PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	1/7/20.	Prepared by:	SOWMYA
PO/WO no.	68327	PO / WO Date.	26/6/20.
Supplier Name	SSllp.	PO/WO amount	1,410.10 .
Firm/Company	Modi properties pvt ltd.	Project	Head office
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11987	29/6/20	1,410.10
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,410.10

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10045	29/6/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,410.10
Amount E – PO / WO value:	1,410.10
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	4.7.2020 11/7/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign: [signature]	Sowmya						
Date 7/7/20	1/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11987
Modi Properties Pvt. Ltd.	Invoice Date.	29-06-2020
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003	PO No.	68327
	PO Date.	26-06-2020
	Req ID	57968
	Req Date	26-06-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16271

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2165 - Carpentry - hardware - SS Cylindrical Lock -	8301	1	541.00	541.00	18	97.38
2	2285 - Carpentry - hardware - SS Hinges - Others -	8302	3	218.00	654.00	18	117.72
3							
4							
5							
6							
7							
8							
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11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,195.00	215.10
	107.55	107.55	Total Invoice Amount	1,410.10	

Rupees : One Thousand Four Hundred Ten and Paise Ten Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67095
Date 4/7/20
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 27-06-2020 10:29:16 AM

68327
24.06.20 12:19:12

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68327	16271
	Doc Date	26-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	1.00	541.00	0.00	18.00	638.38
2	2285 - Carpentry - hardware - SS Hinges - Others - nos	3.00	218.00	0.00	18.00	771.72
				Total Order Value . . .		**1,410.10**

Rupees : One Thousand Four Hundred Ten and Paise Ten Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year on hardware material
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.above order is for WPC door at HO purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

27/06/2020

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	25.06.2020
Site & Phase :	HO	Time:	13:40 pm
Supplier		Req. No.	~~16268~~ 16271
Material required before date:	Urgent	ID No.	57968

No	Description	Size	Quantity	Units	Inward No	Date
1	SS HINGES	4"	03	NOS		
2	CYDRICAL LOCK SET 68327	STD	01	NO		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : FOR STAFF TOILET WPC DOOR AT HO PURPOSE

Prepared By	T.SURYANARAYANA	Approved by	
Sign.& Date	25-06-2020	Sign. & Date	

APPROVED 26.06.2020 MINISH PARIKH MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	10045
Modi Properties Pvt. Ltd.	DC Date.	29-06-2020
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003	PO No.	68327
	PO Date.	26-06-2020
	Req ID	57968
	Req Date	26-06-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16271

	Description of Goods	HSN/SAC	Qty
1	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	8301	1
2	2285 - Carpentry - hardware - SS Hinges - Others - nos	8302	3
3			
4			
5			
6	Note: Screws are not available in Hinges		
7			
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10	1. Screws not received Hinges, 29/6/20		
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INWARD
Inward No: 242 Dt: 29/06/20
MRN No: Dt:
Received By: Samarjit Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No. 39406
Date.
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11987
Modi Properties Pvt. Ltd.	Invoice Date.	29-06-2020
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003	PO No.	68327
	PO Date.	26-06-2020
	Req ID	57968
GSTIN : 36AABCM4761E1ZM	Req Date	26-06-2020
	Loc Req No	16271

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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IGST	CGST	SGST				
			Total Taxable Amount	1,195.00		215.10
	107.55	107.55	Total Invoice Amount	1,410.10		

Rupees : One Thousand Four Hundred Ten and Paise Ten Only.

for Summit Sales LLP

Authorised signatory

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