PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 13/05/2020 | Prepared by: | T.D. Murthy |
| PO/WO no. | 66246 | PO / WO Date. | 02/03/2020 |
| Supplier Name | Rajadhani Tiles Company | PO/WO amount | Rs. 49,140/- |
| Firm/Company | Modi Properties PVT LTD | Project | Mayflower Platinum |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 006 | 05/05/2020 | Rs. 54,810/- |
| 2. | | | - |
| 3. | | | - |
| 4. | | | - |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | Rs. 54,810/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 091 | 20/03/2020 | 78612 | ☑ Yes ☐ No |
| 2. | 090 | 20/03/2020 | 78611 | ☑ Yes ☐ No |
| 3. | 085 | 17/03/2020 | 78487 | ☑ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits :_ | - |
| Amount C –Other Debits :_ | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | Rs. 54,810/- |
| Amount E – PO / WO value: | Rs. 49,140/- |
| Amount F – Difference (A – E): | Rs. 5,670/- |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☑ Yes ☐ No (explained below) |
| Excess / short material received | ☑ Approved – within acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☑ Yes – Rs. 24,570/- ☐ No |
| Payment – due date | **16/05/2020** |

Remarks: **Loading and unloading charges included in above bill.**

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | [signature] | APPROVED 13 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT [signature] | | [signature] | | [signature] |
| Date | 13/5/20 | 13/5 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

**TAX INVOICE**

CASH / CREDIT

Ⓒ : 9848525411
: 8885561492

# RAJADHANI TILES COMPANY

## MARBLES & GRANITE

**Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles**

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

**GSTIN : 36AAPPU3108E1ZM**

**Invoice No.** ~~200~~ 006

Date : 5/5/20

Billed to :
Name : Modi Properties Pvt. Ltd
Address May Flower Platinum
8-2-1, Malapur, Nacharam
State Telangana Code

Party GSTIN : 36AABCM4761E1ZM
Mode of Supply (Transportation)
P.O. NO.- 66246
Place of Supply :
Despatch Particulars :
Vehicle No. AP 3H 3649
State Code : **TELANGANA - 36**

| S.No. | DESCRIPTION | HSN/SAC | QTY. | RATE | UNIT PRICE | AMOUNT Rs. Ps. |
|---|---|---|---|---|---|---|
| 1) | Shabad stone | | 3,600 | 13 | SFt | 46,800 |
| 2) | unloading charge | | 3,600 | 1.50 | SFt | 5,400 |

MODI PROPERTIES PVT. LTD. INWARD No: 65377 Date: 13/5 Sign: SEC'BAD

Electronic Reference Number :

Rupees in words Fifty Four Thousand Eight Hundred and Ten Rupees Only

| | |
|---|---|
| Total Taxable Value | 52,200 |
| CGST @2.5 % | 1,305 |
| SGST @2.5 % | 1,305 |
| IGST @ — % | — |
| (Subject to Reverse Charges) | — |
| **GRAND TOTAL** | 54,810/- |

1. Interest @ 18% will be strictly charged extra of bills are not paid within .................. days.
2. We are not responsible for transit damages.
3. No rejection is entertained beyond 15 days from the date of receipt of material your end.
4. All disputes are subject to Hyderabad Jurisdiction.

For **RAJADHANI TILES COMPANY**

**Receiver's Signature with Seal**

10·35 ✆ : 9848525411
: 8885561492

# RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl.,
Medchal Dist - 500 083, Telangana.

M/s. MAY Flower Plating mallapur AP31Y5649

No.: 092
Date : 21|3|20
Order No. : 66246
Vehicle No. ~~TS08UE4885~~

| S.NO. | PARTICULARS | QTY. | RATE | AMOUNT Rs. Ps. |
|---|---|---|---|---|
| | 2x2 = 4 | | | |
| | 900 Pics | | | |
| | | | | |
| | 3600 Sft | | | |
| | 3600 | | TOTAL | |

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38144
Date: 11/5/20
Sign:

INWARD
12968 Dt 21/3/20
No: 78702 Dt:
Received By Sign Nizam
Modi Properties Pvt. Ltd.
Sy. No. 82/1

Goods once sold will not be taken back

Thank you E. & O.E. Signature

# Purchase Order

 02/03/2020 1:31:28 PM

66246
27.02.20 12:55:52

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

**Supplier Details**

Rajadhani Tiles Company
#Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist.

**GSTIN** 36AAPPU3108E1ZM

9848525411

| | | |
|---|---|---|
| **Doc No** | 66246 | 11566 |
| **Doc Date** | 02-03-2020 | |
| **Quote No** | Nil | |
| **Quote Date** | 27-09-2018 | |
| **SupplyType** | Supply | |

**Kind Attn : Mr. U.S. Mishra**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 8522 - Stone - other - Shabad Stone - 2 ft x2 ft - sft<br>*900 nos* | 3,600.00 | 13.00 | 0.00 | 5.00 | 49,140.00 |
| | | | | | **Total Order Value . . .** | **49,140.00** |

Rupees : Fourty Nine Thousand One Hundred Fourty Only.

Terms and Conditions :-

| | |
|---|---|
| Specification / Brand | All items shall be of min.20mm maximum 25mm thickness. |
| Payment Terms | 50% advance and balance after delivery of all materials & production of bill. |
| Tax | All taxes included in above price. |
| Delivery Date | Within 4days. |
| Delivery Location | May Flower Platinum<br>Sy 82/1, Mallapur, Nacharam.<br>Phone. 9502211011 |
| Penality For Delay | Nil |
| Transportation Cost | Included in the above price. |
| Warranty | Nil |
| Advance Paid | Rs. 24,570/- to be pay vide cheque no. , dtd. |
| Other Terms | We reserve the right to reject items not conforming to qlty and specs. Breakage in your a/c. Above order for Site office purpose. loading/unloading charges extra @Rs. 1.50/- per sft. |
| Completion Date | NA |
| Measurment | Final payment as per actual measurements on site. |
| Security | Nil |
| Remarks | |

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Rajadhani Tiles Company***

Name : ____________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Modi Properties Pvt Ltd | Date: | 28.02.2020 |
| Site & Phase : | May Flower Platinum | Time: | 16.50 |
| Supplier | | Req.No. | 11566 |
| Material required before date: | 15.03.2020 | ID No. | 55938 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Shahbad Stone | 2'0" x 2'0" | 900 | nos | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | 66246 | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks: Towards north side store room use purpose

APPROVED BY
02 MAR 2020
SOHAM MODI
MANAGING DIRECTOR

| | | | |
|---|---|---|---|
| Prepared By | K Narender Reddy | Approved by | S.V.Subba Reddy |
| Sign.& Date | 28.02.2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

# Estimate/Draft PO

Page(s) 1 Of 1 02/03/2020 10:13:42 AM Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| From Company : | **Modi Properties Pvt.Ltd.**<br>5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003<br>G S T No. : 36AABCM4761E1ZM |

Draft PO for Approval

| **Supplier Details** | | | |
|---|---|---|---|
| Rajadhani Tiles Company | **Doc No** | 66246 | 11566 |
| #Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist. | **Doc Date** | 02-03-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36AAPPU3108E1ZM | **Quote Date** | 27-09-2018 | |
| 9848525411 | **SupplyType** | Supply | |

**Kind Attn : Mr. U.S. Mishra**

Estimate/Draft PO for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 8522 - Stone - other - Shabad Stone - 2 ft x2 ft - sft<br>*900 nos* | 3,600.00 | 13.00 | 0.00 | 5.00 | 49,140.00 |
| | | | | | **Total Order Value . . .** | **49,140.00** |

Rupees : Fourty Nine Thousand One Hundred Fourty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of min.20mm maximum 25mm thickness. |
| **Payment Terms** | 50% advance and balance after delivery of all materials & production of bill. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 4days. |
| **Delivery Location** | May Flower Platinum<br>Sy 82/1, Mallapur, Nacharam.<br>Phone. 9502211011 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Included in the above price. |
| **Warranty** | Nil |
| **Advance Paid** | Rs. 24,570/- to be pay vide cheque no. , dtd. |
| **Other Terms** | We reserve the right to reject items not conforming to qlty and specs. Breakage in your a/c. Above order for Site office purpose. loading/unloading charges extra @Rs. 1.50/- per sft. |
| **Completion Date** | NA |
| **Measurment** | Final payment as per actual measurements on site. |
| **Security** | Nil |
| **Remarks** | |

T.D. Murty 2/3/20

APPROVED BY
02 MAR 2020
SOHAM MODI
MANAGING DIRECTOR

Draft PO for Approval

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Accepted the above Terms And Conditions

For *Rajadhani Tiles Company*

Name : ____________ Name : ____________ Date : __/__/____