## **PURCHASE DIVISION**

Advice for approval for credit to supplier

late:		1.1.1		Prepared	by:	1.0	0 1/ 1			
Date: 6 7 2020			PO/WO			R. Chaejul	<u></u>			
PO/WO no. 67972							16/5/2020			
Supplier Name Gauthan Enterpe			PO/WO	amount		3,725/				
irm/Comp	pany	GVRC	•	Project	600	2.	Dunopolis Bill amount			
1. No.		Bill No.		Bill Date	9	Bill at	mount "			
		167		241	6/2020	3	725/			
				1			1			
mount A	– Bills to	otal(Excluding Tran	nsport & Hamali Cha	arges):		3	1725)			
Sl. No.	DC No		DC. Date		MRN No.		atches MRN			
1.					80495	2 PYes	S □ No			
2.					0099	□ Ye:	s 🗆 No			
3.	-					□ Ye	s 🗆 No			
4.						□ Ye	s 🗆 No			
Amount B	Other (	redits:								
Amount C			the death of sum	mlior:			2001			
			pe credited to the sup	pher.			3,725			
Amount E	E - PO / V	WO value:				-	3,725/			
Amount F	- Differ	ence (A – E):					1 01 ( 1:	ad balany)		
Quantity	received	as per PO /WO		Yes 🗆 Ex	cess received	Short received	d □ Other (explain	ned below)		
		een PO / Bill accep	table?		o (explained bel					
				□ Approve	d - within accep	ptable limits	No (explained be	low)		
Excess / short material received				Yes □ No – wait for balance material □ No (explained below)						
Close PO / W?O  Advance paid / PDC given (deduct when paying)				Yes - Rs. /- DNo						
Advance	paid / PI	C given (deduct w	nen paying)	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						
Payment – due date				13/2/1010						
Remarks	S <u>:</u>									
						Aggunts	Accountant	Accounts		
Appr		I UI CIICO	Purchase Procu Manager Mar	rement nager VEI	M.D	Accounts – receiver of bill	Accountant	Manager		
1			1 06	YUL 2021						
Sign:		1/			1 1	the state of the s		Contract of the Contract of th		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude all bills from 5,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude all bills from 5,000/- to 1,00,000/- and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Gautham Enterprises		
1-10-98/19, Vallabh Naga	ar,Begumpet, Secunderabad	
Pin-500016 Ph.27763763		
G3TIN/UIN: 36ADIPA968		
State Name: Telangana	Code: 36	
E-Mail: gautham_entps2		
Buyer		
<b>G V Reaserch Centers F</b>	Pvt Ltd	
5-4-187/3&4, IInd Floor S	oham Mansion, MG Road Secunderabad-500003	
GSTIN/UIN	: 36AAHCG4562D1ZP	
State Name	: Telangana, Code : 36	
Place of Supply	Telangana	

Invoice No. 167	Dated <b>24-Jun-2020</b>
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No. p.o.no 67972 dt 16.5.20	Dated 24-Jun-2020
Despatch Document No.	Delivery Note Date
Despatched through Shekar	Destination TS 10 UB 3122
Terms of Delivery	

SI	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount	Taxable	Cer	tral Tax	Sta	ate Tax	Total
Vo.	1							Value	Rate		Rate	Amount	Amount
1 2	INWAR Inward No: 507	21011200 21011200 put - 9% inded Off D Dt: 26.06.20 Dt: Sign:	5 kg 5 nos	275.42	nos		1,779.65 1,377.10 3,156.75 284.11 284.11 0.03	1,779.65 1,377.10	9% 9%	160.17 123.94	9%	160.17 123.94	2,099.9 1,624.9
	G.V. RESEARCH CEN	Total					₹ 3,725.00	3,156.75		284.11		284.11	

Amount Chargeable (in words) INR Three Thousand Seven Hundred Twenty Five Only

E. & O.E

Company's Bank Details Bank Name

A/c No.

Branch & IFS Code

Andhra Bank

022231043001908

Ameerpet Br & ANDB0000222

for Gautham Enterprises

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Authorised Signatory

## **Purchase Order**

Page(s) 1 Of 1	

15-06-2020 10:01:15

03.06.20 12:48:14

**Supplier Details** Gautham Enterprises

GSTIN 36ADIPA9683N12W

2776-3763 / 6633-8763

From Company: G V Reserch Centers Pvt Ltd

5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50000

NA

9848035963

G S T No.: 36AAHCG4562D1ZP

Shop No. 1-10-98/19, Begumpet, behind Panthalooms, Sec-Bad

Doc No 67972 163044 **Doc Date** 16-05-2020 **Quote No** Nil **Quote Date** 16-05-2020 SupplyType Supply

## Kind Attn: Mr. Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4011 - Consumables - Coffee Powder - NA - kgs	5.00	420.00	0.00	0.00	2,100.00
2 4060 - Consumables - Tea Powder - NA - kgs Lemon	5.00	325.00	0.00	0.00	1,625.00
upees : Three Thousand Seven Hundred Twenty Five Only		Total Or	der Value		3,725.00

## Terms and Conditions :-

Specification / Brand All items shall be of 'Nestle' brand

**Payment Terms** 

After Delivery & Production of bill

Tax

Inclusive of all taxes

**Delivery Date** 

Next Day.

**Delivery Location** 

Innopolis

Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana

Phone. 9502211011

Penality For Delay

**Transportation Cost** 

Transport cost shall be borne by us

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for staff using purpose.

**Completion Date** 

Nil

Measurment

Nil Nil

Security Remarks

For G V Reserch Centers Pvt Ltd

Authorised Signatory Name:

Accepted the above Terms And Conditions

For Gautham Enterprises

Date : \_\_/\_\_/\_ Name:

Requisition Form

Company Name:	GVRC	-	Requisiti		m		71			
Site & Phase :	INNOPO	N. I.C.		Date:		13.06.2020				
Supplier		)LIS	LIS Time:				13.20			
			]	Req. No.			163044			
Material required before	date:	Urgent	1	ID No.						
No	Description		Size		0 .		57618			
1 (	Coffee powder				Quantity	Units	Inward No	Date		
			1kg		5	Pkts				
2	Tea powder		1kg		5	Pkts				
3										
4										
5				_		12				
6			-		Α	PPROV	ED			
7						X				
					_   1	3 CN 2	020			
8					N.A.III	VISH PA	DIKL			
9					MANA	GER PROCU	REMENT			
0										
emarks: FOR SITE US	E PURPOSE									
repared By	Harini.P		Ar	pproved	by	Т.				
ign.& Date	13.06.2020						Venkatesh.G			
Note: On receipt of materi	ial at site amita :	,	Sig	gn. & Da	ite	1	13.06.2020			

Note: On receipt of material at site write inward number and date in last 2 columns.