PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/7/20	Prepared by:	T. D. Mulley
PO/WO no.	68332	PO / WO Date.	26/6/20
Supplier Name	Global Safety Solution	PO/WO amount	Rs. 826/-
Firm/Company	Serene Constructions LLP	Project	Serene farm
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1210	30/6/20	Rs. 735/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 735/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1210	30/6/20	80742	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 735/-
Amount E – PO / WO value:	Rs. 826/-
Amount F – Difference (A – E):	Rs. -91/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	11/7/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature] APPROVED 06 JUL 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	6/7/20	6/7/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills of DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice (ORIGINAL FOR RECIPIENT)

GLOBAL SAFETY SOLUTIONS #5-5-48,Ranigunj, Secunderabad-500003 GSTIN/UIN: 36AAOFG9573A1Z5 State Name : Telangana, Code : 36 Contact : 9581228898/9502555088 E-Mail : gss.infoteam@gmail.com	Invoice No. **1210**	Dated **30-Jun-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Serene Constructions LLP** 5-4-187/374, IIrd Floor, MG Road , Secunderabad-003 GSTIN/UIN : 36ACVFS7909P1ZV State Name : Telangana, Code : 36	Buyer's Order No. **68332-150276**	Dated **26-Jun-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Cut Resistant Hand Gloves**	61161000	5 %	**20 prs**	35.00	prs		**700.00**
	CGST@2.5%				*2.50*	*%*		**17.50**
	SGST@2.5%				*2.50*	*%*		**17.50**
	Total			**20 prs**				**₹ 735.00**

INWARD
Inward No: 5141 Dt: 02-07-20
MRN No: 80709 Dt: 03/07/2020
Received By: Sign:
Serene Construction (Hyd) LLP

E. & O.E

Amount Chargeable (in words)

INR Seven Hundred Thirty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
61161000	700.00	2.50%	17.50	2.50%	17.50	35.00
Total	**700.00**		**17.50**		**17.50**	**35.00**

Tax Amount (in words) : **INR Thirty Five Only**

INWARD 6207/ 4/7/20

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 26-06-2020 4:58:57 PM

.Copy

68332
24.06.20 12:19:12

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Global Safety Solutions 5-5-48, Ranigunj, secunderbad	**Doc No**	68332	150276
	Doc Date	26-06-2020	
	Quote No	Nil	
GSTIN 36AAOFG9573A1Z5	**Quote Date**	26-06-2020	
9502555088/9581228898	**SupplyType**	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4032 - Consumables - Gloves - NA - pairs *cloth type*	20.00	35.00	0.00	18.00	826.00
					Total Order Value . . .	**826.00**

Rupees : Eight Hundred Twenty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***
Authorised Signatory

27/06/2020

Name : ____________________

Accepted the above Terms And Conditions
For ***Global Safety Solutions***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Serene constructions llp	Date:	24-06-2020
Site & Phase :	SERENE FARMS	Time:	15.20
Supplier		Req. No.	150276
Material required before date:	ASAP	ID No.	57926

No	Description	Size	Quantity	Units	Inward No	Date
1	**Spade Handles** 68331	Std	08	Nos		
2	Hand Gluses (Cloth Model) 68332	Std	20	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:The Above Material is required for Earth Work in different areas Site Villas.

Prepared By	M Mahesh	Approved by	
Sign.& Date	24-06-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

GSTIN : 36AAOFG9573A1Z5

DELIVERY CHALLAN

✆ : +91 6281248297
+91 9581228898
+91 9502555088

GLOBAL SAFETY SOLUTIONS

GSS

Manufacturers Representatives and Marketers of Industrial and Safety Products.
5-5-48, Ranigunj, Secunderabad - 500 003. T.S.
E-mail : gss.infoteam@gmail.com

To, Serene Constructions LLP
5-4-187/3&4, II Flr, M.G. Road, Sec-bad-003

PARTY GSTIN : 36ACVFS7909P1ZV

No. 1210 Date 30/06/2020

Against your order No. 68332-150276

Date 26/06/2020

S. No.	PARTICULARS	QTY.	RATE	HSN CODE	TAX
1)	Cut resistant hand gloves	20 Prs	35/-		

INWARD
Inward No: 5141 Dt: 02-07-20
MRN No: 80742 Dt: 03/07/2020
Received By: Sign:
Serene Construction (Hyd) LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 39473 Date 4/7/20 Sign.

Goods once sold will not be taken back or exchanged.
Received the materials in good condition.
Subject to Secunderabad Jurisdiction

Signature of Customer.

For **GLOBAL SAFETY SOLUTIONS**