Entered

PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	20/05/2020	Prepared by:	T.D. Murthy
WO no.	66362	WO date.	04/03/2020
Contractor Name	Abdul Qadeer	WO amount – A	Rs. 61,785/-
Firm/Company	Villa Orchid LLP	Project name	Villa Orchids
Nature of work	False Ceiling work		
Villa/flat/block no.	Misc. Works at bathrooms and kitchen.		
Request for payment date	17/03/2020	Request for payment amount – B	Rs. 55,575/-
GST on bills – C	Rs. 10,004/-	Total D = B + C	Rs. 65,579/-
Work done from	01/03/2020	Work done to	15/03/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	005	14/05/2020	Rs. 65,579/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 65,579/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 65,579/-
Amount J – Difference A-B (should be nil)			Rs. 6,210/-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO		☑ Yes ☐ Excess received ☐ Short received ☐ Explained below	
Difference between A & B acceptable		☑ Yes ☐ No (explained below)	
Excess / short material received		☑ Approved - within acceptable limits ☐ No (explained below),	
Close WO		☑ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – **Rs. /-** ☑ No	
Payment – due date		**23/05/2020**	

Remarks: **Estimate and measurement sheet is attached. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 20 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	20/5/20	20/5					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

ABDUL QADEER

TAX INVOICE CASH / CREDIT

Cell : 9182242690

ABDUL QADEER

Supplier & Contractors

Spl. in : Plaster of Paris, False Ceiling, Gypsum Board, Partition Works, Thermacol Ceiling, Armstrong, Border, Flower & All Types of Ceiling Works.

14-1-96/3/B, Allapur, Borabanda, Hyderabad - 500 018. Email : rkdecorators@gmail.com

Seller GST No.: 36AAUPQ5292N1ZL Mode of Transport : Product Reference No. State : Telangana, State Code : 36	Invoice No. : 005 Invoice Date : Date of Supply : 14/05/2020 PO No. & Date : 66362
Details of Receiver / Billed to : Name : Villa Orchid LLP Address : Buyer GSTIN 36AANFG4817C1ZH State Telangana Code 36	**Details of Delivery Address :** Name : Address : Buyer GSTIN State Code

S.No.	NAME OF THE PRODUCT	HSN Code	Qty.	Unit Price	Taxable Value
1	False ceiling Bathroom villa No:- 9, 10, 8, 44, 48, 55, 100, 108 107, 191, 190, 203, 204, 201, 202 209, 285		1425	39	55,575

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 6551
Date: 20/5/20
Sign:

Total Invoice Amount : (Inwords) Sixty five Thousand five hundred Seventy Eight only	Total Amount Before Tax	55,575
	Add CGST @ 9 %	5001.75
	Add SGST @ 9 %	5001.75
	Add IGST @ %	
	Total Amount GST	10,003.5
Goods once sold will not be taken back. Our responsibility ceases once delivery made.	Total Amount After Tax	65,578.5
	GST Payable on Reverse Charge	

For ABDUL QADEER

id: 57920

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	10917	Date - site bills Register	17-03-2020
Company Name:	VOC LLP	Site:	VOC
Name of Contractor	Abdul Qadeer		
Nature of work	False Ceiling Misc work		
Work done	From Date 01-03-2020	To Date	15-03-2020

Sl. No.	Villa/Flat block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Misc. False Ceiling	1425	39	Sft	55,575	
2.	work					
3.	Villa no 100					
4.	9, 212, 108					
5.	10, 55, 107					
6.	48, 190					
7.	209, 191					
8.	201, 203					
9.	202, 285					
10.	44, 204					
11.	8, 210 Total:				55,575=00	

Bill required	☐ YES ☑ NO.	GST bill required	☑ YES ☐ NO.
Measurement & estimate sheet:	☐ Required ☑ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.	66362	PO/WO date:	4-3-20

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 17/3/2020	Date: 19/03/2020	Date:
Sign:	Sign: Naveen Kumar.	Sign:

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors 3. Wherever not applicable – fill NA 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
20 MAR 2020
MANAGING DIRECTOR

17 MAR 2020

Scanned with CamScanner

Measurement Sheet										
Company Name:		Villa Orchids LLP								
Project:		Villa Orchids								
Description :		False ceiling work done measurment details								
Prepared By:		A Suresh								
Date :		17.03.2020								
Name of the Contractor :		Abdul Qadeer								
A			A	B	C	D	E=AxBxCxD	F	G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	Remarks
1.00	V.No 100	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total A				75.00	Sft		
2.00	V.No 108	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total B				75.00	Sft		
3.00	V.No 107	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total C				75.00	Sft		
4.00	V.No 190	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total D				75.00	Sft		
5.00	V.No 191	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total E				75.00	Sft		
6.00	V.No 203	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total F				75.00	Sft		
7.00	V.No 285	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft	17 MAR 2020	
			Sub total G				75.00	Sft		
8.00	V.No 204	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total H				75.00	Sft		

9.00	V.No 210	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total I				75.00	Sft		
10.00	V.No 212	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total J				75.00	Sft		
11.00	V.No 55	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total K				75.00	Sft		
12.00	V.No 48	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total L				75.00	Sft		
13.00	V.No 209	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total M				75.00	Sft		
14.00	V.No 201	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total N				75.00	Sft		
15.00	V.No 202	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total O				75.00	Sft		
16.00	V.No 44	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total P				75.00	Sft		
17.00	V.No 8	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total Q				75.00	Sft		
18.00	V.No 9	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total R				75.00	Sft	17 MAR 2020	
19.00	V.No 10	Kitchen	10.00	4.00	1.00	1.00	40.00	Sft		
		Guest toilet	7.00	5.00	1.00	1.00	35.00	Sft		
			Sub total S				75.00	Sft		

		TOTAL AREA							1,425.00	

1 7 MAR 2020

Estimate Sheet						po no 64248		
Company Name:		Villa orchids llp				Approved by:		
Project:		Villa Orchids				Sign:		
work description:		False ceiling work done measurment details						
Prepared By :		A Suresh				work done from date	1.1.20	
Contractor Name :		Abdul Qadeer				work doen to date	15.3.20	
Date:		17.03.20						
		A		C	D=AxC	E=Sum of D		
S No.	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks	
1.00	FALSE CEILING MISC	1,425.00	SFT	39.00	55,575.00			
						55,575.00		

17 MAR 2020

Naveen Kumar
19/03/2020

Purchase Order

66362
27.02.20 12:59:21

Page(s) 1 Of 1   16-03-2020 12:31:39

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Abdul Qadeer	**Doc No**	66362	63238
14-1-96/3/A,Allapur, Borabanda, Hyderabad, Ranga Reddy, Telangana-500018	**Doc Date**	04-03-2020	
	Quote No	Nil	
GSTIN 36AAUPQ5292N1ZL	**Quote Date**	04-03-2020	
9908194281 9908194281	**SupplyType**	Supply And Installation	

Kind Attn : Abdul Qadeer

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6022 - Miscellaneous - False Ceiling - NA - sft *Gypsum False Ceiling - Plain*	1,540.00	34.00	0.00	18.00	61,784.80
					Total Order Value . . .	**61,784.80**

upees : Sixty One Thousand Seven Hundred Eighty Four and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	Above rate as per guideline cir.no.552(a) dtd. 24.10.09 issued by our M.D. and accepted by contractor. Above rates are inclusive of all.
Payment Terms	60% on delivery of all materials, 20% on starting of work and bal. after completion of all works.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Bills must be submitted to H.O. within 30 days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	One year on workmanship
Advance Paid	Nil
ther Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for villa bathrooms & kitchen area plumbing line covering work pupose.
Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Villa Orchids LLP*

Authorised Signatory

Name : 16/03/2020

Accepted the above Terms And Conditions

For *Abdul Qadeer*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	02.03.2020
Site & Phase :	VOC	Time:	13.44
Supplier	Abdul Qadeer (Aziz)	Req. No.	630238
Material required before date:	10.03.2020	ID No.	55979

No	Description	Size	Quantity	Units	Inward No	Date
1	False ceiling work (misc works toilets)	std	1540	Sft	84	
2	Gyp-Plain					
3						
4	PO					
5	66362					
6						
7						
8						
9						
10						

Remarks: - For Voc villa bathroms & kithecn area plumbnig line covering purposee

APPROVED BY

Prepared By	A Suresh	Approved by	04 MAR 2020
Sign.& Date	02.03.2020	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/~~Draft PO~~

 04-03-2020 14:09:26 Original / Office Copy / Purchase Div.Copy

From Company : **Abdul Qadeer**
14-1-96/3/A,Allapur, Boradanda, Hyderabad, Ranga Reddy, Telangana-500018
G S T No. : 36AAUPQ5292N1ZL

Supplier Details			
Abdul Qadeer VOC LLP	**Doc No**	66362	63238
14-1-96/3/A,Allapur, Borabanda, Hyderabad, Ranga Reddy, Telangana-500018	**Doc Date**	04-03-2020	
	Quote No	Nil	
GSTIN 36AAUPQ5292N1ZL	**Quote Date**	04-03-2020	
9908194281 9908194281	**SupplyType**	Supply And Installation	

Kind Attn : Abdul Qadeer

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Advance Paid	Nil
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Completion Date	Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

APPROVED BY
04 MAR 2020
SOHAM MODI
MANAGING DIRECTOR

V. Pardip
4/3/20

For ***Abdul Qadeer***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Abdul Qadeer***

Name : ____________ Name : ____________ Date : __/__/____