PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	8/7/20.	Prepared by:	SOWMYA
PO/WO no.	68378.	PO / WO Date.	29/6/20
Supplier Name	3311p.	PO/WO amount	1,276.76.
Firm/Company	Modi properties pvt Ltd.	Project	H.O.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12013.	30/6/20.	1,276.76
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,276.76

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10070	30/6/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,276.76
Amount E – PO / WO value:	1,276.76
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**4.7.2020** 11/7/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign: [signature]	Sowmya						
Date 7/7/20	8/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 1 of 1 : 30-06-2020

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	12013
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003	Invoice Date.	30-06-2020
	PO No.	68378
	PO Date.	29-06-2020
	Req ID	58042
	Req Date	29-06-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16280

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2165 - Carpentry - hardware - SS Cylindrical Lock -	8301	2	541.00	1,082.00	18	194.76
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,082.00		194.76
	97.38	97.38	Total Invoice Amount	1,276.76		

Rupees : One Thousand Two Hundred Seventy Six and Paise Seventy Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD
67121
4/7/20
SEC'BAD

Purchase Order

 30-06-2020 10:22:03 AM

68378
24.06.20 12:19:12

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68378	16280
	Doc Date	29-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	2.00	541.00	0.00	18.00	1,276.76
					Total Order Value . . .	**1,276.76**

Rupees : One Thousand Two Hundred Seventy Six and Paise Seventy Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year on hardware material
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order is for plot no.280 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : 30/06/2020

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	27.06.2020
Site & Phase :	HO	Time:	17:20 PM
Supplier		Req. No.	16280
Material required before date:	Urgent	ID No.	58042

No	Description	Size	Quantity	Units	Inward No	Date
1	TUBULAR LOCKS CYLINDRICAL	STD	02	NOS		
2	68378					
3						
4						
5						
6						
7				APPROVED		
8				29 JUN 2020		
9						
10				MINISH PARIKH MANAGER PROCUREMENT		

Remarks : FOR PLOT NO 280 TOILET & LOBBY DOORPURPOSE			
Prepared By	T.SURYANARAYANA	Approved by	
Sign.& Date	27-06-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Modi Properties Pvt. Ltd.	DC No.	10070
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003	DC Date.	30-06-2020
	PO No.	68378
	PO Date.	29-06-2020
	Req ID	58042
	Req Date	29-06-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16280

	Description of Goods	HSN/SAC	Qty
1	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	8301	2
2			
3			
4			
5			
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29			
30			

INWARD
Inward No: 248 Dt: 30/06/20
MRN No: Dt:
Received By: Samargit Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 39509
Date: 4/7/20
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

GSTIN : 36AABCM4761E1ZM

Invoice No.	12013
Invoice Date.	30-06-2020
PO No.	68378
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