PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/5/2020	Prepared by:	MINISH
PO/WO no.	66742	PO / WO Date.	17/03/2020.
Supplier Name	Reflections Electricals P ltd	PO/WO amount	6,625/-
Firm/Company	SOV LLP.	Project	HO.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	05.	16/05/2020	6,625/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,625/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1021	15/05/2020	78983.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				6,625/-
Amount E – PO / WO value:				6,625/-
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	29/05/2020.

Remarks: LED for HO.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:					V. Swathi		
Date		26/5/20	APPROVED 26 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT		26/5/2020	2/6/2020	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **5**	Dated **15-May-2020**
	Delivery Note **1021**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref.	Other Reference(s)
Buyer **Silver Oak Villas LLP** 5-4-187/3 & 4, II Floor MG Road, Secunderabad 500 003 GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **66742/16129**	Dated **17-Mar-2020**
	Despatch Document No.	Delivery Note Date **15-May-2020**
	Despatched through **Your Self**	Destination **M G Road**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED D/L 8W Garnet 6500K D540865**	9405	12 %	**13.0000 nos**	455.00	nos	**5,915.00**
	OUTPUT CGST						**354.90**
	OUTPUT SGST						**354.90**
	Rounding Off						**0.20**
	Total			**13.0000 nos**			**₹ 6,625.00**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 65552
Date: 21/5/20
Sign:

INWARD WITH DATE
Inward No. 141141 18/5/20
MRN No: 78983 19/5/20
Received By:
SILVER OAK VILLAS LLP

Amount Chargeable (in words) *E. & O.E*

INR Six Thousand Six Hundred Twenty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9405	5,915.00	6%	354.90	6%	354.90	709.80
Total	**5,915.00**		**354.90**		**354.90**	**709.80**

Tax Amount (in words) : **INR Seven Hundred Nine and Eighty paise Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SOV

DELIVERY CHALLAN

Bright Ideas

REFLECTIONS
ELECTRICALS PVT. LTD.

5-4-187/7, M.G. Road, R.P. Road & M.G. Road Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. ~~Summit sales LLP~~ Silver oak Villas LLP
M.G. Road. Secu-bad.

Date: 15/05/2020 No.: 1021

Invoice No.......... No.of Cases .... Date .... Way Bill No.......... Order NO. 66742/1629

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
01,	8W D/L 6500K				
	D540865	13 Nos			

Date 15/05/20

Invoice No. 5

INWARD
Inward No. 14141 18/5/20
MRN No:
Received By:
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38296
Date: 20/5
Sign:

Received the above material in Good condition

Received by

For REFLECTIONS ELECTRICALS PVT. LTD.

Authorised Signatory

Purchase Order

 19-03-2020 16:05:02

66742
16.03.20 3:38:14

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	66742	16129
	Doc Date	17-03-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	17-03-2020	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *D540865*	13.00	455.00	0.00	12.00	6,624.80
					Total Order Value . . .	**6,624.80**

Rupees : Six Thousand Six Hundred Twenty Four and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Wipro' brand,

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 3 days

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penality For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty 1 yr

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for 2nd floor renovation work purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______________

Date : __/__/____

MEMO

DATE & FROM:	TO & REMARKS.
18/3/2020	
Akheel.	
	Respected MD sir.
	This requisition is
	for 3rd floor lunch room
	purpose. please approve it sir.

Requisition Form

Company Name:	SILVER OAK VILLAS LLP	Date:	16.03.2020
Site & Phase :	Soham manson (H.O)	Time:	05.40 PM
Supplier		Req. No.	16129
Material required before date:	Urgent	ID No.	56405

No	Description	Size	Quantity	Units	Inward No	Date
1	Garnet 8w Wavw down light(D540865)	STD	13	Nos		
2	66742					
3						
4						
5						
6						
7						

Remarks : Material required for Soham manson (H.O)

Prepared By	Akheel	Approved by	
Sign.& Date	16.03.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

for what?

APPROVED BY
18 MAR 2020
SOHAM MODI
MANAGING DIRECTOR

APPROVED BY
18 MAR 2020
SOHAM MODI
MANAGING DIRECTOR

Estimate/Draft PO

 17-03-2020 12:44:12 PM Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	66742	16129
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	17-03-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	17-03-2020	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Estimate/Draft PO for the Supply of following Items.

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Delivery Date Within 3 days

Delivery Location Head Office
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Phone. 040-66335551

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Transportation Cost Transport cost shall be borne by us.

Warranty 1 yr

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for 2nd floor renovation work purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

APPROVED BY
18 MAR 2020
SOHAM MODI
MANAGING DIRECTOR

APPROVED BY
18 MAR 2020
SOHAM MODI
MANAGING DIRECTOR

T. Bhasker

For *Silver Oak Villas LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Reflections Electricals Pvt. Ltd.,*

Name : ____________ Name : ____________ Date : __/__/____