# PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 4/7/20. | Prepared by: | SOWMYA |
| PO/WO no. | 68515 | PO / WO Date. | 1/7/20 |
| Supplier Name | sslp. | PO/WO amount | 1,557.60. |
| Firm/Company | Serene constructions llp | Project | Serene farms. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 12054 | 2/7/20. | 1,557.60 |
| 2. | | | |
| 3. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 1,557.60 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 10109 | 2/7/20 | 80747 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits :_ | – |
| Amount C –Other Debits :_ | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1,558 |
| Amount E – PO / WO value: | 1,558 |
| Amount F – Difference (A – E): | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☑ Yes ☐ No (explained below) |
| Excess / short material received | ☑ Approved – within acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs._____/- ☑ No |
| Payment – due date | **11.7.2020** |

Remarks:

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | DS | APPROVED 06 JUL 2020 MINISH PARIKH MANAGER PROCUREMENT | | | | |
| Date | 4/7/20 | 6/7 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 12054 |
|---|---|---|
| Serene Constructions LLP | Invoice Date. | 02-07-2020 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict | PO No. | 68515 |
| | PO Date. | 01-07-2020 |
| | Req ID | 58132 |
| | Req Date | 01-07-2020 |
| GSTIN : 36ACVFS7909P1ZV | Loc Req No | 150284 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7228 - Plumbing - PVC - Nahani Trap without jali - 3 | 39174000 | 20 | 66.00 | 1,320.00 | 18 | 237.60 |
| 2 | | | | | | | |
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| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 1,320.00 | | 237.60 |
|---|---|---|---|---|---|---|
| | 118.80 | 118.80 | Total Invoice Amount | 1,557.60 | | |

Rupees : One Thousand Five Hundred Fifty Seven and Paise Sixty Only.

**for Summit Sales LLP**

MODI PROPERTIES PVT. LTD. INWARD No. 6776 Date 6/7/20 Sign. SEC'BAD

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 01-07-2020 4:45:46 PM

68515
02.07.20 12:12:26

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad<br><br>**GSTIN** 36ACQFS2044C1Z7<br>040-66335551 9618244433 | **Doc No** | 68515 | 150284 |
| | **Doc Date** | 01-07-2020 | |
| | **Quote No** | Nil | |
| | **Quote Date** | 01-07-2020 | |
| | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7228 - Plumbing - PVC - Nahani Trap without jali - 3 In - nos | 20.00 | 66.00 | 0.00 | 18.00 | 1,557.60 |
| | | | | | **Total Order Value . . .** | **1,557.60** |

Rupees : One Thousand Five Hundred Fifty Seven and Paise Sixty Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of 'Prince'/ 'Sudhkhar' brand. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | GST included in above price. |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Serene Farms<br>Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503<br>Phone. .. |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for V.no.3,4,5,21,28 purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Serene Constructions LLP*

Authorised Signatory

Name : 01/07/2020

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Serene constructions llp | Date: | 01-07-2020 |
| Site & Phase : | SERENE FARMS | Time: | 10.50 |
| Supplier | | Req. No. | 150284 |
| Material required before date: | Urgent | ID No. | 58132 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | **Nahni Trap** | Std | 20 | Nos | | |
| 2 | 68518 | | | | | |
| 3 | | | | | | |
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Remarks:The Above Material is required for Plumbing Work at Villa Nos 03,04,05,21&28 etc in to the Site

APPROVED
01 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

| | | | |
|---|---|---|---|
| Prepared By | syed golam sarwar | Approved by | |
| Sign.& Date | 27-06-2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | | Date: | |
| Site & Phase : | | Time: | |
| Supplier | | Req. No. | |
| Material required before date: | | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
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Remarks:

| | | | |
|---|---|---|---|
| Prepared By | | Approved by | |
| Sign.& Date | | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 10109 |
|---|---|---|
| Serene Constructions LLP | DC Date. | 02-07-2020 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict | PO No. | 68515 |
| | PO Date. | 01-07-2020 |
| | Req ID | 58132 |
| | Req Date | 01-07-2020 |
| GSTIN : 36ACVFS7909P1ZV | Loc Req No | 150284 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 7228 - Plumbing - PVC - Nahani Trap without jali - 3 In - nos | 39174000 | 20 |
| 2 | | | |
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| 9 | | | |
| 10 | INWARD | | |
| 11 | Inward No: 5144 Dt: 02-07-20 | | |
| 12 | MRN No: 80207 Dt: 03/07/2020 | INWARD No. 39485 | |
| 13 | Received By: Sign: | Date 4/7/20 | |
| 14 | Serene Construction (Hyd) LLP | | |
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**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

*Authorised signatory*

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 12054 |
|---|---|---|
| Serene Constructions LLP | Invoice Date. | 02-07-2020 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict | PO No. | 68515 |
| | PO Date. | 01-07-2020 |
| | Req ID | 58132 |
| | Req Date | 01-07-2020 |
| GSTIN : 36ACVFS7909P1ZV | Loc Req No | 150284 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
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INWARD

Inward No: 5144 Dt: 2-07-20

MRN No: Dt:

Received By: Sign:

Serene Construction (Hyd) LLP

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 1,320.00 | | 237.60 |
| | 118.80 | 118.80 | Total Invoice Amount | 1,557.60 | | |

Rupees : One Thousand Five Hundred Fifty Seven and Paise Sixty Only.

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