PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/07/2020	Prepared by:	Ravali
PO/WO no.	67110	PO / WO Date.	12/05/2020
Supplier Name	Summit Sales LLP	PO/WO amount	2540.16
Firm/Company	Modi Reality Mallapur LLP	Project	GMR
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11205	14/05/2020	1,143.96
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,143.96

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9332	14/05/2020		□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	
Amount C –Other Debits :_	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,143.96
Amount E – PO / WO value:	2540.16
Amount F – Difference (A – E):	1396.2

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below~~)
Excess / short material received	~~□ Approved – within acceptable limits □ No (expla~~ined below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**10/07/20**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Ravali	[signature]	[signature] APPROVED 09 JUL 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	9/7/20.	9/7					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	11205
Modi Reality Mallapur LLP	Invoice Date.	14-05-2020
Sy No, 19, Mallapur, Hyderabad, Next to NFC Rsilway Bridge,	PO No.	67110
	PO Date.	12-05-2020
	Req ID	56723
	Req Date	12-05-2020
GSTIN : 36AAEFM1459R1ZP	Loc Req No	68279

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	1	230.00	230.00	12	27.60
2	7592 - Stationery - other - stamp pad - NA - nos	9612	2	42.00	84.00	18	15.12
3	7560 - Stationery - other - Pen - NA - nos	9608	24	5.50	132.00	12	15.84
	Red -12 nos Blue -12 nos						
4	7593 - Stationery - other - Stapler - other - nos	9608	2	195.00	390.00	18	70.20
	Big						
5	7544 - Stationery - other - Marker - NA - nos	9608	10	16.00	160.00	12	19.20
6							
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MODI PROPERTIES PVT LTD. INWARD No: 6509 Date: 18/05 Sign: ... SEC'BAD

IGST	CGST	SGST			
			Total Taxable Amount	996.00	147.96
	73.98	73.98	Total Invoice Amount	1,143.96	

Rupees : One Thousand One Hundred Fourty Three and Paise Ninty Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 08-07-2020 14:24:14 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	67110	68279
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	12-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	12-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	5.00	230.00	0.00	12.00	1,288.00
2	7592 - Stationery - other - stamp pad - NA - nos	2.00	42.00	0.00	18.00	99.12
3	7560 - Stationery - other - Pen - NA - nos *Red -12 nos Blue -12 nos*	24.00	5.50	0.00	12.00	147.84
4	7593 - Stationery - other - Stapler - other - nos *Big*	2.00	195.00	0.00	18.00	460.20
5	7509 - Stationery - other - Calculator - NA - nos	2.00	155.00	0.00	18.00	365.80
6	7544 - Stationery - other - Marker - NA - nos	10.00	16.00	0.00	12.00	179.20
					Total Order Value . . .	**2,540.16**

Rupees : Two Thousand Five Hundred Fourty and Paise Sixteen Only.

D. vijay
R not Received
9/7/20

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for sales staff use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9332
Modi Reality Mallapur LLP	DC Date.	14-05-2020
Sy No, 19, Mallapur, Hyderabad, Next to NFC Rsilway Bridge,	PO No.	67110
	PO Date.	12-05-2020
	Req ID	56723
GSTIN : 36AAEFM1459R1ZP	Req Date	12-05-2020
	Loc Req No	68279

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	1
2	7592 - Stationery - other - stamp pad - NA - nos	9612	2
3	7560 - Stationery - other - Pen - NA - nos	9608	24
4	7593 - Stationery - other - Stapler - other - nos	9608	2
5	7544 - Stationery - other - Marker - NA - nos	9608	10
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MODI PROPERTIES PVT. LTD. INWARD No. Date. Sign. SEC'BAD

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory