

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		6-7-20		Prepared by:		T.D. N. Puri	
PO/WO no.		68205		PO / WO Date.		23/6/20	
Supplier Name		Ganesh Tube Traders		PO/WO amount		Rs. 9,381/-	
Firm/Company		Summit Sales Lp		Project		Summit Housing Lp	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	70	23/6/20	Rs. 9,381/-				
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):				Rs. 9,381/-			
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	70	23/6/20	80553	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 9,381/-			
Amount E – PO / WO value:				Rs. 9,381/-			
Amount F – Difference (A – E):							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			11/7/20				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



Too Strong to Resist..

Dated 23-Jun-2020

Invoice No. 70

Ref No. 68205

TAX INVOICE

Party : **SUMMIT SALES LLP**

5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad

GSTIN/UIN : 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

[illegible]

Amount Chargeable (in words)

INR Nine Thousand Three Hundred Eighty One Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3481	7,950.00	9%	715.50	9%	715.50	1,431.00
Total	7,950.00		715.50		715.50	1,431.00

Tax Amount (in words) : **INR One Thousand Four Hundred Thirty One Only**

Company's PAN : ADBPJ8881C

Company's Bank Details

Bank Name : HDFC CA 50200014835551

A/c No. : 50200014835551

Branch & IFS Code: PG ROAD,SEC-BAD & HDFC0000042

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANESH TUBE TRADERS (2018-19)

REVERSE CHARGE: NO



hindware



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PIPER & FITTINGS



THE RIGHT CHOICE

HB

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H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)

Secunderabad - 500 003.

Ph: 040-66568587, 66568581

Email: ganeshtubetraders@gmail.com

www.ganeshtubetraders.com

Purchase Order

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23-06-2020 1:41:15 PM



68205

24.06.20 12:19:10

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.		Doc No	68205 14643
		Doc Date	23-06-2020
GSTIN 36ADBPJ8881C1ZJ 9246330441.	66568587/ 66384751 9949248666	Quote No	Nil
		Quote Date	23-06-2020
		SupplyType	Supply

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7049 - Plumbing - GI - Ball Cock - 1/2 In - nos	25.00	318.00	0.00	18.00	9,381.00
Total Order Value . . .					9,381.00
Rupees : Nine Thousand Three Hundred Eighty One Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay	Nil
Transportation Cost	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		22.06.2020	
Site & Phase :		SHLLP		Time:		14.30	
Supplier				Req. No.		14643	
Material required before date:				ID No.		57843	
No	Description	Size	Quantity	Units	Inward No	Date	
1	GREEN HOSE PIPE 68204		20	NOS			
2	BALL COCK 68205	1/2	25	NOS			
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
Remarks: For stock maintenance							
Prepared By		SOWMYA		Approved by			
Sign. & Date		22.06.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

