

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 6/7/20		Prepared by: T.D. Nuneef	
PO/WO no. 67687		PO / WO Date. 4/6/20	
Supplier Name Gauran Tradus		PO/WO amount Rs. 38,186/-	
Firm/Company Vista Houses		Project Vista Houses	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	56	30/6/20	Rs. 41,136/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 41,136/-
Sl. No.	DC No	DC. Date	MRN No.
1.	56	30/6/20	80671
2.			
3.			
4.			
Amount B –Other Credits :			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			Rs. 41,136/-
Amount E – PO / WO value:			Rs. 38,186/-
Amount F – Difference (A – E):			Rs. 2,950/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes – Rs. 38,186/- ☐ No	
Payment – due date		11/7/20	
Remarks: 1			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	6/7/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GAUTAM TRADERS

#2-2-99&100 (60/1 & 2)
 Pan Bazar, Ranigunj,
 Secunderabad-500003
 Mobile No: 9246534583
 GSTIN/UIN: 36AADFG1002D1ZA
 State Name : Telangana, Code : 36
 Contact : 9246534583
 E-Mail : enquirygautam123@gmail.com

Consignee

Vista Homes

5-4-187/3&4, 2ND FLOOR, M.GROAD.
 Secunderabad
 GSTIN/UIN : 36AAGFV2068P1ZJ
 State Name : Telangana, Code : 36

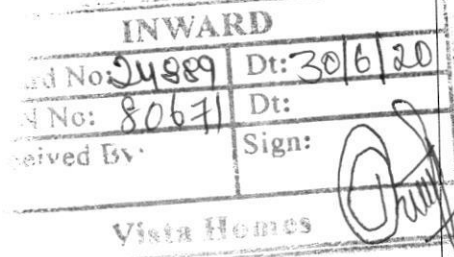
Buyer (if other than consignee)

Vista Homes

5-4-187/3&4, 2ND FLOOR, M.GROAD.
 Secunderabad
 GSTIN/UIN : 36AAGFV2068P1ZJ
 State Name : Telangana, Code : 36

Invoice No. 56	Dated 30-Jun-2020
Delivery Note	Mode/Terms of Payment
Supplier's Ref. 37/F6/CR	Other Reference(s)
Buyer's Order No. 67687	Dated
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery TS10UV 3545	

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	CC SHEET 10FX3.5=10	7210	350.00 SQF	33.50	SQF	11,725.00
2	CC SHEET(SQF) 22FX3.5=8	7210	616.00 SQF	33.50	SQF	20,636.00
						32,361.00
	Transport Charges					2,500.00
	OUTPUT CGST@9%			9 %		3,137.49
	OUTPUT SGST@9%			9 %		3,137.49
	Round Off					0.02
Total			966.00 SQF			₹ 41,136.00



Amount Chargeable (in words)

INR Forty One Thousand One Hundred Thirty Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
7210	34,861.00	9%	3,137.49	9%	3,137.49	6,274.98
Total	34,861.00		3,137.49		3,137.49	6,274.98

Tax Amount (in words) : **INR Six Thousand Two Hundred Seventy Four and Ninety Eight paise Only**Company's PAN : **AADFG1002D**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

Company's Bank Details

Bank Name : **CITY UNION BANK**A/c No. : **076120000039380**Branch & IFS Code: **Pan Bazar, Secunderabad & CIUB0000076**

for GAUTAM TRADERS

Authorised Signatory

GAUTAM TRADERS 9246534583
A/c.O.D.No:076120000039380
CITY UNION BANK LTD. 27577334
M.G. Road, Rnj, Sec'bad-3. T.S.
IFSC CODE:CIUB0000076

This is a Computer Generated Invoice

Purchase Order

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04-06-2020 13:55:35



67687

03.06.20 12:48:12

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Gautam Traders
Pan Bazar, Secunderabad - 500 003

GSTIN 36AADFG1002D1ZA 66388456.
2771-2740 / 5538-2111 / 5538-8456 9246534583/9949490981

Doc No	67687	99606
Doc Date	04-06-2020	
Quote No	Nil	
Quote Date	06-08-2019	
SupplyType	Supply	

Kind Attn : Mr. Gautam Jain.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8087 - Steel - other - MS Sheet - NA - sft 10'0 x 3'6" - 10 nos - Powder coated	350.00	33.50	0.00	18.00	13,835.50
2 8087 - Steel - other - MS Sheet - NA - sft 22'0 x 3'6" - 08 nos - Powder coated	616.00	33.50	0.00	18.00	24,350.48
Total Order Value . . .					38,185.98
Rupees : Thirty Eight Thousand One Hundred Eighty Five and Paise Ninty Eight Only.					

Terms and Conditions :-

Specification / Brand Items in sl.no. 1 shall be of ISI brand. 0.50mm thick. Off White colour.

Payment Terms Against delivery of all materials and production of bill.

Tax All taxes included in above price.

Delivery Date Within 2days.

Delivery Location Vista Homes
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school
Phone. Contact: 8790166611

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Nil

Advance Paid Rs. 38,186/- to be pay vide cheque no. , dtd.

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for F block duct covering purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Vista Homes**
Authorised Signatory

Accepted the above Terms And Conditions
For **Gautam Traders**

Name :

Name : _____

Date : __/__/__

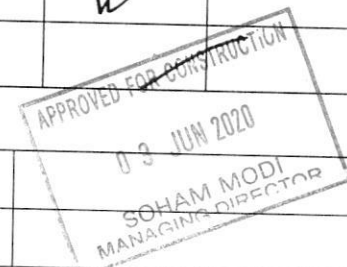
Requisition Form

Company Name:	VISTA HOMES	Date:	01.06.2020
Site & Phase :	PHASE-1	Time:	10:10
Supplier		Req. No.	99606
Material required before date:	04-06-2020		57306

No	Description	Size	Quantity	Units	Inward No	Date
1	MS Sheets off white	10'x3'6"	10	No's		
2	MS Sheets off white	22'x3'6"	08	No's		
3						
4						
5						
6						
7						
8						
9						
10						
11						

Remarks: For F-Block duct covering Purpose.

Prepared By	T.MADHU	Approved by	
Sign. & Date	01.06.2020	Sign. & Date	



Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

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02-06-2020 17:01:28

Original / Office Copy / Purchase Div.Copy

From Company : **Vista Homes**

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36AAGFV2068P1ZJ

Draft PO for Approval**Supplier Details**

Gautam Traders

Pan Bazar, Secunderabad - 500 003

GSTIN 36AADFG1002D1ZA

66388456.

2771-2740 / 5538-2111 / 5538-8456

9246534583/9949490981

Doc No	67687	99606
Doc Date	02-06-2020	
Quote No	Nil	
Quote Date	06-08-2019	
SupplyType	Supply	

Kind Attn : Mr. Gautam Jain.

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Completion Date Nil

Measurment Nil

Security Nil

Remarks



T. O. M. P. 21/6/20.

For **Vista Homes**

Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions

For **Gautam Traders**

Name : _____

Name : _____

Date : __/__/__