(5)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	8/7/20	Prepared by:	T. D. Mukerji
PO/WO no.	68394	PO / WO Date.	29/6/20
Supplier Name	Tirukrupa Agency	PO/WO amount	Rs. 16,517/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1794	30/6/20	Rs. 16,520/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 16,520/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1794	30/6/20	80757	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 16,520/-
Amount E – PO / WO value:	Rs. 16,517/-
Amount F – Difference (A – E):	Rs. 3/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	11/7/20.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	8/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST No. : 36AEMPM4587N1ZL **TAX INVOICE** **CASH / CREDIT** ✆ : 27710119

JINKRUPA AGENCY

Authorised Dealers For : **STERLING & DHARANI** WATER PUMPS,
STERLING & DHARANI SUBMERSIBLE PUMPS
STERLING, MARUTI, AJAY & PREMIER ISI HDPE PIPES
4-3-75/3, HILL STREET, SECUNDERABAD - 500 003.

1794

No. Date 30/06/2020

M/s. Summit Sales LLP

P.O.No 68394 Party's GST No. 36ACQFS2044C1Z7

Quantity	DESCRIPTION	RATE	AMOUNT Rs.	P.
20	20u 20mm PVC Flowel 30mts	700/-	14000	-
	Total		14000	-
	SGST@ 9%		1260	-
	CGST@ 9%		1260	-
	IGST@		—	
	Grand Total		16520	-

67061
4/7/20
SEC'BAD

Total Rs-16520/-

Certified by:
Stores Manager

INWARD	
Inward No: 14487	Dt: 01/7/20
MRN No: 80757	Dt: 03/7/20
Received By:	Sign:
SUMMIT SALES LLP	

E & O. E.

For **JINKRUPA AGENCY**

Goods once sold cannot be taken back or exchanged.
No guarantee for Electricals & Pump.
Subject to Secunderabad Jurisdiction.

Purchase Order

 30-06-2020 10:22:03 AM

68394
24.06.20 12:19:12

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Jinkrupa Agency 4-3-75/3, Hill Street, Sec-Bad -500 003	**Doc No**	68394	14659
	Doc Date	29-06-2020	
	Quote No	Nil	
GSTIN 36AEMPM4587N1ZL	**Quote Date**	23-06-2020	
2771-0119 98496-06725	**SupplyType**	Supply	

Kind Attn : Mr. Hemal H. Mehta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7353 - Plumbing - other - Green Hose pipe - Other - Mtrs *20 nos*	600.00	23.33	0.00	18.00	16,517.64
					Total Order Value . . .	**16,517.64**

Rupees : Sixteen Thousand Five Hundred Seventeen and Paise Sixty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 30/06/2020

Accepted the above Terms And Conditions

For ***Jinkrupa Agency***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP		
Site & Phase :	SHLLP	Date:	27.06.2020
Supplier		Time:	1.30
Material required before date:		Req. No.	14659
		ID No.	58015

No	Description	Size	Quantity	Units	Inward No
1	HARPIC				
2	LIZOL		24	NOS	
3	HAND WASH-SANTOOR		48	NOS	
4	ROOM FRESHNER		60	NOS	
5	WATER BOTTLES		24	NOS	
6	DETTOL LIQUID		36	NOS	
7	DUST BIN		24	NOS	
8	PLASTIC BUCKET WITH MUG		12	NOS	
9	JANTA PASTE		12	NOS	
10	THERMOCOL 68396		30	NOS	
11	BOMBAY BROOMS 68397		100	NOS	
12	GOVA ROPE	SMALL	300	NOS	
13	BLEACHING POWDER 68393		20	BDL	
14	HACKSAW BLADE		200	KGS	
15	MOPPING STICK 68394	DOUBLE	200	NOS	
16	BINDING WIRE		30	NOS	
17	GREEN HOSE PIPE		500	KG	
18	PLASTIC GAMPA		20	BDL	
			60	NOS	

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA		
Sign.& Date	27.06.2020	Approved by	
		Sign. & Date	27 JUN 2020

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

 30-06-2020 10:22:03 AM

68395
24.06.20 12:19:12

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Jinkrupa Agency	**Doc No**	68395	14665
4-3-75/3, Hill Street, Sec-Bad -500 003	**Doc Date**	29-06-2020	
	Quote No	Nil	
GSTIN 36AEMPM4587N1ZL	**Quote Date**	23-06-2020	
2771-0119 98496-06725	**SupplyType**	Supply	

Kind Attn : Mr. Hemal H. Mehta

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Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

30/06/2020

Name :

Accepted the above Terms And Conditions

For ***Jinkrupa Agency***

Name :

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	27.06.2020
Site & Phase :	SHLLP	Time:	16.42
Supplier		Req. No.	14665
Material required before date:		ID No.	58017

No	Description	Size	Quantity	Units	Inward No	Date
1	GREEN HOSE PIPE 68395		20	BDLS		
2	ARALDITE	500 GMS	20	NOS		
3	ARMOUR BOARD 68398		20	NOS		
4	CHALK PIECE 68399		10 cartoon	CARTOON		
5	ALL IN ONE 68401		5000	NOS		
6	SPONGES 68400		500	NOS		
7	JANTA PASTE 68402	500 GMS	20	NOS		
8	WALL CARE PUTTY	20KG	10	NOS		
9						
10						
11						
12						

Remarks:

Prepared By	SOWMYA	Approved by	
Sign.& Date	27.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

27 JUN 2020