PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	8.7.20	Prepared by:	Prabhakar
PO/WO no.	66866	PO / WO Date.	20.3.20
Supplier Name	Sumit Sales LLP	PO/WO amount	12,309.76
Firm/Company	Silver Oak Villas LLP	Project	Phase-IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	10993	20.3.20	12,309.76
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			12,309.76.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9147	20.3.20	78987	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,309.76
Amount E – PO / WO value:	12,309.76
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ ~~Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	13/7
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED 09 JUL 2020				
Date		8/7	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	10993
Sy No. 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	20-03-2020
	PO No.	66866
	PO Date.	20-03-2020
	Req ID	56496
GSTIN : 36ADBFS3288A2Z7	Req Date	19-03-2020
	Loc Req No	16135

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2402 - Carpentry - windows - Al.sliding Windows 3 02 nos		32	325.50	10,416.00	18	1,874.88
2	6188 - Miscellaneous - Hamali charges - NA - Per		32	0.50	16.00	18	2.88
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15							

IGST	CGST	SGST	Total Taxable Amount	10,432.00	1,877.76
	938.88	938.88	Total Invoice Amount	12,309.76	

Rupees : Twelve Thousand Three Hundred Nine and Paise Seventy Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 08-07-2020 14:24:14 Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	66866	16135
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	20-03-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-02-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2402 - Carpentry - windows - Al.sliding Windows 3 track - 4 ft X 4 ft - Sft *02 nos*	32.00	325.50	0.00	18.00	12,290.88
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	32.00	0.50	0.00	18.00	18.88
					Total Order Value . . .	**12,309.76**

Rupees : Twelve Thousand Three Hundred Nine and Paise Seventy Six Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	After delivery & production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4 days.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for soham mansion(H.O) work purpose.
Completion Date	Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

Bill not Received
T. [signature]
09/07/2020

For *Silver Oak Villas LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________ Name : ____________ Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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MODI PROPERTIES PVT. INWARD SECUNDERABAD 32269 09/07/2020

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory