

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		3/7/20.		Prepared by:		SOWMYA	
PO/WO no.		68466.		PO / WO Date.		30/6/20	
Supplier Name		Sslp.		PO/WO amount		3,902.85	
Firm/Company		NE		Project		NE	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	12031	1/7/20.	3,902.85				
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):				3,902.85			
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10086	1/7/20	80687	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,903			
Amount E – PO / WO value:				3,903			
Amount F – Difference (A – E):							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes Rs. /- ☒ No				
Payment – due date			11.7.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	3/7/20	6/7	06 JUL 2020				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 01-07-2020

Customer Details				Invoice No.	12031		
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad GSTIN : 36AAHFN0766F1ZA				Invoice Date.	01-07-2020		
				PO No.	68466		
				PO Date.	30-06-2020		
				Req ID	57942		
				Req Date	26-06-2020		
				Loc Req No	72827		
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1 6601 - Paints - Wall Care Putti - 20kgs - bags	3214	5	661.50	3,307.50	18	595.36	
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount	3,307.50		595.36	
	297.68	297.68	Total Invoice Amount	3,902.85			

Rupees : Three Thousand Nine Hundred Two and Paise Eighty Five Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

30-06-2020 15:39:44



68466

24.06.20 12:19:13

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	68466	72827
Doc Date	30-06-2020	
Quote No	Nil	
Quote Date	30-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6601 - Paints - Wall Care Putti - 20kgs - bags	5.00	661.50	0.00	18.00	3,902.85
Total Order Value . . .					3,902.85

Rupees : Three Thousand Nine Hundred Two and Paise Eighty Five Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

Delivery Location Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172, 8297349480

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for site work purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**For **Nilgiri Estates**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Purchase Order

Page(s) 1 Of 1

30-06-2020 15:39:44

Original / Office Copy / Purchase Div.Copy

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5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

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Completion Date NA

Measurment NA

Security Nil

Remarks

For **Nilgiri Estates**

Authorised Signatory

Name :

[Signature]
30/07/2020

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : / /

Requisition Form

Company Name:		NILGIRI ESTATE		Date:		25.06.2020	
Site & Phase :		NILGIRI ESTATES		Time:		15:51	
Supplier				Req. No.		72827	
Material required before date:			Urgent		ID No.		57942
No	Description	Size	Quantity	Units	Inward No	Date	
1	Birla wall care putty (20 kgs bag)	STD	05	Bags			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: For Site purpose .							
Prepared By		Pasha		Approved by			
Sign.& Date		25.06.2020		Sign. & Date		/	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Nilgiri Estate		Date:			
Site & Phase :		Nilgiri Estate		Time:			
Supplier				Req. No.			
Material required before date:					ID No.		
No	Description	Size	Quantity	Units	Inward No	Date	
1							

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

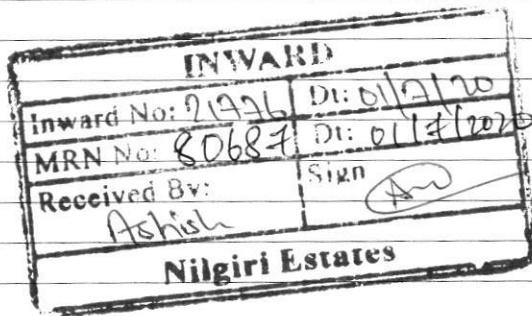
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 01-07-2020

Customer Details		DC No.	10086
Nilgiri Estates		DC Date.	01-07-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	68466
		PO Date.	30-06-2020
		Req ID	57942
		Req Date	26-06-2020
GSTIN : 36AAHFN0766F1ZA		Loc Req No	72827
	Description of Goods	HSN/SAC	Qty
1	6601 - Paints - Wall Care Putti - 20kgs - bags	3214	5
2			
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Authorised signatory

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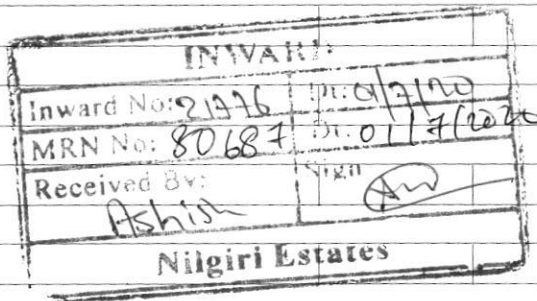
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