KIDS BED ROOM	13	1	10.66	1	138.58	SFT
		DEDUCTION FOR WINDOW	-6.75	1	8.16	1	-55.08	SFT
		WEST SIDE MASTER BED ROOM	14.41	1	10	1	144.1	SFT
		DEDUCTION FOR WINDOW	-6.83	1	7.41	1	-50.6103	SFT
		SOUTH SIDE OF THE VILLA	13	1	10	1	130	SFT
		DEDUCTION FOR WINDOW	-1.91	1	4.5	1	-8.595	SFT
		EAST SIDE OF THE DRAWING ROOM	13.08	1	10	1	130.8	SFT
		DEDUCTION FOR WINDOW	-2	1	6	1	-12	SFT
		GATE PILLARS	2	1	5.33	2	21.32	SFT
2	villa-08,09	Cladding tiles laying external sides North side	16.25	1.00	12.00	2.00	390.0	sft
		Deduction window (-)	-6.00	1.00	4.50	2.00	-54.00	sft
		Deduction Door (-)	-3.50	1.00	7.00	2.00	-49.00	sft
		Cladding tiles laying external sides East side	9.50	1.00	12.00	2.00	228.00	sft
		Deduction window (-)	-2.00	1.00	6.00	2.00	-24.00	sft
		Cladding tiles laying external sides East side open are	14.00	1.00	12.00	2.00	336.00	sft
		Deduction window (-)	-2.00	1.00	6.00	2.00	-24.00	sft
		Cladding tiles laying external sides North side at Guest be room	15.75	1.00	12.00	2.00	378.00	sft
		Deduction window (-)	-6.50	1.00	6.00	2.00	-78.00	sft
		Cladding tiles laying external sides West side	14.50	1.00	12.00	2.00	348.00	sft
		Deduction window (-)	-6.50	1.00	6.00	2.00	-78.00	sft
		Cladding tiles laying external sides south side	17.00	1.00	12.00	2.00	408.00	sft
		Deduction window (-)	-2.00	1.00	4.00	2.00	-16.00	sft
		gate pillars	2.00	1.00	5.33	4.00	42.64	sft
						total	2487	sft

ESTIMATE						
COMPANY NAME		SERENE CONSTRUCTION LLP	APPROVED BY			
PROJECT		SERENE FARMS	SIGN:			
WORK DISCRIPTION		WALL CLADDING TILES				
PREPARED BY		SYED GOLAM SARWAR				
DATE		28-05-2020				
CONTRACTOR NAME		KARUNAKAR REDDY				
SL NO	ITEM HEAD	ITEM DISCRIPTION	QUANTITY	UNITS	RATE	AMOUNT
1	VILLA 02,08,09	WALL CLADDING TILES WORK	2487	SFT	103	256,161

Nagalaasmi
29/05/2020

Purchase Order

Page(s) 1 Of 1

28-05-2020 11:22:28



67503

23.05.20 2:03:42

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Karunakar Reddy
8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad.

GSTIN 36AKGPR0150G1ZD

NA

NA

9440407992

Doc No	67503	150253
Doc Date	28-05-2020	
Quote No	Nil	
Quote Date	30-12-2017	
SupplyType	Supply	

Kind Attn : Mr. Karunakar Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9035 - Tiles - Cladding tiles - 9 In x 3 In - sft	3,000.00	105.00	0.00	18.00	371,700.00
Total Order Value . . .					371,700.00

Rupees : Three Lakh(s) Seventy One Thousand Seven Hundred Only.

Terms and Conditions :-**Specification / Brand** All items shall be of 10mm to 14mm thickness, Terracotta color.**Payment Terms** 40% as advance and 60% after delivery of materials & completion of all works**Tax** All taxes included in above price.**Delivery Date** Within 7days

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..

Penalty For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.**Transportation Cost** Included in the above price.**Warranty** Nil**Advance Paid** Rs. 1,48,680/- vide cheque no. , dtd.**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. L/U/L included. Above order for elevation of vills no. 02,08 & 09 purpose. Laticrete & Laying charges included in above price.**Completion Date** Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay**Measurment** Nil**Security** Nil**Remarks**For **Serene Constructions LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Karunakar Reddy**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SERENE CONSTRUCTION LLP		Date:		23-05-20	
Site & Phase:		Serene farms		Time:		12.50	
Supplier		Veldi karunakar reddy		Req. No.		150253	
Material required before date:			24-05-20		ID No.		57186
No	Description	Size	Quantity	Units	Inward No	Date	
1	Wall cladding tiles	9" x 3"	3000	sft			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: The above tiles are required for villa no 02,08,09							
Prepared By		SYED GOLAM SARWAR		Approve by			
Sign. & Date		23-05-20		Sign. & Date			

NOTE: on receipt of material at site write inward number and date in last 2 columns.



Estimate/Draft PO

Page(s) 1 Of 1

27-05-2020 11:29:54

Original / Office Copy / Purchase Div.Copy

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Draft PO for Approval

Supplier Details

Karunakar Reddy
8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad.

GSTIN 36AKGPR0150G1ZD

NA

NA

9440407992

Doc No	67503	150253
Doc Date	27-05-2020	
Quote No	Nil	
Quote Date	30-12-2017	
SupplyType	Supply	

Kind Attn : Mr. Karunakar Reddy

Estimate/Draft PO for the Supply of following Items.

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Completion Date	Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay
Measurment	Nil
Security	Nil
Remarks	

APPROVED BY
27 MAY 2020
SHAM MODI
DIRECTOR

For **Serene Constructions LLP**

Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions

For **Karunakar Reddy**

Name : _____

Name : _____

Date : __/__/__