

Project	AVR Gulmohar Homes	Date	02-07-2020	Prepared by	Zakir
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Sl.no	Date	Description of task / Issue	Remarks by MD	Issued closed
1	02-07-2020	Sir, Construction meter shifting to clubhouse panel room . Because power fluctuation problem . Please advise.	OK	
2	02-07-2020	Sir, we required JCB & Tractor but, no one is Come at site, due to low rates . Asking Rates Amount: JCB -1500/- per hrs. Tractor 3k engage. Please advise Mail already sent.	not approved	
3	02-07-2020	Sir, Ashok Construction they are done extra work at site. Can we send to Estimate sheet to Naga laxmi madam..? Please advise	make estimate	
4	02-07-2020	We need Labor quarter septic tank waste water cleaning . Asking rates : Rs.6k. And toilet cleaning every month two time asking Rs.1000/- per month. Please advise,	get best rate : Approved. with final confirmation	
5			move 25% with final confirmation	
6				
7.			① Deduct capital work done by kumar ② Expense of 13 villages. to be debited to contract! ③ Deduct work not done for AAA.	

Note:-- 1. Sort in chronological order 2. Issue /task not closed in earlier site visit must be included in new task list.