PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/05/20	Prepared by:	Prabhakar
PO/WO no.	66401	PO / WO Date.	04.03.20.
Supplier Name	Sri Balaji Enterprises	PO/WO amount	1,823.10
Firm/Company	Syed Mehdi	Project	Bowenpally
Sl. No.	Bill No.	Bill Date	Bill amount
1	10	11.5.20.	1789-00
2			/
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1789-00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits : Transportation charges	472-00
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	~~1789~~ 2261-00
Amount E – PO / WO value:	1823.10
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained~~ below)
Excess / short material received	□ ~~Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	25/05/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]			V. Krishnaveni		
Date		21/05/20			21/05/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

॥ Shree Ganeshay Namah ॥

GSTIN: 36AEIPJ0494H1ZF

Subject to Hyderabad Jurisdiction

CASH / CREDIT MEMO

Cell : 9030605690
9885288441

SBE

SRI BALAJI ENTERPRISES

Dealers in : Plywood, MDF, Laminate, Vaneer & Hardware

14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 500 001. T.S.
E-mail : seetaram.joshi@yahoo.com

Sl. No. 10

Date: 11-5-2020

Buyer's Name SYED MEHDI

Address Syed Mehdi 2 Razia Banu Bowenpally (H(d ofic)) P.O - DOC No. 66401

GSTIN 36AVNPS4017L2Z7 Phone

Description of Goods	Thick -ness	Size	No. of Pcs. Sq. Mtrs.	HSN CODE	Rare per Sq. Mtrs.	Amount Rs.	Ps.
masonite-2PNL-Door	32m	80X26	1	4418	1516/-	1516 =	00
					Total Amount	1516 =	00
D.C. No. 10					Cartage	400 =	00
					TOTAL	1916 =	0
					SGST 9 %	172 =	44
					CGST 9 %	172 =	44
Receiver's Signature with Stamp					IGST.......%		
					Round Off.	+	12
					Grand Total	2261 =	00

MODI PROPERTIES PVT. SEC'BAD INWARD No: 65284 Date: 12/5/20 Sign:

Bank Name : Kotak Mahendra Bank - Branch: Rd. No.1, Banjara Hills.
A/c. No.: 4312001151, IFSC Code : KKBK0000553

Central Bank of India - Branch: Begum Bazar,
A/c. No.: 3252126355, IFSC Code : CBIN0280809

TERMS & CONDITIONS : Vehicle No. TS 07 UA - 9256

E.& O.E.

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises
4. If the Bill is not paid on presentation interest at 24% per annum

For SRI BALAJI ENTERPRISES

II Shree Ganeshay Namah II

GSTIN: 36AEIPJ0494H1ZF

Subject to Hyderabad Jurisdiction

Cell : 9030605690
9885288441

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SBE SRI BALAJI ENTERPRISES

Dealers in : Plywood, MDF, Laminate, Vaneer & Hardware

14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 500 001. T.S.

DELIVERY CHALLAN

Sl. No. 10

Date: 11-5-2020

Buyer's Name: SYED MEHDI

Address: Syed mehdi & Razia Banu Bowenpally (Med) P.O - DOC No. 66401

GSTIN: 36AVWPS4017L1Z7 Phone

Description of Goods	Thickness	Size	No. of Pcs.	Remarks
masonite-2PNL-DOOR	32MM	80X26	1 NO	
			1 NOS	

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 38231 Date: 16/5 Sign: PR

Receiver's Signature with Stamp

E.& O.E.

Despatch through/Transport Name........ Vehicle No. TS07UA 9256

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises
4. If the Bill is not paid on presentation interest at 24% per annum

For SRI BALAJI ENTERPRISES

5343

Purchase Order

 04-Mar-20 4:23:51 PM Original

66401
05.03.20 2:52:14

From Company : **SYED MEHDI**
5-4-187/3&4,II Floor,M.G.Road, Secunderabad-500003.
G S T No. : 36AVWPS4017L1ZT

Supplier Details			
Sri Balaji Enterprises	**Doc No**	66401	12969
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	04-03-2020	
	Quote No	nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	04-03-2020	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2360 - Carpentry - doors - Panel Doors - Others - Nos *80"x26"*	1.00	1,545.00	0.00	18.00	1,823.10
	Total Order Value . . .					**1,823.10**

Rupees : One Thousand Eight Hundred Twenty Three and Paise Ten Only.

Terms and Conditions :-

Specification / Brand	All items shall be of good quality, with Masonite Skin,2 sides,2 Panels, grain texture, HDF, Rate per sft is Rs.107/- GST 18% Extra,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in 4 days.
Delivery Location	Syed Mehdi & Razia Banu(Bowenpally) Bowenpally Check Post, Beside MMR Function Hall, Bowenpally. Phone. Sravan:9502177588
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 282 villa purpose , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***SYED MEHDI***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Syed Medhi	Date:	30.01.20
Site & Phase :	Syed Mehdi Bowenpally	Time:	17:00
Supplier	SSLP	Req. No.	12969
Material required before date:	urgent	ID No.	55023

No	Description	Size	Quantity	Units	Inward No	Date
1	**Mosquito Mesh**	4'X4'6"	11	Nos		
2	Mosquito Mesh	5'X4'6"	02	Nos		
3	Mosquito Mesh	4'6"X3'	02	Nos		
4	Mosquito Mesh	3'X3'6"	02	Nos		
5	Mosquito Mesh	3'X4'	05	Nos		
6	Mosquito Mesh	6'X4'6"	02	Nos		
7	Door Shutter 66401	80"X26"	01	Nos		
8	Mosquito Mesh	3'2"X2'2"	04	Nos		
9						
10						

Remarks:282			
Prepared By	M Ramesh Reddy	Approved by	APPROVED 30 JAN 2020 MANISH PARIKH
Sign.& Date	30.01.2020	Sign. & Date	SR PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.