

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		03/01/20		Prepared by:		V. Raval	
PO/WO no.		68533		PO / WO Date.		13/06/20	
Supplier Name		Vivid world		PO/WO amount		655/-	
Firm/Company		Modi Properties Pvt. Ltd.		Project		MPPL	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	1701	13/06/2020		655/-			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						655/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	-	-	-	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :-						-	
Amount C –Other Debits :-						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						655/-	
Amount E – PO / WO value:						655/-	
Amount F – Difference (A – E):						-	
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____ ☒ No				
Payment – due date			10/01/20.				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>						
Date	3/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Purchase Order

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01-07-2020 17:39:28



68533

02.07.20 12:12:26

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad. GSTIN 36AVTPS1528D1ZB 6682-3161/ 6682-3171 92462-15868	Doc No	68533	16310
	Doc Date	13-06-2020	
	Quote No	Nil	
	Quote Date	13-06-2020	
	SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos 12A	1.00	230.00	0.00	18.00	271.40
2 3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
Total Order Value . . .					654.90

Rupees : Six Hundred Fifty Four and Paise Ninty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for site office use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Modi Properties		Date		13-06-2020		
Site & Phase :		Head Office		Time:				
Supplier:				Req. No.		16310		
Material required before date:					ID No.			58160
No	Description	Size	Quantity	Units	Inward No	Date		
1	12A Toner refilling		1	No				
2	Ricoh Refilling		1	No				
3								
4								
5								
6								
7								
8								
9								
10								
Remarks: This is for Aruna & Ashaiya printer								
Prepared By		Suneel		Approved by				
Sign.& Date		13-06-2020		Sign. & Date				

Note: On receipt of material at site write inward number and date in last 2 columns.



A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 1701			Transport Mode :
Invoice Date : 13/06/2020			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Ship to Party

GATE PASS NO:1036

GSTIN :

State :

Co
de

INWARD	
Inward No: 113	DT: 13/02/19
MRN No:	DT:
Received By: <i>Donarain</i>	Sign: <i>[Signature]</i>
MODI PROPERTIES	

DEPARTMENT OF DEFENSE
OFFICE OF THE INSPECTOR GENERAL
No. 6405
Date 03/27/20
Sign [Signature]
SEC 6405

ADD :CGST 9%	49.95
ADD: SGST 9%	49.95
Total Amount After Tax	654.90
GST on Reverse Charge	

GST on Reverse Charge

Common Seal

the particulars given above are

For **VIVID WORLD**

Authorized Signatory