

PURCHASE DIVISION
Advice for approval for credit to supplier

(7)

Date:		6/7/2020		Prepared by:		K. R. Chagula	
PO/WO no.		68081		PO / WO Date.		18/6/2020	
Supplier Name		Jain Sani Rama coner Blouy		PO/WO amount		5,015/-	
Firm/Company		SSLLR		Project		SHLLR	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	053	3/7/2020		5,015/-			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						5,015/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	—	—	80805	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :						—	
Amount C –Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						5,015/-	
Amount E – PO / WO value:						5,015/-	
Amount F – Difference (A – E):						—	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☒ Yes – Rs. —/- ☐ No				
Payment – due date			13/7/2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	✓						
Date	6/7/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

JAI SRI RAMA COVER BLOCKS

Plot No: 266, Near Ice Factory, Gandimaisamma X Road,
Bowrampet, Ranga Reddy, Telangana -500055

TAX INVOICE

To M/S Summit sales LLP-4- 187/3&4, 11nd floor, MG road, secundrabad. 500003 GSTIN - 36ACQFS2044C1Z7		INVOICE NO:053 INVOICE DATE: 03-07-2020 GST: 36CQWPD4814M1Z9 DOCNO :68081			
S.NO	DESCRIPTION	UOM	QTY	RATE	AMOUNT
1	20/25/40/50 mm Cement Cover blocks	Nos	5000	0.85	4250.00
TOTAL AMOUNT					4250.00
SGST 9%					382.50
CGST 9%					382.50
GRAND TOTAL					5015.00
Thanking You,		Yours Faithfully FOR JAI SRI RAMA COVER BLOCKS Proprietor			

INWARD	
Inward No: 14510	Dt: 03/7/20
MRN No: 80805	Dt: 03/7/20
Received By:	Sign: <i>SN</i>
SUMMIT SALES LLP	

Certified by:
<i>[Signature]</i>
Stores Manager



Purchase Order

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18-06-2020 2:57:43 PM



68081

16.06.20 2:49:39

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Jai Sri Rama Cover Blocks
Bowrampet, Ranga Reddy, Telangana

GSTIN 36BTVPD4864J2ZO

9052171934

8185035464

Doc No	68081	14630
Doc Date	18-06-2020	
Quote No	Nil	
Quote Date	18-06-2020	
SupplyType	Supply	

Kind Attn : Chandan Mishra

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6094 - Miscellaneous - Spacers - Other - nos	5,000.00	0.85	0.00	18.00	5,015.00
Total Order Value . . .					5,015.00
Rupees : Five Thousand Fifteen Only.					

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintainance purpose.

Completion Date Nil

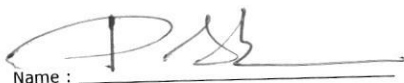
Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory


Name : _____

Accepted the above Terms And Conditions

For **Jai Sri Rama Cover Blocks**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	SSLLP	Date:	17.06.2020
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	14630
Material required before date:		ID No.	57730

No	Description	Size	Quantity	Units	Inward No	Date
1	SPACERS ALL IN ONE 68081		5000	NOS		
2	GI BUCKETS 68089		36	NOS		
3	PLASTIC BLUE SHEETS 68082	12X18	20	NOS		
4	BLUE SHEETS	24X18	10	NOS		
5						
6						
7						
8						
9						
10						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign. & Date	17.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

