PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6-7-20	Prepared by:	T.D. Murthy
PO/WO no.	65606	PO / WO Date.	11/2/20
Supplier Name	Shah Traders	PO/WO amount	Rs. 4,15,749/-
Firm/Company	Summit Sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	3206	14/2/20	Rs. 2,43,328/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,43,328/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	3206	14/2/20	80480	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 2,43,328/-
Amount E – PO / WO value:				Rs. 4,15,749/-
Amount F – Difference (A – E):				Rs. -1,72,421/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	11/7/20
Remarks: Final bill received.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature]				
Date	6/7/20	6/7	06/07/2020				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE
~~CASH~~ / CREDIT

ORIGINAL

SHAH TRADERS

2002-B, Inside Lala Temple Compound, Lala Temple Street,
Ranigunj, Secunderabad - 500 003, Telangana.
Phone Nos. 040-66382045, 27710679. Cell : 9391013030, 6301785490
Email : ajitshah58@gmail.com

GSTIN : 36ADVPS0266J1ZW

Details of Receiver | Billed To — Invoice Number : 3206 — Invoice Date : 14-02-2020

SUMMIT SALES LLP
5-4-187/3 & 4,II ND FLOOR,M G ROAD
SECUNDERABAD
Pin No :
Telangana
GSTIN : 36ACQFS2044C1Z7
Phone :

P.O No. : 6506 DATED 11/02/2020
D.C No. :
Vehicle No : TS12UB8402
Transporter :
L.R No. :
Payment Due Date : 14-02-2020

P.O. no. 65606

Delivery address : SUMMIT HOUSING LLP, CHERLAPALLY , HYDERABAD 500051

S No	Description	HSN / SAC	Qty KGS	Qty NOS	Rate	Taxable Value	CGST Rate%	SGST Rate%	IGST Rate%	Net Amount
1	M S ROUND/SQUARE/BARS 10mm	7214	3030.00		40.20	121806.00	9.00	9.00		143731.08
2	M S FLAT 40x6	7211	2020.00		40.20	81204.00	9.00	9.00		95820.72
3	FREIGHT	9967			3200.00	3200.00	9.00	9.00		3776.00
	TOTAL		5050.00			206210.00				243327.80

INWARD WITH TIME:
Inward No: 10322 Dt: 14/2/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 6990 Date 1/3/20 Sign.

INWARD
Inward No: 14460 Dt: 25/6/20
MRN No: 80480 Dt: 26/6/20.
Received By: Sign:
SUMMIT SALES LLP

Invoice Amt in words : Two Lakhs Forty Three Thousand Three Hundred Twenty Eight Rupees Only

Bank Details :
HDFC BANK
ACCOUNT NO. 00428620000165
BRANCH: S D ROAD,SECUNDERABAD
IFSC CODE: HDFC0000042

Shah Traders Phone: 27710679 Secunderabad

Customer's Signature

Gross Amount	2,06,210.00
Add : CGST	18,558.90
Add : SGST	18,558.90
Add : IGST	
Round Off Amount	0.20
Total Amount :	**2,43,328.00**

Terms & Conditions :-
1) The goods once sold will not be taken back and No claim for shortage or damage will be entertained unless lodged
2) Interest will be charged @ 18% per annum if payment is not made within 30 days.
3) Our responsibility ceases no sooner goods are handed over to the carrying agency.
4) Payment Strictly by Account Payees Cheques / RTOS only.
5) Subject to Hyderabad Jurisdiction only. E & O.E.

Certified by:
Stores Manager

For SHAH TRADERS
Authorised Signatory

112 0252 1218

Purchase Order

 11/02/2020 1:35:44 PM

65606
10.02.20 5:22:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shah Traders 5-5-156, Lala Temple Road, Ranigunj, Secunderabd.	**Doc No**	65606	14351
	Doc Date	11-02-2020	
GSTIN 36ADVPS0266J1ZW 66388461	**Quote No**	Nil	
66382045 9391678801	**Quote Date**	10-02-2020	
	SupplyType	Supply	

Kind Attn : Mr. Ajit Shah

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8104 - Steel - other - Sq. pipe - 40x40mm - kgs *1.5mm thick - 50 lengths*	525.00	45.20	0.00	18.00	28,001.40
2	8110 - Steel - other - Sq. Rod - 10mm - kgs	3,000.00	40.20	0.00	18.00	142,308.00
3	8010 - Steel - other - MS Flat Patti - 1/2 In x6mm - kgs	1,000.00	41.20	0.00	18.00	48,616.00
4	8030 - Steel - other - MS Patti - 1 1/2 In x6mm - kgs	2,000.00	40.20	0.00	18.00	94,872.00
5	8093 - Steel - other - MS Z angle - 3/4 In x3mm - kgs	2,000.00	43.20	0.00	18.00	101,952.00
					Total Order Value . . .	**415,749.40**

Rupees : Four Lakh(s) Fifteen Thousand Seven Hundred Fourty Nine and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand Items in sl.no. 1 shall be of 10.5kgs,sl.no. 2-4.5kgs,sl.no. 3-3.5kgs,sl.no. 4-10kgs & sl.no. 5-8.5kgs approx. weighment slip must to be attached.

Payment Terms Within 15days of delivery of all materials & production of bill.

Tax All taxes included in above price.

Delivery Date Within 2days

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra,9502266233, Mahesh.

Penality For Delay Nil

Transportation Cost Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weight. Above order for SOV gates and BNC Z Angles making purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

→ Part bill received for Sl.no: 1,3 of 5. Bal. bill of Sl.no: 2 & 4 to be receivable.
B.no: 3199 of 3205 received
T.D.N [illegible] 20/2/20

→ Final bill received of Sl.no: 2 & 4
[illegible] 6/3/20.

For *Summit Sales LLP*

Authorised Signatory

Name : 11/02/2020

Accepted the above Terms And Conditions

For *Shah Traders*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	08.02.20
Site & Phase :	SHLLP	Time:	15.01
Supplier	S.T.	Req. No.	14351
Material required before date:		ID No.	55395

No	Description	Size	Quantity	Units	Inward No	Date
1	SQUARE PIPE-1.5THICKNESS	40MM	50	PIPES	45.20 P.S,	- 10.5 Kg.
2	SQUARE ROD	10SQ MM	03	TONS	40.20 P.S,	- 4.5 Kg
3	PATTI 65606	1/2"X6MM	01	TON	41.20 P.S,	- 3.5 Kg
4	PATTI	1 1/2'X6MM	[illegible]2	NOS	40.20 P.S,	- 10 Kg
5	Z-ANGLE		02	TONS	43.20 P.S,	- 8.5 Kg
6	CUTTING WHEEL	14"	24	NOS		
7	CUTTING BLADE 65607	4"	50	NOS		
8	WELDING ROD		24	PKT		
9						

Remarks:DELIVERY AT SOVLLP (SOV - Gate - 30 nos, Band C - 2 angle ~~making~~ Paper)

Prepared By	MOUNIKA	Approved by	APPROVED BY
Sign.& Date	08.02.20	Sign. & Date	10 FEB 2019

SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

 10-02-2020 3:43:32 PM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Draft PO for Approval

Supplier Details			
Shah Traders	**Doc No**	65606	14351
5-5-156, Lala Temple Road, Ranigunj, Secunderabd.	**Doc Date**	10-02-2020	
	Quote No	Nil	
GSTIN 36ADVPS0266J1ZW 66388461	**Quote Date**	10-02-2020	
66382045 9391678801	**SupplyType**	Supply	

Kind Attn : Mr. Ajit Shah

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8104 - Steel - other - Sq. pipe - 40x40mm - kgs *1.5mm thick - 50 lengths*	525.00	45.20	0.00	18.00	28,001.40
2	8110 - Steel - other - Sq. Rod - 10mm - kgs	3,000.00	40.20	0.00	18.00	142,308.00
3	8010 - Steel - other - MS Flat Patti - 1/2 In x6mm - kgs	1,000.00	41.20	0.00	18.00	48,616.00
4	8030 - Steel - other - MS Patti - 1 1/2 In x6mm - kgs	2,000.00	40.20	0.00	18.00	94,872.00
5	8093 - Steel - other - MS Z angle - 3/4 In x3mm - kgs	2,000.00	43.20	0.00	18.00	101,952.00
					Total Order Value . . .	**415,749.40**

Rupees : Four Lakh(s) Fifteen Thousand Seven Hundred Fourty Nine and Paise Fourty Only.

IInd P.O. => 11,597.04

Terms and Conditions :-

Specification / Brand Items in sl.no. 1 shall be of 10.5kgs,sl.no. 2-4.5kgs,sl.no. 3-3.5kgs,sl.no. 4-10kgs & sl.no. 5-8.5kgs approx. weighment slip must to be attached.

Payment Terms Within 15days of delivery of all materials & production of bill. => 4,27,346-44

Tax All taxes included in above price.

Delivery Date Within 2days

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra,9502266233, Mahesh.

APPROVED BY
10 FEB 2019
SOHAM MODI
MANAGING DIRECTOR

Penality For Delay Nil

Transportation Cost Extra.

Warranty Nil

P.T.O.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weight. Above order for SOV gates and BNC Z Angles making purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

10/02/2020

For *Summit Sales LLP*
Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions
For *Shah Traders*

Name : ____________ Name : ____________ Date : __/__/____

Estimate/Draft PO

 10-02-2020 3:43:32 PM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Draft PO for Approval

Supplier Details			
Sri Raja Rajeshwara Traders Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003	**Doc No**	65607	14351
	Doc Date	10-02-2020	
	Quote No	Nil	
GSTIN 36AEPPP5662Q1ZF 27718915.	**Quote Date**	20-01-2019	
276363915 9246363915	**SupplyType**	Supply	

Kind Attn : Mr. Rajeshwar

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *Cutting blade Norton 14"*	24.00	135.00	0.00	18.00	3,823.20
2	9574 - Tools - Welding Rod - NA - nos	24.00	212.00	0.00	18.00	6,003.84
3	9550 - Tools - Machine Blade - other - nos *Cutting blade 4"*	50.00	30.00	0.00	18.00	1,770.00
					Total Order Value . . .	**11,597.04**

Rupees : Eleven Thousand Five Hundred Ninty Seven and Paise Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for MS Fabrication work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Draft PO for Approval

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Sri Raja Rajeshwara Traders***

Name : ____________

Name : ____________

Date : __/__/____