PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/7/20	Prepared by:	SOWMYA
PO/WO no.	67833.	PO / WO Date.	8/6/20.
Supplier Name	ssllp.	PO/WO amount	8,240.96.
Firm/Company	Nista homes Owners Association	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12010	30/6/20.	3,748.84
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,748.84

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10067	30/6/20	80673	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,748.84
Amount E – PO / WO value:	8,240.96.
Amount F – Difference (A – E):	4,492
Quantity received as per PO /WO	☑ Yes □ Excess received □ ~~Short received~~ □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ~~□~~ No
Payment – due date	4.7.2020 11/7/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	7/7/20	2/7/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12010
Vista Homes Owners Association	Invoice Date.	30-06-2020
Sy.no.193, Kapra, Ecil	PO No.	67833
	PO Date.	08-06-2020
	Req ID	57504
	Req Date	08-06-2020
GSTIN : 36	Loc Req No	99620

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	24	56.00	1,344.00	0	0.00
2	4041 - Consumables - Mopping stick - NA - nos	9603	10	125.00	1,250.00	18	225.00
3	4001 - Consumables - Air Freshner - NA - nos	3307	4	82.00	328.00	18	59.04
	Room freshner						
4	4006 - Consumables - Bucket - other - nos	7310	2	230.00	460.00	18	82.80
	with mug						
5							
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15							

IGST	CGST	SGST	Total Taxable Amount	3,382.00		366.84
	183.42	183.42	Total Invoice Amount	3,748.84		

Rupees : Three Thousand Seven Hundred Fourty Eight and Paise Eighty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD No. 67118 Date: 4/7/20 Sign.

Purchase Order

file office copy

Page(s) 1 0   08-06-2020 16:13:45

67833
03.06.20 12:48:13

From Company : **Vista Homes Owners Association**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : .

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN : ACQFS2044C1Z7
040-   9618244433

Doc No	67833	99620
Doc Date	08-06-2020	
Quote No	Nil	
Quote Date	08-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	400 Consumables - Bombay Broom - Big - nos	24.00	56.00	0.00	0.00	1,344.00
2	40 Consumables - Mopping stick - NA - nos	10.00	125.00	0.00	18.00	1,475.00
3	40 Consumables - Acid - NA - ltrs	24.00	16.00	0.00	18.00	453.12
4	40 Consumables - Phinyle - 1Ltr - nos	12.00	48.00	0.00	18.00	679.68
5	40 Consumables - Mopping Cloth - NA - nos	12.00	78.00	0.00	5.00	982.80
6	40 Consumables - Dettol - NA - nos	6.00	65.00	0.00	18.00	460.20
7	40 Consumables - Air Freshner - NA - nos	6.00	82.00	0.00	18.00	580.56
8	40 Consumables - Air Freshner - NA - nos	6.00	82.00	0.00	18.00	580.56
9	40 Consumables - Surf Detergent Powder - NA - kgs	2.00	24.00	0.00	18.00	56.64
10	40 Consumables - Bucket - other - nos	6.00	230.00	0.00	18.00	1,628.40
					Total Order Value . . .	**8,240.96**

Rupees Eight Thousand Two Hundred Fourty and Paise Ninty Six Only.

Terms and Conditions :-

Pont Bill Received as on dt:
Rs. 4,492.12/-
Balance as on Receivable Amount
Rs. 3,749/-
12/6/2020

Specification	As per details given in the quotation.
Payment	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery	Next Day.
Delivery	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penalty	Nil
Transport	Transport cost shall be borne by us

For Vista Homes Owners Association
Authorised

Name : 08/06/2020

Accepted the above Terms And Conditions
For **Summit Sales LLP**

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	VISTA HOMES OWNERS ASSOCIATION	Date:	06.06.2020
Site & Phase :	PHASE-1	Time:	11:03
Supplier		Req. No.	99620
Material required before date:	09-06-2020		57504

No	Description	Size	Quantity	Units	Inward No	Date
1	Bombay Brooms	Big	24 ✓	No's		
2	Mopping sticks		10 ✓	No's		
3	Acid		24 ✓	No's		
4	Phynile		12 ✓	No's		
5	Lizol		12 ✓	No's		
6	Hand wash		06 ✓	No's		
7	Room freshners		06 ✓	No's		
8	Air Freshners		06 ✓	No's		
9	Surf	1kg	02 ✓	Pkts		
10	Plastic Buckets		06 ✓	No's		
11	Plastic Mugs		05	No's		

PO 67833

Remarks: For Site use Purpose.

Prepared By	T.MADHU	Approved by	APPROVED 08 JUN 2020
Sign.& Date	06.06.2020	Sign. & Date	MINISH PARIKH MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10067
Vista Homes Owners Association	DC Date.	30-06-2020
Sy.no.193, Kapra, Ecil	PO No.	67833
	PO Date.	08-06-2020
	Req ID	57504
GSTIN : 36	Req Date	08-06-2020
	Loc Req No	99620

	Description of Goods	HSN/SAC	Qty
1	4003 - Consumables - Bombay Broom - Big - nos	9603	24
2	4041 - Consumables - Mopping stick - NA - nos	9603	10
3	4001 - Consumables - Air Freshner - NA - nos	3307	4
4	4006 - Consumables - Bucket - other - nos	7310	2
5			
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INWARD
Inward No: 24881 Dt: 30/6/20
GRN No: 80673 Dt:
Received By: Sign:
Vista Homes

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

39523
4/7/20

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes Owners Association	Invoice No.	12010
Sy.no.193, Kapra, Ecil	Invoice Date.	30-06-2020
	PO No.	67833
	PO Date.	08-06-2020
	Req ID	57504
	Req Date	08-06-2020
GSTIN : 36	Loc Req No	99620

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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			Total Taxable Amount	3,382.00	366.84
	183.42	183.42	Total Invoice Amount	3,748.84	

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for Summit Sales LLP

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Authorised signatory