

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		30/6/20		Prepared by:		SOWMYA	
PO/WO no.		68266		PO / WO Date.		24/6/20	
Supplier Name		SSLP.		PO/WO amount		613.60.	
Firm/Company		GVRCL		Project		GVRCL.	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	11970	27/6/20	613.60				
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
			613.60				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10087	27/6/20	80568	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :-							
Amount C –Other Debits :-							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
			613.60				
Amount E – PO / WO value:							
			613.60.				
Amount F – Difference (A – E):							
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☐ Yes ☒ No (explained below)			
Excess / short material received				☐ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. _____ ☒ No			
Payment – due date				4.7.2020			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>						
Date	30/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-06-2020

Customer Details				Invoice No.		11970			
GV Research Centre Pvt Ltd Genome Valley, Shameerpet, hyderabad GSTIN : 36AAHCG4562D1ZP				Invoice Date.		27-06-2020			
				PO No.		68260			
				PO Date.		24-06-2020			
				Req ID		57885			
				Req Date		23-06-2020			
				Loc Req No		163064			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3516 - Computers and Peripherals - Mouse - NA - nos			84716060	2	260.00	520.00	18	93.60
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		520.00	93.60
		46.80		46.80		Total Invoice Amount		613.60	
Rupees : Six Hundred Thirteen and Paise Sixty Only.									

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

24-06-2020 15:07:00



68260

24.06.20 12:19:11

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	68260	163064
Doc Date	24-06-2020	
Quote No	Nil	
Quote Date	24-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3516 - Computers and Peripherals - Mouse - NA - nos	2.00	260.00	0.00	18.00	613.60
Total Order Value . . .					613.60

Rupees : Six Hundred Thirteen and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Lenova brand
Payment Terms	After Delivery & Production of bill
Tax	Included in above prices.
Delivery Date	Within 7 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penalty For Delay	Nil
Transportation Cost	Included by us.
Warranty	1 year company warranty
Advance Paid	Nil
Other Terms	We reserve the rights to reject items not confirming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	nil

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

27/06/2020

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		GVRC		Date:		23.06.20	
Site & Phase :		INNOPOLIS		Time:		16:00	
Supplier				Req. No.		163064	
Material required before date:		Urgent		ID No.		57885	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Mouses	STD	02	No's			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks : For site office purpose							
Prepared By		Harini.P		Approved by		Venkatesh.G	
Sign.& Date		23.06.20		Sign. & Date		23.06.20	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

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Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 27-06-2020

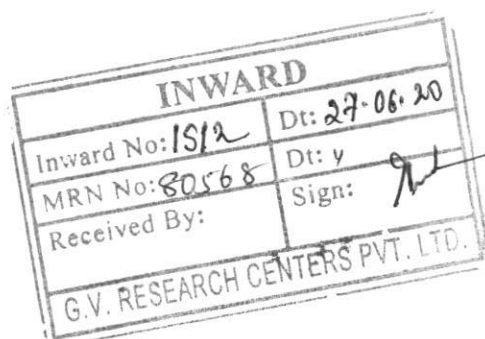
Customer Details		DC No.	10037
GV Research Centre Pvt Ltd		DC Date.	27-06-2020
Genome Valley, Shameerpet, hyderabad		PO No.	68260
		PO Date.	24-06-2020
		Req ID	57885
		Req Date	23-06-2020
GSTIN : 36AAHCG4562D1ZP		Loc Req No	163064
	Description of Goods	HSN/SAC	Qty
1	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2
2			
3			
4			
5			
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for Summit Sales LLP

Authorised signatory

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Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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				Req ID		57885			
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INWARD	
Inward No: 1812	Dt: 27-06-20
MRN No: 80568	Dt: /
Received By:	Sign: <i>[Signature]</i>
G.V. RESEARCH CENTERS PVT. LTD.	