PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	8-7-20	Prepared by:	T.Bhasker
PO/WO no.	66703	PO / WO Date.	16/3/20
Supplier Name	Shubha Enterp.	PO/WO amount	1798
Firm/Company	MRM LLP	Project	UMR
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11	14/5/20	1798
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1798

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1798
Amount E – PO / WO value:	1798
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ~~□ No~~
Payment – due date	11/7/20
Remarks:	Original PO and Req misplace please consider

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	8.7.20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 11	Date : 14-May-2020	P.O. No. : 66703 // 68260	Date : 14-May-2020
Reverse Charge (Y/N) : No		D.C. No. :	Date :
State : Telangana	State Code : 36	Vehicle No. :	L.R. No. :

Bill to Party : MODI REALITY (MALLAPUR) LLP 2nd FLOOR 5-4-18-7/3&4 SOHAM MANSION SECUNDERABAD ,HYDERABAD State: Telangana(36) GSTIN No.: 36AAEFM1459R1ZP	Ship to Party : MODI REALITY (MALLAPUR) LLP 2nd FLOOR 5-4-18-7/3&4 SOHAM MANSION SECUNDERABAD ,HYDERABAD State: Telangana(36) GSTIN No.: 36AAEFM1459R1ZP

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 16 AMPS POWER PLUG	8538	15.00 NOS.	101.60	1,524.00
				1,524.00
CGST TAX 9 %				137.16
SGST TAX 9%				137.16
ROUNDED				(-)0.32
				1,798.00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 65551
Date: 21/5/20
Sign:

INWARD
MODI REALTY MALLAPUR LLP
I.W. No. 760 Dt. 19/5/2020
MRN No. Dt.
Received By Saman Sai Sign. 19/5/2020

MRN Closed

Indian Rupees One Thousand Seven Hundred Ninety Eight Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 07-07-2020 12:21:01 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details				
Shubham Enterprises		**Doc No**	66703	68260
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003		**Doc Date**	16-03-2020	
		Quote No	Nil	
GSTIN 36AMRPG2711M1ZT	6656-8151..	**Quote Date**	16-03-2020	
040-66318150/23468151	9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4638 - Electrical - other - Power plug - 16A - nos	15.00	101.60	0.00	18.00	1,798.32
				Total Order Value . . .	**1,798.32**

Rupees : One Thousand Seven Hundred Ninty Eight and Paise Thirty Two Only.

Terms and Conditions :-

Specification /	All items shall be of Anchor brand
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order forpower supply o A & B block purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________________ Name : ____________________ Date : __/__/____