PURCHASE DIVISION Advice for approval for credit to supplier

PO/WO no. Supplier Name Firm/Company Supplier Name Supplier Name Firm/Company Firm/Co	Date:		123/04	1/2020		Prepa	red by:		T			
Supproved Por Name Firm/Company Si. No. Bill No. Bill No. Bill Date Bill amount 1. 1414 Del Dol 2020 655 - 3. 4. Amount A - Bills total(Excluding Transport & Hamali Charges): Sl. No. DC No DC. Date MRN No. DC matches MRN 1. 2. 3. 4. Amount A - Bills total(Excluding Transport & Hamali Charges): Sl. No. DC No DC No DC Date MRN No. DC matches MRN 1. 2. 3. 4. Amount B - Other Credits: Amount C - Other Debits: Amount D (D=A+B-C) - Amount to be credited to the supplier: Amount F - Difference (A - E): Quantity received as per PO/WO JS Yes = No (explained below) Is difference between PO / Bill acceptable? DYes = No (explained below) Advance paid / PDC given (deduct when paying) DYes - No. Approved — within acceptable limits = No (explained below) Advance paid / PDC given (deduct when paying) DYes - Rs. Approved — Symbol — Accountant — Accountant — Accountant — Accountant — Accountant — Accountant — Sign: Approved — Purchase — Manager — Sign: Approved — Purchase — Purchase — Purchase — Purchase — Purchase — Manager — Sign: Approved — Purchase — Purchase — Purchase — Purchase — Purchase — Manager — Sign: Approved — Sign: — Accountant — Accountant — Accountant — Accountant — Ranger — Sign: Approved — Purchase — Purchase — Purchase — Purchase — Purchase — Purchase — Sign: Approved — Sign: — Accountant — Accountant — Accountant — Accountant — Accountant — Sign: — Accountant — Accountant — Accountant — Accountant — Sign: — Accountant — Accountant — Sign: — Accountant	PO/WO no).	1		7	PO/	WO Date.					
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	Date	-7	FE		MINISH F	PARIKH						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Purchase Order

Da	no	(e)	1	Of	1
Pd	ge	(5)	J.	O	1

02-07-2020 12:53:36 PM

From Company: Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7



02.07.20 12:12:26

Supplier Details				
Vivid World	Doc No	68522	16298	
204, Kubera Towers, Narayanaguda, Hyderabad.	Doc Date	24-06-2020		
	Quote No	Nil 24-06-2020		
6682-3161/ 6682-3171	Quote Date			
92462-15868	SupplyType	Supply		

Kind Attn: Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos 12A	1.00	230.00	0.00	18.00	271.40
2 3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
		Total Or	der Valu	e	654.90

Terms and Conditions :-

Specification / Brand As per details given in the quotation

Payment Terms

After Delivery & Production of bill

Tax

All taxes included in above price.

Delivery Date

Same Day

Delivery Location

Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penality For Delay

Transportation Cost

Included in the above price.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right items not conforming to quality and specifications. Above order for HO use purpose

Completion Date

Nil

Measurment

Nil Nil

Security Remarks

For Summit Sales	LLP		
Authorised Signatory	1		
	1/	-	0000
Nama	1/02	00	1101
Name :		-	-

Accepted the above Terms And Conditions

For Vivid World

Date : __/__/ Name : _

Requisition Form

Comp	any Name:	Summit sales L	LP	Date			13-06-2020		
Site &	Phase:	Head Office							
Suppli	ier			Req.	No.		16298		
Mater	ial required before date:			ID N	lo.		58172		
No	Descrip	otion	Size		Quantity	Units	Inward No	Date	
1	12A Toner refilling				2	No			
2	12A Toner Drum				1\				
3		22			ARPRO	VED			
4	185					2020			
5					1	1 2020			
6	2				10111	PARIKH			
7					MANAGER PRO	CUREMENT	1		
8	, B								
9									
10									
Remar	ks: This is for Rajkumar	& Ravali							
Prepar	ed By	K.Suneel		Appr	oved by				
Sign.& Date 13-06-2020			-	Sign.	& Date				

Note: On receipt of material at site write inward number and date in last 2 columns.

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda, Nagole, Hyderabad – 500 068, Telangana State. Tel: +91-9246215868

GSTIN: 36AVTPS1528D1ZB

		TA	XX I	NVO	ICE								
Invoice No.: 1717													
Invoice Date : 24/06/2020													
Reverse Charge (Y/N):													
Cod	e	3	6		- ' ' '								
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ANSION,				GATE P	ASS NO:11	53	•			2.00			
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HSN Code	U O M	Qty	Rate	Amount	TAXABLE VALUE	CG	SST		SGST	TOTAL			
	IVI					RA TE	AMT	RA	AMT				
3773		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40			
8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50			
THES	Contract to the communication of the contract			555.00	ADD: SGST 99	%				654.90 555.00 49.95 49.95 654.90			
r						en Sentation et							
Bank Details Bank Name : INDIAN BANk Branch : Narayanguda Branch Bank A/C : 406746378						i uned tha	ForV	IVID V	VORLD	ue and correct			
Bank IFSC : IDIB000N015 Common Seal								1	25/				
	ANSION, HSN Code 3773 8443 THES	HSN Code O M	Code ANSION, Code HSN U Qty Code O M 3773 01 8443 01	Code 36	Transp Vehicle Date o Code 36 GATE P ANSION, GSTIN Co	Vehicle Number : Date of Supply :	Transport Mode : Vehicle Number : Date of Supply : Code	Transport Mode : Vehicle Number : Date of Supply :	Transport Mode : Vehicle Number : Date of Supply :	Transport Mode : Vehicle Number : Date of Supply :			