

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6-7-20	Prepared by:	T.D. N. P. J. J.	
PO/WO no.	68228	PO / WO Date.	24/6/20	
Supplier Name	Shan Traders	PO/WO amount	Rs. 5,119/-	
Firm/Company	Gv Research Centre (Pvt) Ltd	Project	Immunoprotection	
Sl. No.	Bill No.	Bill Date	Bill amount	
1.	390	29/6/20	Rs. 5,111/-	
2.				
3.				
4.				
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 5,111/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	390	29/6/20	80601	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				
Amount C –Other Debits :				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			Rs. 5,111/-	
Amount E – PO / WO value:			Rs. 5,119/-	
Amount F – Difference (A – E):			Rs. -8/-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)		
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)		
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)		
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No		
Payment – due date		11/7/20		
Remarks:				
1				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D
Sign:				
Date				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

~~CASH~~ / CREDIT

SHAH TRADERS

GVRC

2002-B, Inside Lala Temple Compound, Lala Temple Street,

Ranigunj, Secunderabad - 500 003, Telangana.

Phone Nos. 040-66382045, 27710679. Cell : 9391013030, 6301785490

Email : ajitshah58@gmail.com

GSTIN : 36ADVPS0266J1ZW

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Invoice Amt in words : Five Thousand One Hundred Eleven Rupees Only

Bank Details :

HDFC BANK

ACCOUNT NO. 00428620000165

BRANCH: S D ROAD, SECUNDERABAD

IFSC CODE: HDFC0000042



Customer's Signature

Gross Amount	4,331.32
Add : CGST	389.82
Add : SGST	389.82
Add : IGST	
Round Off Amount	0.04
Total Amount :	5,111.00

Terms & Conditions :-

- 1) The goods once sold will not be taken back and No claim for shortage or damage will be entertained unless lodged
- 2) Interest will be charged @ 18% per annum if payment is not made within 30 days.
- 3) Our responsibility ceases no sooner goods are handed over to the carrying agency.
- 4) Payment Strictly by Account Payees Cheques / RTGS only.
- 5) Subject to Hyderabad Jurisdiction only. E & O.E.

For SHAH TRADERS

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

24-06-2020 12:00:42



68228

24.06.20 12:19:11

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Shah Traders
5-5-156, Lala Temple Road, Ranigunj, Secunderabd.

Doc No 68228 163060

Doc Date 24-06-2020

Quote No Nil

Quote Date 23-06-2020

SupplyType Supply

GSTIN 36ADVPS0266J1ZW 66388461
66382045 9391678801

Kind Attn : Mr. Ajit Shah

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8027 - Steel - other - MS L angle - 3/4 In x3mm - kgs 20 lengths	90.00	48.20	0.00	18.00	5,118.84
Total Order Value . . .					5,118.84

Rupees : Five Thousand One Hundred Eighteen and Paise Eighty Four Only.

Terms and Conditions :-

Specification / Brand Item shall be of 4.5kgs approx. per 18' length. weighment slip must be attached.

Payment Terms Within 15days of delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. 9502211011

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for site use.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Shah Traders**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:	GVRC	Date:	22.06.2020
Site & Phase :	INNOPOLIS	Time:	10.00
Supplier		Req. No.	163060
Material required before date:	Urgent	ID No.	57845

No	Description	Size	Quantity	Units	Inward No	Date
1	MS "L" Angle	3/4"X3mm	20	Lengths	48.10+187.	
2					WT: 4.5 Kgs	
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : FOR SITE USE PURPOSE.

Prepared By	Harini.P	Approved by	Venkatesh.G
Sign.& Date	22.06.2020	Sign. & Date	22.06.2020

APPROVED BY
24 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

Page(s) 1 Of 1

23-06-2020 17:01:53

Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Shah Traders
5-5-156, Lala Temple Road, Ranigunj, Secunderabd.

GSTIN 36ADVPS0266J1ZW 66388461
66382045 9391678801

Doc No	68228	163060
Doc Date	23-06-2020	
Quote No	Nil	
Quote Date	23-06-2020	
SupplyType	Supply	

Kind Attn : Mr. Ajit Shah

Estimate/Draft PO for the Supply of following Items.

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Total Order Value . . .					5,118.84

Rupees : Five Thousand One Hundred Eighteen and Paise Eighty Four Only.

Terms and Conditions :-

Specification / Brand Item shall be of 4.5kgs approx. per 18' length. weighment slip must be attached.

Payment Terms Within 15days of delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. 9502211011

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weightment. Above order for site use.

Completion Date Nil

Measurment Nil

Security Nil

Remarks



T. D. M. P. 23/6/20.

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions

For **Shah Traders**

Name : _____

Name : _____

Date : __/__/__