PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/6/20.	Prepared by:	SOWMYA
PO/WO no.	68234	PO / WO Date.	23/6/20.
Supplier Name	SSllp.	PO/WO amount	1,439.60.
Firm/Company	SOV llp	Project	SOV llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11930	25/6/20.	1,439.60
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,439.60

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9997	25/6/20	80484	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,439.60
Amount E – PO / WO value:				1,439.60
Amount F – Difference (A – E):				—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs.____/- ☐ No~~
Payment – due date	**4.7.2020**

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature]				
Date	29/6/20	6/7					

APPROVED 06 JUL 2020 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11930
Silver Oak Villas LLP	Invoice Date.	25-06-2020
Sy No.291, Cherlapally, Hyderabad	PO No.	68234
	PO Date.	23-06-2020
	Req ID	57869
	Req Date	23-06-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155816

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4036 - Consumables - Keychain rings - NA - nos		100	4.50	450.00	18	81.00
2	6100 - Miscellaneous - Plastic Cards - Others - nos		100	5.50	550.00	18	99.00
3	7539 - Stationery - other - Labels - NA - sheets		100	2.20	220.00	18	39.60
	1 box						
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,220.00		219.60
	109.80	109.80	Total Invoice Amount		1,439.60	

Rupees : One Thousand Four Hundred Thirty Nine and Paise Sixty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 66932 Date. 1/7/20 Sign.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-06-2020 3:53:13 PM

68234
24.06.20 12:19:11

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68234	155816
	Doc Date	23-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-08-2019	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4036 - Consumables - Keychain rings - NA - nos	100.00	4.50	0.00	18.00	531.00
2	6100 - Miscellaneous - Plastic Cards - Others - nos	100.00	5.50	0.00	18.00	649.00
3	7539 - Stationery - other - Labels - NA - sheets *1 box*	100.00	2.20	0.00	18.00	259.60
					Total Order Value . . .	**1,439.60**

Rupees : One Thousand Four Hundred Thirty Nine and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SOVLLP	Date:	23-06-2020
Site & Phase :	Silver Oak Villas	Time:	11.00
Supplier		Req. No.	155816
Material required before date:	30-06-2020	ID No.	57869

No	Description	Size	Quantity	Units	Inward No	Date
1	Key Chain Rings		70	nos		
2	Plastic Cards		70	nos		
3	Keychain Labels 68234		70	nos		
4						
5						
6						
7						
8						
9						

APPROVED
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: -For Site use purpose

Prepared By	G. Mona	Approved by	
Sign.& Date	23-06-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	21.02.2020
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: -For Level markings and plastering purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	21.02.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	9997
Silver Oak Villas LLP	DC Date.	25-06-2020
Sy No.291, Cherlapally, Hyderabad	PO No.	68234
	PO Date.	23-06-2020
	Req ID	57869
	Req Date	23-06-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155816

	Description of Goods	HSN/SAC	Qty
1	4036 - Consumables - Keychain rings - NA - nos		100
2	6100 - Miscellaneous - Plastic Cards - Others - nos		100
3	7539 - Stationery - other - Labels - NA - sheets		100
4			
5			
6			
7			
8			
9			
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 3938
Date 28/6

INWARD WITH TIME:
Inward No. 14390 Dt: 25/6/20
MRN No: 80484 Dt: 26/6/20
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11930
Silver Oak Villas LLP	Invoice Date.	25-06-2020
Sy No.291, Cherlapally, Hyderabad	PO No.	68234
	PO Date.	23-06-2020
	Req ID	57869
	Req Date	23-06-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155816

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2	6100 - Miscellaneous - Plastic Cards - Others - nos		100	5.50	550.00	18	99.00
3	7539 - Stationery - other - Labels - NA - sheets 1 box		100	2.20	220.00	18	39.60
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD WITH TIME:
Inward No. 14390 Dt: 25/6/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	1,220.00	219.60
	109.80	109.80	Total Invoice Amount	1,439.60	

Rupees : One Thousand Four Hundred Thirty Nine and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction