PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/7/20	Prepared by:	Pavali
PO/WO no.	67546	PO / WO Date.	28/5/20
Supplier Name	Sri venkateshwara traders	PO/WO amount	3,60,000/-
Firm/Company	GVResearch center pvt ltd.	Project	GVRC
Sl. No.	Bill No.	Bill Date	Bill amount
1.	699	24/6/20	3,60,000/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,60,000/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.	DC'S	attached.		□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,60,000/-
Amount E – PO / WO value:	3,60,000/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	5/7/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	v.Pavali		[signature]	[signature] APPROVED BY 01 JUL 2020 SOHAM MODI MANAGING DIRECTOR			
Date	1/7/20.		01/07/2020				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

PURCHASE DIVISION
Advice for approval for credit to supplier

Annexure to advice for approval for credit to supplier/-

Sl. No.	Bill No.	Bill Date	Bill amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
Amount A – Bills total (excluding transport & Hamali Charges):			

Sl. No.	DC. No.	DC Date	MRN No.	DC matches MRN
5.	661	1/6/20	79869	☑ Yes ☐ No
6.	662	2/6/20	79870	☑ Yes ☐ No
7.	663	2/6/20	79485	☑ Yes ☐ No
8.	664	2/6/20	79871	☑ Yes ☐ No
9.	665	3/6/20	79872	☑ Yes ☐ No
10.	666	3/6/20	79873	☑ Yes ☐ No
11.	667	3/6/20	79874	☑ Yes ☐ No
12.	668	4/6/20	79875	☑ Yes ☐ No
13.	669	4/6/20	79876	☑ Yes ☐ No
14.	670	4/6/20	79877	☑ Yes ☐ No
15.	671	5/6/20	79878	☑ Yes ☐ No
16.	672	6/6/20	79879	☑ Yes ☐ No
17.	673	6/6/20	79880	☑ Yes ☐ No
18.	675	8/6/20	79882	☑ Yes ☐ No
19.	676	8/6/20	79883	☑ Yes ☐ No
20.	677	8/6/20	79884	☑ Yes ☐ No
21.	684	18/6/20	80108	☑ Yes ☐ No
22.	685	20/6/20	80236	☑ Yes ☐ No
	686	20/6/20	80237	

PURCHASE DIVISION
Advice for approval for credit to supplier

Annexure to advice for approval for credit to supplier/-

Sl. No.	Bill No.	Bill Date	Bill amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
Amount A – Bills total (excluding transport & Hamali Charges):			

Sl. No.	DC. No.	DC Date	MRN No.	DC matches MRN
5.	678	10/6/20	79999	☑ Yes ☐ No
6.	679	10/6/20	80001	☑ Yes ☐ No
7.	680	10/6/20	80002	☑ Yes ☐ No
8.	681	13/6/20	80003	☐ Yes ☐ No
9.	682	13/6/20	80005	☐ Yes ☐ No
10.	683	11/6/20	80086	☐ Yes ☐ No
11.	648	26/5/20	79855	☐ Yes ☐ No
12.	649	26/5/20	79856	☐ Yes ☐ No
13.	650	27/5/20	79858	☐ Yes ☐ No
14.	651	28/5/20	79859	☐ Yes ☐ No
15.	652	28/5/20	79860	☐ Yes ☐ No
16.	653	29/5/20	79861	☐ Yes ☐ No
17.	654	29/5/20	79863	☐ Yes ☐ No
18.	655	29/5/20	79864	☐ Yes ☐ No
19.	656	30/5/20	79865	☐ Yes ☐ No
20.	657	30/5/20	79866	☐ Yes ☐ No
21.	659	01/6/20	79867	☐ Yes ☐ No
22.	660	01/6/20	79868	☐ Yes ☐ No

PURCHASE DIVISION
Advice for approval for credit to supplier

Annexure to advice for approval for credit to supplier/-

Sl. No.	Bill No.	Bill Date	Bill amount
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
Amount A – Bills total (excluding transport & Hamali Charges):			

Sl. No.	DC. No.	DC Date	MRN No.	DC matches MRN
5.	688	23/6/20	80520	☑ Yes □ No
6.	687	23/6/20	80519	☑ Yes □ No
7.	689	24/6/20	80521	☑ Yes □ No
8.				□ Yes □ No
9.				□ Yes □ No
10.				□ Yes □ No
11.				□ Yes □ No
12.				□ Yes □ No
13.				□ Yes □ No
14.				□ Yes □ No
15.				□ Yes □ No
16.				□ Yes □ No
17.				□ Yes □ No
18.				□ Yes □ No
19.				□ Yes □ No
20.				□ Yes □ No
21.				□ Yes □ No
22.				□ Yes □ No

GSTIN : 36BYRPS5583E1ZP
Tin No. 36334341212

Cell : 9866390535
9949682284
9912990365

PO 67546

Quotation / Estimate

SRI VENKATESHWARA TRADERS

Steel, Cement & Hardware

Whole Sale & Retail

Main Road, Vantimamidi, Mdl : Mulugu, Dist. Medak, T.S.

No. 699

Date. 24/06/2020

Sri. bv Research centers pvt ltd.

S.No.	PARTICULARS	Qty.	AMOUNT
	8"x8"x16" Inch	10,000	36,000/-
		TOTAL	36,000/-

MODI PROPERTIES PVT. LTD. ★SEC'BAD★
INWARD
No: 6641
Date: 24/6
Sign:

* No Credit
* No Return

Signature

Cement Blocks – Weekly Delivery Report

Company/ firm:	GVRC	Requisition nos.:	163013	Total PO quantity:	10000
Project:	Innopolis	PO No(s).	67546	Quantity delivered in earlier period:	-
Block /Flat / Villa no.:	A	Total material delivered	Yes/ No	Quantity delivered during week:	8500
Supplier:	Sri venkateshwara traders	Close PO:	Yes / No	Balance quantity to be delivered:	1500
Sign of security		Sign of Admin	Hariv	Sign of Project manager	
Date	15.06.20	Date	15.06.20	Date	15.06.20

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	26.05.20	12.00	16"x8"x8"	250	648	169	79855
2.	26.05.20	16.15	16"x8"x8"	250	649	170	79856
3.	27.05.20	16.00	16"x8"x8"	250	650	650	79858
4.	28.05.20	08.15	16"x8"x8"	250	651	173	79859
5.	28.05.20	16.00	16"x8"x8"	250	652	174	79860
6.	29.05.20	8.30	16"x8"x8"	250	653	1372	79861
7.	29.05.20	13.10	16"x8"x8"	250	654	1373	79863
8.	29.05.20	16.35	16"x8"x8"	250	655	1374	79864
9.	30.05.20	08.30	16"x8"x8"	250	656	1375	79865
10.	30.05.20	11.30	16"x8"x8"	250	657	1379	79866
11.	01.06.20	10.00	16"x8"x8"	250	659	1382	79867
12.	01.06.20	16.00	16"x8"x8"	250	660	1381	79868
13.	01.06.20	16.00	16"x8"x8"	250	661	1383	79869
14.	02.06.20	16.00	16"x8"x8"	250	662	1399	79870
15	02.06.20	16.00	16"x8"x8"	250	663	1395	79485

16	02.06.20	15.00	16"x8"x8"	250	664	1400	79871
17	03.06.20	15.30	16"x8"x8"	250	665	1413	79872
18	03.06.20	12.00	16"x8"x8"	250	666	1410	79873
19	03.06.20	16.00	16"x8"x8"	250	667	1411	79874
20	04.06.20	16.00	16"x8"x8"	250	668	1416	79875
21	04.06.20	15.30	16"x8"x8"	250	669	1417	79876
22	04.06.20	13.00	16"x8"x8"	250	670	1418	79877
23	05.06.20	15.30.	16"x8"x8"	250	671	1422	79878
24	06.06.20	13.00	16"x8"x8"	250	672	1426	79879
25	06.06.20	15.30	16"x8"x8"	250	673	1424	79880
26	08.06.20	12.45	16"x8"x8"	250	675	1433	79882
27	08.06.20	14.00	16"x8"x8"	250	676	1434	79883
28	08.06.20	14.00	16"x8"x8"	250	677	1435	79884
29	10.06.20	11.00	16"x8"x8"	250	678	1440	79999
30	10.06.20	12.00	16"x8"x8"	250	679	1441	80001
31	10.06.20	13.30	16"x8"x8"	250	680	1442	80002
32	13.06.20	12.30	16"x8"x8"	250	681	1454	80003
33	13.06.20	15.20	16"x8"x8"	250	682	1455	80005
34	15.06.20	15.00	16"x8"x8"	250	683	1458	80006
			Total	8500			

Details of solid blocks – delivered during the week.

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

Purchase Order

Page(s) 1 Of 1   01-06-2020 14:03:11

67546
23.05.20 2:03:43

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Venkateshwara Traders 6-92, Anna Sagar, Chila Sagar, Medak - 502279. **GSTIN** 36BYRPS5583E1ZP 9866390535	**Doc No**	67546	163013
	Doc Date	28-05-2020	
	Quote No	Nil	
	Quote Date	28-05-2020	
	SupplyType	Supply	

Kind Attn : Mr. Samala Narsimha Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1052 - Building material - Inter locking Blocks - Type I - 8ft X 8ft X 16in - Nos	10,000.00	36.00	0.00	0.00	360,000.00
					Total Order Value . . .	**360,000.00**

Rupees : Three Lakh(s) Sixty Thousand Only.

Terms and Conditions :-

Specification / Brand	Item shall be of 24kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 7 days of delivery.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for villa no 4545,3600,2700 work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Above Material Is Without Bill As Per MD Instruction

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : 01/06/2020

Accepted the above Terms And Conditions

For *Sri Venkateshwara Traders*

Name : ______________

Date : __/__/____

Requisition Form - Cement Blocks

Company	GVRC		Site & Phase		Innopolis	
Req. no.	163013		Req. Date		26-05-2020	
Material required before			ID no.		57282	
Prepared by:	B.Mallikarjun		Approved by (sign):		G.Venkatesh	
Flat / Block no:	4545,3600 & 2700					

PO 67546

S No.	Falt / villa type	Units	No. of flats / villas	Requirement per flat / villa - 6" Cement blocks (16"x8"x6")	Requirement per flat / villa - 4" Cement blocks (16"x8"x4")	Qty required - 6" Cement blocks (16"x8"x6")	Qty required - 4" Cement blocks (16"x8"x4")
1	Type E - 3BHK - 1,200 sft	Nos	-	-	-	-	-
2	Type G - 3BHK - 1,200 sft	Nos	-	-	-	-	-
3	Type F - 2BHK - 1130 Sft	Nos	-	-	-	-	-
4	Type D (a) - 3BHK - 1625 Sft	Nos	-	-	-	-	-
5	Type D (b) - 3BHK - 1625 Sft	Nos	-	-	-	-	-
	Total					-	-

S No.	Item Description	Units	Qty required	Stock at site	Balance Qty to be ordered		
1	8" Inter Locking Cement blocks (16"x8"x8") - Type-1	Nos	10,000.0	-	10,000.0	- 36/-	
2	4" Cement blocks (16"x8"x4")	Nos	-	-	-		
3	4" Cement Hollow blocks (16"x8"x4")	Nos	-	-	-		
	Total				10,000.0		
	Note: Issue PO in the name of Sri Venkateshwara traders						

APPROVED BY
30 MAY 2020
SOHAM MODI
MANAGING DIRECTOR