

PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	01/07/2020	Prepared by:	T.D. Murthy
WO no.	67596	WO date.	30/05/2020
Contractor Name	Mahaveer S.S. Metal	WO amount – A	Rs. 2,14,760/-
Firm/Company	Villa Orchid LLP	Project name	Villa Orchid
Nature of work	S S Railing work		
Villa/flat/block no.	283,42,43,117,14,184 & 116.		
Request for payment date	23/06/2020	Request for payment amount – B	Rs. 1,17,162/- ✓
GST on bills – C	Rs. 7,030/- ✓	Total D = B + C	Rs. 1,24,192/- ✓
Work done from	15/06/2020	Work done to	23/06/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	1	01/07/2020	Rs. 40,346/- ✓
2.	2	01/07/2020	Rs. 83,846/- ✓
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 1,24,192/- ✓
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 1,24,192/- ✓
Amount J – Difference A-B (should be nil)			Rs. 97,598/-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☐ No – wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. 1,07,380/- ☐ No		
Payment – due date	04/07/2020		
Remarks: <u>Earlier we issued PO with GST 18%, but supplier changed in to composite scheme. Please consider the bill for processing.</u>			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	01/07/2020		

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

MAHAVEER S S METAL

7-54/4, P S ROAD, BALA SARAWATHI NAGAR, OLD MALKAJGIRI, HYDERABAD-500047

36BCLPK3972R1ZO

PAN No :BCLPK3972R

BILL OF SUPPLY

To,

VILLA ORCHIDS LLP

5-4-187/3 & 4, II FLOOR M.G.ROAD, SECUNDERABAD- 500 003.

GST No. 36AANFG4817C1ZH

Invoice No. : 2

Invoice Date : 1-Jul-20

S.No.	Particulars	Quantity X Rate	Amount
1	Towards supply & erection of S S Railing - NA-RFT Stair case Villa No. 283- 46.25 Rft Villa No. 42 - 43.50 Rft Villa No. 43 - 43.50 Rft Villa No. 117 - 49.25 Rft Villa No. 14 - 43.50 Rft	226 X 371/-	83,846.00
			83,846.00
			-
			-
Total			83,846.00

Amount In Words : Rupees Eighty Three Thousand Eight Hundred & Forty Six only



For MAHAVEER S S METAL

K S
PROPRIETOR.

MAHAVEER S S METAL

7-54/4, P S ROAD, BALA SARAWATHI NAGAR, OLD MALKAJGIRI, HYDERABAD-500047

36BCLPK3972R1ZO

PAN No :BCLPK3972R

BILL OF SUPPLY

To,
VILLA ORCHIDS LLP
5-4-187/3 & 4, II FLOOR M.G.ROAD, SECUNDERABAD- 500 003.
GST No. 36AANFG4817C1ZH

Invoice No. : 1
Invoice Date : 1-Jul-20

S.No.	Particulars	Quantity X Rate	Amount
1	Towards supply & erection of S S Railing - NA-RFT Stair case Villa No. 184 - 62.5 Rft Villa No. 116 - 46.25 Rft	108.75 X 371/-	40,346.00
			40,346.00 - -
Total			40,346.00

Amount In Words : Rupees Forty Thousand Three Hundred Forty Six only



For MAHAVEER S S METAL

PROPRIETOR.

id: 6720 - 6724

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		10978		Date - site bills Register		22/06/2020	
Company Name:		VOC-LCP		Site:		VOC	
Name of Contractor		MAHA VEEL S.S. MATEL					
Nature of work		SS RAILING					
Work done		From Date		15/06/2020		To Date 23/06/2020	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	283	46.25	3502	R/L	16,187.50		
2.	42	43.50	3501	"	15,225.00		
3.	43	43.50	3501	"	15,225.00		
4.	117	49.25	3501	"	17,237.50		
5.	14	43.50	3501	R/L	15,225.00		
6.							
7.							
8.							
9.							
10.							
11.	Total:				79,100.00		
Bill required		☐ YES ☒ NO.		GST bill required		☒ YES ☐ NO.	
Measurement & estimate sheet:		☐ Required ☒ Not required		Measurement & estimate sheet:		☐ Enclosed ☒ Not enclosed	
PO/WO no.		67596		PO/WO date:		15/06/2020	
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date: 23/06/2020		Date: 28/06/2020		Date:			
Sign:		Sign: Naren Kumar		Sign:			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
23 JUN 2020
A. SURESH
PROJECT MANAGER

APPROVED BY
23 JUN 2020
SOHAM MOHDI
MANAGING DIRECTOR

Measurement Sheet									
Company Name:		Villa orchids LLP							
Project:		Villa Orchids							
Description :		SS Railing fixing work done villas details							
Prepared By:		A Suresh							
Date :		23-06-2020							
Name of the Contractor :		Mahaveer S.S.Matel							
A									
S No.	Item Head	A	B	C	D	E=AxBxCxD	F	G=Sum of E	Remarks
		Length	Width	Height	Nos.	Quantity	Units	Item Head Total	
1	V. No 283	46.3	1.0	1.0	1.0	46.3	Rft		
2	V. No 42	43.5	1.0	1.0	1.0	43.5	Rft		
3	V. No 43	43.5	1.0	1.0	1.0	43.5	Rft		
4	V. No 117	49.3	1.0	1.0	1.0	49.3	Rft		
5	V. No 14	43.5	11.0	1.0	1.0	43.5	rft	226.0	



23 JUN 2020

A. SURESH
PROJECT MANAGER

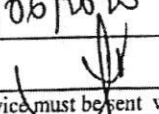
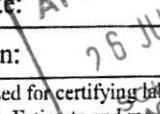
ESTIMATE SHEET							
Company Name:		Villa orchids LLP			PO No		67596
Project:		Villa Orchids			Approved by:		
work description:		SS Railing fixing work done villas details			Sign:		
Prepared By :		A Suresh			work done from date :		15.06.2020
Contractor Name :		Mahaveer S.S.Matel			work done to date :		23.06.2020
Date:		23-06-2020					
		A		C	D=AxC	E=Sum of D	
S No.	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1	SS Railing	226.00	Rft	350.00	79,100.00		
						79,100.00	


 APPROVED BY
 23 JUN 2020
 A. SURESH
 PROJECT MANAGER


 APPROVED BY
 5 JUN 2020
 M. Naveen Kumar
 Asst. Engineer

id: 67299 CA30

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		10981		Date - site bills Register		25/06/2020	
Company Name:		VOC - UP		Site:		VOC	
Name of Contractor		MAHAVEL S.S. MATERIAL					
Nature of work		SS ceiling					
Work done		From Date		15/06/2020		To Date	
						23/06/2020	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	184	62.50	350	R/L	21875		
2.	116	46.25	350	R/L	16187.5		
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.	Total:				38,062.5		
Bill required		☐ YES ☒ NO.		GST bill required		☒ YES ☐ NO.	
Measurement & estimate sheet:		☐ Required ☒ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.		67596		PO/WO date:		15/06/2020	
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by M.O.			
Date: 25/06/2020		Date: 26/06/2020		Date: 26 JUN 2020			
Sign: 		Sign: Naren Chav		Sign: 			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

25 JUN 2020

A. GURESH

Measurement Sheet										
Company Name:		Villa orchids LLP								
Project:		Villa Orchids								
Description :		SS Railing fixing work done villas details								
Prepared By:		A Suresh								
Date :		25-06-2020								
Name of the Contractor :		Mahaveer S.S.Matel								
A			A	B	C	D	E=AxBxCxD	F	G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	Remarks
1	V. No 184	SS Railing	62.5	1.0	1.0	1.0	62.5	Rft		
2	V. No 116	SS Railing	46.3	1.0	1.0	1.0	46.3	Rft		
								rft	108.8	

(Signature)

25 JUN 2020

ESTIMATE SHEET							
Company Name:		Villa orchids LLP			PO No		67596
Project:		Villa Orchids			Approved by:		
work description:		SS Railing fixing work done villas details			Sign:		
Prepared By :		A Suresh			work done from date :		15.06.2020
Contractor Name :		Mahaveer S.S.Matel			work done todate :		23.06.2020
Date:		25-06-2020					
		A		C	D=AxC	E=Sum of D	
S No.	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1	SS Railing	108.75	Rft	350.00	38,062.50		
						38,062.50	

(Handwritten signature)

25 JUN 2020

(Handwritten signature)
APPROVED BY
 5 JUN 2020
 M. Naveen kumar
 Asst. Engineer

Purchase Order

Page(s) 1 Of 1

30-05-2020 10:56:00



67596

23.05.20 2:09:44

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Mahaveer S.S. Metal
H.No. 7-54/4, P.S. Road, Balasarasathi Nagar, Old Malkajgiri, Hyderabad - 500047.

GSTIN 36BCLPK3972R1Z0

8555875889/9700453121

Doc No	67596	63348
Doc Date	30-05-2020	
Quote No	Nil	
Quote Date	29-05-2020	
SupplyType	Supply And Installation	

Kind Attn : Mr. K. Krishna Rao

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6039 - Miscellaneous - SS Railing - NA - rft Staircase	520.00	350.00	0.00	18.00	214,760.00
Total Order Value . . .					214,760.00

Rupees : Two Lakh(s) Fourteen Thousand Seven Hundred Sixty Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Jindal' brand. 202 grade, 50mm x 1.5mm thick, 44' length.

Payment Terms 50% as advance & balance 50% on delivery of all materials.

Tax All taxes included in above price.

Delivery Date Within 4days

Delivery Location Villas Orchids
Behind: Janapriya, Kowkur.
Phone. 9502232100/9502266233

Penalty For Delay Nil

Transportation Cost Included in above price.

Warranty Nil

Advance Paid Rs. 1,07,380/- to be pay vide cheque no. , dtd.

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 11,210,211,212,283,120,121 & 14.
Above rates are inclusive of all.

Completion Date Work shall be completed within 4days from the date of the work order.

Measurment Nil

Security Nil

Remarks

(B.no. 142 dtd. 11/5/20)

→ Part bill received for 7 vill
bal. one flat bill to be
receivable.

aj 11/5/20.

For **Villa Orchids LLP**

Authorised Signatory

Name :

[Signature]
30/05/2020

Name :

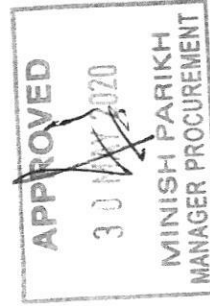
Accepted the above Terms And Conditions

For **Mahaveer S.S. Metal**

Date : _/_/

Requisition Form - Cladding tile												
Company	Villa orchids LLP	Site & Phase	Voc									
Req. no.	63348	Req. Date	28-05-2020									
Material required before	30-05-2020	ID no.	57253									
Prepared by:	A Suresh	Approved by (sign):										
Flat / Block no:	(11,210,211,212,&283,120,121,&14)											
Name of the supplier												
Type B2 1940 Sft 3BHK Of	8 Villas											
Type B 1585Sft 3BHK Order Value:	Villas											
S No.	Item Description	Units	Qty required for Type C2 & C1 1820 Sft 3BHK Villa	Qty required for Type d1 1585 Sft 3BHK villa	Qty required for Type B2 1940Sft 3BHK Villa	Qty required for Type d1 1585 Sft 3BHK villa	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward No	Date
1	SS Railing	Sft	65		65		10			650.0	52	
	Total									650.0		

Note : Please issue the work order



62596