PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/7/20	Prepared by:	T.D. Mullick
PO/WO no.	68291	PO / WO Date.	25/6/20
Supplier Name	Naveen Metal Udyog	PO/WO amount	Rs. 10,573/-
Firm/Company	Modi Realty Mallapur LLP	Project	Gulmohar Residency.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	042	30/6/20	Rs. 10,572/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 10,572/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1	042	30/6/20	80651	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 10,572/-
Amount E – PO / WO value:	Rs. 10,573/-
Amount F – Difference (A – E):	Rs. -1/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	11/7/20
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature] APPROVED 06 JUL 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	6/7/20	6/7					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST No. : 36AGOPD8982C1Z4

TAX INVOICE
~~CASH~~ / CREDIT

i5137

Phone : 27712497
40042626

NAVEEN METAL UDYOG

4-5-155, PAN BAZAR, SECUNDERABAD - 500 003.

E-mail : nmuhyd@yahoo.co.in

M/s. MODI REALITY MALLAPUR LLP
M. G. ROAD,
SECUNDERABAD

Phone ______ Fax ______

GST No. 36AAEFM1459R1ZP

Invoice No. : C42 Date : 30/06/20

P. O. No. & Date : 68291/68321 25/06/20

D. C. No. : Date :

Desp. Through : TS-10-UB-5649

HSN Code	PARTICULARS	Qty.	Unit Price	AMOUNT
7209	Sheets	2 Nos.	4480/- ₹	8960=00
			SUB TOTAL	8960=00
				—
			SGST @9%	806=00
			CGST@9%	806=00
			IGST @	—
			G. TOTAL	10572=00

INWARD
MODI REALTY MALLAPUR LLP
Ward No. 856 Dt. 30/6/20
MRN No. 80651 Dt. 1/7/20
Received By Sravan Sign. 30/6/2020

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67906
Date 6/7/20
Sign.

BANK : **UNITED BANK OF INDIA** Branch : M. G. Road, Secunderabad.
A/c. No. : 0625210318512 IFSC Code : UTBioSEC813

Rupees Ten thousand five hundred and Seventy two ₹

1. Goods once sold will not be taken back and No claim for shortage of damage will be entertained unless lodged within 24 hours.
2. Interest will be charged @ 18% per annum if payment is not made within 30 days.
3. Our responsibility ceases no sooner goods are handed over to the carrying agency.
4. Payment strictly by Account Payees Cheques only.
5. Subject to Secunderabad Jurisdiction only.

E & O. E.

For **NAVEEN METAL UDYOG**

Authorised Signatory

Purchase Order

68291
24.06.20 12:19:11

 25-06-2020 16:43:44

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Naveen Metal Udyog
4-5-155, Pan Bazar, Sec-bad-03.

GSTIN 36AGOPD8982C1Z4 27712497.
66382026. 9246297667

Doc No	68291	68321
Doc Date	25-06-2020	
Quote No	Nil	
Quote Date	08-01-2020	
SupplyType	Supply	

Kind Attn : Mr.Surpat Singh Dugar/ Nikil Dugar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8087 - Steel - other - MS Sheet - NA - sft *8' x 4' x 10 guage- 02 sheets*	64.00	140.00	0.00	18.00	10,572.80
				Total Order Value . . .		**10,572.80**

Rupees : Ten Thousand Five Hundred Seventy Two and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 1st quality.10 guage.
Payment Terms	Within 7days of delivery of all materials & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 2days.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for making of proportion boxes at GMR site.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Reality Mallapur LLP*
Authorised Signatory

Name : 25/06/2020

Accepted the above Terms And Conditions
For *Naveen Metal Udyog*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	24.06.20
Site & Phase :	GULMOHAR RESIDENCY	Time:	15:30
Supplier		Req. No.	68321
Material required before date: 27.06.20		ID No.	57924

No	Description	Size	Quantity	Units	Inward No	Date
1.	MS sheet (3mm thickness) ← 10 guage	4' x 8'	02	Nos	—	
2.	L Angles (3mm Thickness)	1" x 1"	04	No's	— 42.20 Rft/. - wt. 6.5 Kg	
3.						
4.	68287					
5.						
6.		68291				
7.						
8.						
9.						
10.						

APPROVED
25 JUN 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: for making of proportion boxes at GMR site .

Prepared By	Sravani	Approved by	
Sign.& Date	24.06.2020	Sign. & Date	

Note: