

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		03/07/2020		Prepared by:		V. Ravali	
PO/WO no.		68528		PO / WO Date.		20/06/2020	
Supplier Name		Vivid world		PO/WO amount		271 1-	
Firm/Company		Modi Properties Pvt. Ltd		Project		MPPL	
Sl. No.		Bill No.		Bill Date		Bill amount	
1.		1711		20/06/2020		271 1-	
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	✓	✓		☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
Amount E – PO / WO value:							
Amount F – Difference (A – E):							
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☐ Yes ☐ No (explained below)			
Excess / short material received				☐ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. /- ☒ No			
Payment – due date				10/07/2020			
Remarks:							
10							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	V. Ravali						
Date	3/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Purchase Order

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02-07-2020 12:53:36 PM



68528

02.07.20 12:12:26

From Company : **Modi Properties Pvt.Ltd.**

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36AABCM4761E1ZM

Supplier Details

Vivid World

204, Kubera Towers, Narayanaguda, Hyderabad.

6682-3161/ 6682-3171

92462-15868

Doc No

68528

16305

Doc Date

20-06-2020

Quote No

Nil

Quote Date

20-06-2020

SupplyType

Supply

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos 12A	1.00	230.00	0.00	18.00	271.40
Total Order Value . . .					271.40
Rupees : Two Hundred Seventy One and Paise Fourty Only.					

Terms and Conditions :-**Specification / Brand** As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day**Delivery Location** Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551**Penalty For Delay** Nil**Transportation Cost** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for site office use purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Name : _____

Date : _/_/_

Requisition Form

Company Name:		Modi Properties		Date		20-06-2020	
Site & Phase :		Head Office		Time:			
Supplier				Req. No.		16305	
Material required before date:				ID No.		58165	
No	Description	Size	Quantity	Units	Inward No	Date	
1	12A Toner refilling		1	No			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for lateef printer							
Prepared By		Suneel		Approved by			
Sign.& Date		20-06-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 1711

Invoice Date : 20/06/2020

Reverse Charge (Y/N) :

State : TELANGANA

Code	36
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Bill to Party

Address: M/S. MODI PROPERTIES PVT LTD,
5-4-187/3&4, 2ND FLOOR, SOHAM MANSION,
MG ROAD , SRCBAD-3

GST: 36AABCM4761E1ZM.

State : TELANGANA

Transport Mode :

Vehicle Number :

Date of Supply :

Ship to Party

GATE PASS NO:1042

GSTIN :

State :

Co
de

	TOTAL	
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INWARD	
Inward No: 204	Dt: 28/1/12
MRN No:	Dt:
Received By: Samir	Sign: 
MOLTI PROPERTIES	

RS. TWO HUNDRED SEVENTY ONE AND FORTY PAISE.

(RS.271.40)

ADD :CGST 9%

ADD: SGST 9%

Total Amount After Tax	
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GST on Reverse Charge	
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271.40

230.00

20.70

20.70

271.40

Certified that the particulars given above are true and correct

For **VIVID WORLD**

Authorized Signatory

Bank Details

Bank Name : INDIAN BANK

Branch : Narayanguda Branch

Bank A/C : 406746378

Bank IFSC : IDIB000N015

Common Seal