

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		6/7/2020		Prepared by:		K. R. Chagula	
PO/WO no.		68354		PO / WO Date.		27/6/2020	
Supplier Name		Shubham Enterprises		PO/WO amount		27,060/-	
Firm/Company		SSLLR		Project		SHLLR	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	350	29/6/2020		33,252/-			
2.	349	29/6/2020		1,313/-			
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						34,565/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	—	—	80593	☒ Yes ☐ No			
2.	—	—	80592	☒ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :						—	
Amount C – Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						34,565/-	
Amount E – PO / WO value:						27,060/-	
Amount F – Difference (A – E):						7,505/-	
Quantity received as per PO /WO			☒ Yes ☒ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			10/7/2020				
Remarks:							
Excess received							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	6/7/2020	6/7/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150

: 66568150

: 66568151



SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.

E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 350

Date : 29-Jun-2020

P.O. No. : 68354 // 14666

Date : 29-Jun-2020

Reverse Charge (Y/N) : No

D.C. No. :

Date :

State : Telangana

State Code : 36

Vehicle No. :

E-Way Bill No. :

Bill to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION		HSN CODE	QUANTITY	RATE Rs. Ps.		AMOUNT Rs. Ps.	
1	300X300X3MM CU PLATE -K ✓	7409	36 KG ✓	530.00		19,080.00	
2	EARTH PIPE 2" ✓	7306	10.00 NOS. ✓	460.00		4,600.00	
3	INSULATION TAPES ✓	8546	500.00 NOS. ✓	9.00		4,500.00	
						28,180.00	
CGST TAX 9 %						2,536.20	
SGST TAX 9%						2,536.20	
ROUNDED						(-)0.40	
						33,252.00	



Indian Rupees Thirty Three Thousand Two Hundred Fifty Two Only
Despatched Through :
Destination :

SUDHAKAR
PIPES AND FITTINGS

Honeywell
THE POWER OF CONNECTED

norisys®



Bharat M.S. Pipes

SUDHAKAR
WIRES AND CABLES



HAVELLS

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013

IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150

: 66568150

: 66568151



SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.

E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 349

Date : 29-Jun-2020

P.O. No. : 68354 // 14666

Date : 29-Jun-2020

Reverse Charge (Y/N) : No

D.C. No. :

Date :

State : Telangana

State Code : 36

Vehicle No. :

E-Way Bill No. :

Bill to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 EARTHING POWDER - 5 ✓	2508	10.00 NOS ✓	125.00	1,250.00
				1,250.00
				31.25
				31.25
				0.50
CGST TAX 2.5%				
SGST TAX 2.5%				
ROUNDED				
 INWARD Inward No: 14468 Dt: 29/6/20 MRN No: 80592 Dt: 29/6/20 Received By: Sign: [Signature] SUMMIT SALES LLP Certified by: [Signature] Stores Manager				1,313.00
Indian Rupees One Thousand Three Hundred Thirteen Only				
Despatched Through :				
Destination :				

SUDHAKAR
PIPES AND FITTINGS

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3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

29-06-2020 4:17:13 PM



From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Purchase Order for the Supply of following Items.

Rupees : Twenty Seven Thousand Sixty and Paise Ten Only.

Remarks

Name :

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		27.06.2020	
Site & Phase :		SHLLP		Time:		16.42	
Supplier				Req. No.		14666	
Material required before date:					ID No.		58016

No	Description	Size	Quantity	Units	Inward No	Date
1	INSULATION TAPE		500	NOS		
2	BENTONITE POWDER	25 KG	10	NOS		
3	EARTH PIPE	2"	10	NOS		
4	COPPER PLATE		10	NOS		
5						
6						
7						
8						
9						
10						
11						
12						

Remarks:

Prepared By		SOWMYA		Approved by	
Sign.& Date		27.06.2020		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



Estimate/Draft PO

Page(s) 1 Of 1

27-06-2020 17:18:26

Original / Office Copy / Purchase Div. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Shubham Enterprises
5-2-288/D, Hyderbasti, R.P. Road, Lane Opp. Arya Samaj, sec-bad-500 003

GSTIN 36AMRPG2711M1ZT 6656-8151..
040-66318150/23468151 9849153774

Doc No	68354	14666
Doc Date	27-06-2020	
Quote No	Nil	
Quote Date	15-06-2020	
SupplyType	Supply	

Kind Attn : Viral.

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4536 - Electrical - other - Copper plate - 1 ft x1 ft - kgs 20 nos	24.00	530.00	0.00	18.00	15,009.60
2 4555 - Electrical - other - Earth pipe - 2 In - nos B class - 5'6"	10.00	460.00	0.00	18.00	5,428.00
3 4804 - Electrical - other - Earth Powder - NA - bags 25 kg	10.00	125.00	0.00	5.00	1,312.50
4 4585 - Electrical - other - Insulation tape - NA - nos	500.00	9.00	0.00	18.00	5,310.00
Total Order Value . . .					27,060.10

Rupees : Twenty Seven Thousand Sixty and Paise Ten Only.

Terms and Conditions :-

Specification / Brand	All items in Sl.no.1 shall be of 2.4kgs each approx. 3mm thickness.
Payment Terms	On complete delivery of all materials only !
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Payment as per actual wgmt. Above order for Stock maintain Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Shubham Enterprises**Name : 30/06/2020

Name : _____

Date : ___/___/___