PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/6/20.	Prepared by:	SOWMYA
WO no.	68104	PO / WO Date.	19/6/20
Supplier Name	.SS/Co.	PO/WO amount	11,294.96.
Firm/Company	GVRC.	Project	GVRC.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11917.	25/6/20	828.36
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			828.36

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9984	25/6/20	80490	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	828.36
Amount E – PO / WO value:	11,294.96.
Amount F – Difference (A – E):	10,466.6

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- □ No
Payment – due date	**4.7.2020**

Remarks: Short Received.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		[signature]				
Date	29/6/20.						

APPROVED 03 JUL 2020 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-. Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	11917
Genome Valley, Shameerpet, hyderabad	Invoice Date.	25-06-2020
	PO No.	68104
	PO Date.	19-06-2020
	Req ID	57737
GSTIN : 36AAHCG4562D1ZP	Req Date	18-06-2020
	Loc Req No	163048

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4001 - Consumables - Air Freshner - NA - nos	3307	6	82.00	492.00	18	88.56
	Room freshner						
2	4022 - Consumables - Dettol - NA - nos	3401	2	65.00	130.00	18	23.40
	Hand wash						
3	4001 - Consumables - Air Freshner - NA - nos	3307	2	40.00	80.00	18	14.40
	odonil						
4							
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IGST	CGST	SGST				
			Total Taxable Amount	702.00		126.36
	63.18	63.18	Total Invoice Amount	828.36		

Rupees : Eight Hundred Twenty Eight and Paise Thirty Six Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. INWARD No. 66959 Date. 1/7/20 Sign. SEC'BAD

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 19-06-2020 16:09:51 Original /

68104
20.06.20 3:01:16

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68104	163048
	Doc Date	19-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	19-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	6.00	82.00	0.00	18.00	580.56
2	4022 - Consumables - Dettol - NA - nos *Hand wash*	6.00	65.00	0.00	18.00	460.20
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	78.00	0.00	18.00	460.20
4	4001 - Consumables - Air Freshner - NA - nos *odonil*	2.00	40.00	0.00	18.00	94.40
5	4018 - Consumables - Cups & Saucers - NA - sets	12.00	620.00	0.00	18.00	8,779.20
6	4031 - Consumables - Glass - NA - nos	12.00	65.00	0.00	18.00	920.40
					Total Order Value . . .	**11,294.96**

Rupees : Eleven Thousand Two Hundred Ninty Four and Paise Ninty Six Only.

Partly Bill : 11854 Dt : 22/
Amt : 9546
28/6/20 Bal : 1748/-

IInd Bill no 11917 Amt - 828.36
Balance has to be Received
Amt - 919.64
03/07/20
Ky.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***
Authorised Signatory
19/06/2020
Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***
Name : ____________
Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	17.06.20
Site & Phase :	INNOPOLIS	Time:	16.30
Supplier		Req. No.	163048
Material required before date:	20.06.2020	ID No.	57737

No	Description	Size	Quantity	Units	Inward No	Date
1	Room freshners	-	6	No's		
2	Dettol hand wash	-	6	No's		
3	Odonils	-	2	No's		
4	Tile cleaner	-	5	No's		
5	Tea cups with saucer (white)	STD	12	No's		
6	Water glasses	STD	12	No's		
7						
8						
9						
10						

PO 68104.

APPROVED
19 JUN 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: for site office use purpose.

Prepared By	P.Harini	Approved by	Venkatesh
Sign.& Date	17.06.20	Sign. & Date	17.06.20

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9984
GV Research Centre Pvt Ltd	DC Date.	25-06-2020
Genome Valley, Shameerpet, hyderabad	PO No.	68104
	PO Date.	19-06-2020
	Req ID	57737
	Req Date	18-06-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163048

	Description of Goods	HSN/SAC	Qty
1	4001 - Consumables - Air Freshner - NA - nos	3307	6
2	4022 - Consumables - Dettol - NA - nos	3401	2
3	4001 - Consumables - Air Freshner - NA - nos	3307	2
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MODI PROPERTIES PVT. LTD. INWARD No. 29402 Date 1/7 Sign. SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 1506 Dt: 26.06.20
MRN No: B0490 Dt:
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11917
GV Research Centre Pvt Ltd	Invoice Date.	25-06-2020
Genome Valley, Shameerpet, hyderabad	PO No.	68104
	PO Date.	19-06-2020
	Req ID	57737
	Req Date	18-06-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163048

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	Hand wash						
3	4001 - Consumables - Air Freshner - NA - nos	3307	2	40.00	80.00	18	14.40
	odonil						
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IGST	CGST	SGST	Total Taxable Amount	702.00		126.36
	63.18	63.18	Total Invoice Amount	828.36		

Rupees : Eight Hundred Twenty Eight and Paise Thirty Six Only.

INWARD
Dt: 26.06.20
Inward No: 1506
MRN No: 80490
Received By:
Sign:
G.V. RESEARCH CENTERS PVT. LTD.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction