PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/6/20.	Prepared by:	SOWMYA
PO/WO no.	68224.	PO / WO Date.	23/6/20
Supplier Name	SS/Lp.	PO/WO amount	1,189.44
Firm/Company	NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11919.	25/6/20.	1,189.44.
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,189.44

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9986	25/6/20	80474	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,189.44
Amount E – PO / WO value:	1,189.44
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below~~)
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**4.7.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 0[illegible] JUL 2020				
Date	29/6/20.		MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11919
Nilgiri Estates	Invoice Date.	25-06-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	68224
	PO Date.	23-06-2020
	Req ID	57421
	Req Date	04-06-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72794

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6202 - Miscellaneous - Sanitizer Dispenser Stand - Soap dispenser		4	252.00	1,008.00	18	181.44
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,008.00		181.44
	90.72	90.72	Total Invoice Amount		1,189.44	

Rupees : One Thousand One Hundred Eighty Nine and Paise Fourty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 66961
Date 1/7/20
Sign.

Purchase Order

  23-Jun-20 4:17:36 PM

68224
24.06.20 12:19:11

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68224	72794
	Doc Date	23-06-2020	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	16-06-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6202 - Miscellaneous - Sanitizer Dispenser Stand - NA - Nos *Soap dispenser*	4.00	252.00	0.00	18.00	1,189.44
					Total Order Value . . .	**1,189.44**

Rupees : One Thousand One Hundred Eighty Nine and Paise Fourty Four Only.

Terms and Conditions :-

Specification / Brand	Soap dispenser.
Payment Terms	After delivery
Tax	Included in the above prises
Delivery Date	With in a day
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for site purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Nilgiri Estates***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	04.06.2020
Site & Phase :	NILGIRI ESTATE	Time:	14:04
Supplier		Req. No.	72794
Material required before date:		ID No.	57421

No	Description	Size	Quantity	Units	Inward No	Date
1	SBD ABS Soap Dispenser and Lock(Silver)	STD	04	No's		
2						
3						
4	68224					
5						
6						
7						
8						
9						
10						

Remarks: - For Site Use Purpose.

Prepared By	Vijay Raj	Approved by	
Sign.& Date	04.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9986
Nilgiri Estates	DC Date.	25-06-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	68224
	PO Date.	23-06-2020
	Req ID	57421
	Req Date	04-06-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72794

	Description of Goods	HSN/SAC	Qty
1	6202 - Miscellaneous - Sanitizer Dispenser Stand - NA - Nos		4
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. INWARD No. 39416 Date. Sign. SEC'BAD

INWARD Inward No: 21746 Dt: 25/6/20 GRN No: 80474 Dt: 26/6/2020 Sign Received By: Ashish Nilgiri Estates

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11919
Nilgiri Estates	Invoice Date.	25-06-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	68224
	PO Date.	23-06-2020
	Req ID	57421
	Req Date	04-06-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72794

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6202 - Miscellaneous - Sanitizer Dispenser Stand - Soap dispenser		4	252.00	1,008.00	18	181.44
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 21744 Dt 25/6/20
MRN No 80474 Dt 26/6/2020
Received by: Ashish
Nilgiri Estates

IGST	CGST	SGST				
			Total Taxable Amount	1,008.00		181.44
	90.72	90.72	Total Invoice Amount	1,189.44		

Rupees : One Thousand One Hundred Eighty Nine and Paise Fourty Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory