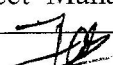


Weekly - Petty cash /expense card statement.

Name		Zakir		Statement date		4.07.2020		
Prepared by		Vijitha		Sign				
From period		28.05.2020		To period		1.07.2020		
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill		
1.	MRMLLP	AGH	Krishna sai motors (Activa repairing work)	1360	☒ N	☒ N		
2.	MRMLLP	AGH	Bhavani iron & hardware power tools (Purchase of level pipe)	250	☒ N	☒ N		
3.	MRMLLP	AGH	Janata book center (Purchase of note books)	60	☒ N	☒ N		
4.	MRMLLP	AGH	Flipkart (Purchase of Wire less optical mouse)	599	☒ N	☒ N		
5.	MRMLLP	AGH	Bhavani iron & hardware power tools (Purchase of metna)	220	☒ N	☒ N		
6.								
7.	Total					2489/-		
Amount to be credited by		☒ Transfer to Happay card ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.						
Approved by:		Certified by  Project Manager		Accountant		Accounts Manager		MD
Sign:		Asst. Project Manager/Engineer Modi Realty (Miryalaguda) LLP						
Date:								