PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	7-7-20	Prepared by:	T.Bhasker
PO/WO no.	68401	PO / WO Date.	29/6/20
Supplier Name	J– S– Rama Covn	PO/WO amount	5015
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	054	3/7/20	5015
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5015

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			80804	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5015
Amount E – PO / WO value:				5015
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	11/7/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	7/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Cell:9618242689
9603484877

JAI SRI RAMA COVER BLOCKS

Plot No: 266, Near Ice Factory, Gandimaisamma X Road ,
Bowrampet, Ranga Reddy, Telangana -500055

TAX INVOICE

To M/S Summit sales LLP -4-187/3&4, 11nd floor, MG road, secundrabad. 500003 **GSTIN** - 36ACQFS2044C1Z7	**INVOICE NO:054** **INVOICE DATE:** **03-07-2020** **GST: 36CQWPD4814M1Z9** **DOCNO :68401**

S.NO	DESCRIPTION	UOM	QTY	RATE	AMOUNT
1	20/25/40/50 mm Cement Cover blocks	Nos	5000	0.85	4250.00
		TOTAL AMOUNT			4250.00
		SGST 9%			382.50
		CGST 9%			382.50
		GRAND TOTAL			5015.00

Thanking You,

Yours Faithfully

FOR JAI SRI RAMA COVER BLOCKS

Proprietor

INWARD
Inward No: 14509 Dt: 03/7/20
MRN No: 80804 Dt: 03/7/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 6716L
Date: 6/7/20
Sign:

Purchase Order

 30-06-2020 10:22:03 AM

68401
24.06.20 12:19:12

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Jai Sri Rama Cover Blocks	**Doc No**	68401	14665
Bowrampet, Ranga Reddy, Telangana	**Doc Date**	29-06-2020	
	Quote No	Nil	
GSTIN 36BTVPD4864J2ZO	**Quote Date**	29-06-2020	
9052171934 8185035464	**SupplyType**	Supply	

Kind Attn : Chandan Mishra

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6094 - Miscellaneous - Spacers - Other - nos	5,000.00	0.85	0.00	18.00	5,015.00
					Total Order Value . . .	**5,015.00**

Rupees : Five Thousand Fifteen Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

30/06/2020

Name : ____________________

Accepted the above Terms And Conditions

For *Jai Sri Rama Cover Blocks*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	27.06.2020
Site & Phase :	SHLLP	Time:	16.42
Supplier		Req. No.	14665
Material required before date:		ID No.	58017

No	Description	Size	Quantity	Units	Inward No	Date
1	GREEN HOSE PIPE 68395		20	BDLS		
2	ARALDITE	500 GMS	20	NOS		
3	ARMOUR BOARD 68398		20	NOS		
4	CHALK PIECE 68399		10 cartoon	CARTOON		
5	ALL IN ONE 68401		5000	NOS		
6	SPONGES 68400		500	NOS		
7	JANTA PASTE 68402	500 GMS	20	NOS		
8	WALL CARE PUTTY	20KG	10	NOS		
9						
10						
11						
12						

Remarks:

Prepared By	SOWMYA	Approved by	
Sign.& Date	27.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

27 JUN 2020