

PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	21/05/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Dharma Rao Nelli	WO amount - A	-
Firm/Company	Modi Properties PVT LTD	Project name	MPL
Nature of work	Plastering work		
Villa/flat/block no.	B- 301,305 & Club House - 1 st ,2 nd & 3 rd floor.		
Request for payment date	04/05/2020	Request for payment amount - B	Rs. 6,13,200/-
GST on bills - C	Rs. 1,10,376/-	Total D = B + C	Rs. 7,23,576/-
Work done from	20/02/2020	Work done to	21/03/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	007	21/05/2020	Rs. 7,23,576/-
2.	-	-	-
	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 7,23,576/-
Amount F - Voucher payment amount F (D-E) - 40% labour charges, 40% allowance for consumables and 20% transport charges - or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 7,23,576/-
Amount J - Difference A-B (should be nil)			-
Amount K - Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☐ No - wait for balance material ☒ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes - Rs. /- ☒ No		
Payment - due date	23/05/2020		
Remarks: No work order for above bill. Please consider the bill for processing.			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	21/5/20	21/5/20	22 MAY 2020
			SOHAM MODI MANAGING DIRECTOR
			M.D.
			Accounts - receiver of bill
			Accountants
			Accounts Manager

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36AKZPN0902H1ZW

TAX INVOICE

Cell : 90007667

DHARMA RAO NELLI

3-1-155/1, Gandhinagar, Mallapur, Uppal, Hyderabad, Telangana - 500076.

No. **007** Modi Properties Pvt LTD.

Date : 21.05.2020

M/s. Modi Properties Pvt LTD N. Dharma. RaoParty GSTIN 36AA BLM 4761E1ZM Vehicle No. _____ State Code : 36

S.No.	DESCRIPTION	HSN Code	QTY.	Rate	AMOUNT Rs. Ps.
	<u>Plasting</u>				
	B - 301 - 1500 SFT = 25%			701-	1,08,000
	B - 305 - 1800 SFT = 25%				1,26,000
	<u>Club house</u>				
	I floor - 1820 SFT - 25%			701-	1,27,400
	II floor - 1820 SFT - 25%				127,400
	III floor - 1820 SFT - 25%				127,400



Rupees in words : Seven lakh Twenty
Three Thousand five Hundred
seventy six only/-

TOTAL		6,13,200
SGST	9 %	55,188
CGST	9 %	55,188
GRAND TOTAL		7,23,576/-

for **DHARMA RAO NELLI**N. Dharma. Rao
Signature

Receiver's Signature

Construction division.
Advice for giving credit to contractors/suppliers.

TP: 58156 to 58160

Sl. No. - site bills register		213		Date - site bills Register		04/05/2020	
Company Name:		MPL		Site:		May Flower 1/2 floor	
Name of Contractor		N. Dharma Rao					
Nature of work		Civil (Turnkey)					
Work done		From Date		20/2/2020		To Date	
						21/3/2020	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	B-301	1500	70/-	Sft	1,05,000 =		
2.	B-305	1800	70/-	Sft	1,26,000 =		
3.	club house						
4.	I Floor	1820	70/-	Sft	1,27,400 =		
5.	II Floor	1820	70/-	Sft	1,27,400 =		
6.	III Floor	1820	70/-	Sft	1,27,400 =		
7.							
8.							
9.							
10.							
11.	Total:				6,13,200 =		
Bill required		☒ YES ☐ NO.		GST bill required		☐ YES ☐ NO.	
Measurement & estimate sheet:		☒ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.				PO/WO date:			
Remarks : Internal plaster work - 25% of Rs 280/- i.e 70/- Sft							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date: 4/5/2020		Date: 08/05/2020		Date: 11 MAY 2020			
Sign: [Signature]		Sign: [Signature]		Sign: [Signature]			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

Contractor Sign L2 N. Dharma Rao

MEASUREMENT SHEET									
Company Name:		MPP		Approved					
Project:		May Flower Palnam							
Work Description:		Plastering for B-301, B-305, Club house I, II and III floor clubhouse plastering							
Name of the Contractor		N. Dhanna Rao							
Prepared By		K. Narendra Reddy							
Date:		04-05-2020							
S No.	Item Head	Item Description	A Length	B Width	C Height	D Nos.	E=AxBxCxD Quantity	F Units	G=Sum of E Item Head Total
Plastering for B-301, B-305, Club house I, II and III floor clubhouse plastering									
1	Plastering for B-301, B-305	Plastering for B-301 - 1500 sft Plastering for B-305 - 1800 sft	1.00 1.00	1.00 1.00	1.00 1.00	1.00 1.00	1.00 1.00	no no	
2	Plastering for Club house I, II and III floor	Plastering for Club house - I floor -1820 sft Plastering for Club house - II floor -1820 sft Plastering for Club house - III floor -1820 sft	1.00 1.00 1.00	1.00 1.00 1.00	1.00 1.00 1.00	1.00 1.00 1.00	1.00 1.00 1.00	no no no	

ESTIMATE SHEET											
Company Name:		MPPPL									
Project:		May Flower Patinum									
Work Description:		Plastering for B-301, B-305, Club house I, II and III floor clubhouse plastering									
Name of the Contractor		N. Dhanna Rao									
Prepared By		K. Narander Reddy									
Date:		04-05-2020									
S No.	Item Head	Item Description	Quantity	Units	Percentage	Rate	Amount	Item Head Total			
	Plastering for B-301, B-305, Club house I, II and III floor clubhouse plastering										
1	Plastering for B-301, B-305	Plastering for B-301 - 1500 sft	1500	sft	25%	280.00	1,05,000=00				
		Plastering for B-305 - 1800 sft	1800	sft	25%	280.00	1,26,000=00				
2	Plastering for Club house I, II and III floor	Plastering for Club house - I floor	1820	sft	25%	280.00	1,27,400=00				
		Plastering for Club house - II floor	1820	sft	25%	280.00	1,27,400=00				
		Plastering for Club house - III floor	1820	sft	25%	280.00	1,27,400=00				
		Amount in words Six Lakhs Thirteen Thousand Two Hundred rupees only									

Nagabharani
08/05/2020