PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	23/6/20.	Prepared by:	SOWMYA
PO/WO no.	68129.	PO / WO Date.	19/6/20
Supplier Name	SSllp.	PO/WO amount	2,723.44
Firm/Company	Mehta & Modi Realty	Project Kocoker llp.	Greenwood heights
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11848	22/6/20.	2,723.44
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,723.44.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9924	22/6/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,723.44
Amount E – PO / WO value:	2,723.44.
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**27.6.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	23/6/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** ORIGINAL INVOICE

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	11848
Greenwood Heights, Sy no-196,Kowkur, Hyderabad	Invoice Date.	22-06-2020
	PO No.	68129
	PO Date.	19-06-2020
	Req ID	57776
GSTIN : 36ABLFM7631F1A3	Req Date	19-06-2020
	Loc Req No	166039

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7595 - Stationery - other - Stationery - NA - nos GHT Brochure Standee		1	2308.00	2,308.00	18	415.44
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 66787 Date 28/6 Sign

IGST	CGST	SGST			
			Total Taxable Amount	2,308.00	415.44
	207.72	207.72	Total Invoice Amount	2,723.44	

Rupees : Two Thousand Seven Hundred Twenty Three and Paise Fourty Four Only.

for Summit Sales LLP

D. Sourya

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 28-06-2020 2:11:01 PM Copy

68129
20.06.20 3:01:17

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secundera
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

040-66335551
9618244433

Doc No	68129	166039
Doc Date	19-06-2020	
Quote No		
Quote Date	19-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 7595 - Stationery - other - Stationery - NA - nos *GHT Brochure Standee*	1.00	2,308.00	0.00	18.00	2,723.44
		Total Order Value . . .			**2,723.44**

Rupees : Two Thousand Seven Hundred Twenty Three and Paise Fourty Four Only.

Terms and Conditions :-

Specification / Brand	GHT Brochure Standee
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	20-06-2020
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	20-06-2020
Measurment	NA
Security	.
Remarks	Nil

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________ Name : ______________ Date : __/__/__

Requisition Form

6R129

Requisition Form

Company Name	MEHTA & MODI REALTY KOWKUR LLP	Date	18.06.2020
Site & Phase	GREENWOOD HEIGHTS	Time	11:00
Supplier	SUMMIT SALES LLP	Req. No.	166029
Material required before date		ID No.	C7776

No	Description	Size	Quantity	Units	Inward No	Date
1	Headrest Stander		1	No's		
2						
3						
4						
5						
6						
7						

Remarks:			
Prepared By	K. Rohith	Approved by	
Sign. & Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9924
Mehta & Modi Realty Kowkur LLP	DC Date.	22-06-2020
Greenwood Heights, Sy no-196,Kowkur, Hyderabad	PO No.	68129
	PO Date.	19-06-2020
	Req ID	57776
GSTIN : 36ABLFM7631F1A3	Req Date	19-06-2020
	Loc Req No	166039

	Description of Goods	HSN/SAC	Qty
1	7595 - Stationery - other - Stationery - NA - nos		1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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INWARD
Inward No: 10464 Dt: 22/06/20
MRN No: 90345 Dt: 23/06/20
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 39217
Date 24/6
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

TRANSIT CO

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11848
Mehta & Modi Realty Kowkur LLP	Invoice Date.	22-06-2020
Greenwood Heights, Sy no-196, Kowkur, Hyderabad	PO No.	68129
	PO Date.	19-06-2020
	Req ID	57776
GSTIN : 36ABLFM7631F1A3	Req Date	19-06-2020
	Loc Req No	166039

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7595 - Stationery - other - Stationery - NA - nos		1	2308.00	2,308.00	18	415.44
	GHT Brochure Standee						
2							
3							
4							
5							
6							
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8							
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10							
11							
12							
13							
14							
15							

INWARD
Inward No: 10464 Dt: 22/06/20
MRN No: 80345 Dt: 23/06/20
Received By: JDh Sign: JDh
MEHTA & MODI REALTY KOWKUR LLP

IGST	CGST	SGST				
			Total Taxable Amount	2,308.00		415.44
	207.72	207.72	Total Invoice Amount		2,723.44	

Rupees : Two Thousand Seven Hundred Twenty Three and Paise Fourty Four Only.

for Summit Sales LLP

D. Sowmya

Authorised signatory

Subject to Hyderabad Jurisdiction