PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/7/20.	Prepared by:	SOWMYA
PO/WO no.	68336.	PO / WO Date.	26/6/20
Supplier Name	SSILP.	PO/WO amount	6,407.96.
Firm/Company	Vista homes.	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12012	30/6/20.	4,178.96
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,178.96

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10069	30/6/20		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,178.96
Amount E – PO / WO value:	6,407.96.
Amount F – Difference (A – E):	2,229/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☐ No
Payment – due date	**4.7.2020**
Remarks:	Short received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	2/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO. DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	12012
Kapra, Opp to MRR School, Ecil	Invoice Date.	30-06-2020
	PO No.	68336
SY.no.193	PO Date.	26-06-2020
	Req ID	57862
	Req Date	23-06-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99656

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos hand wash	3401	6	65.00	390.00	18	70.20
2	4098 - Consumables - Dust pan - NA - nos		6	25.00	150.00	18	27.00
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	20	16.00	320.00	5	16.00
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	12	48.00	576.00	18	103.68
5	4005 - Consumables - Broom with stick - NA - nos		8	115.00	920.00	18	165.60
6	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	12	78.00	936.00	18	168.48
7	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.00	320.00	5	16.00
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IGST	CGST	SGST	Total Taxable Amount	3,612.00		566.96
	283.48	283.48	Total Invoice Amount	4,178.96		

Rupees : Four Thousand One Hundred Seventy Eight and Paise Ninty Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

67120
4/7/20

Authorised signatory

Purchase Order

 27-06-2020 12:19:36

68336
24.06.20 12:19:12

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	68336	99656
Doc Date	26-06-2020	
Quote No	Nil	
Quote Date	26-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4041 - Consumables - Mopping stick - NA - nos	6.00	125.00	0.00	18.00	885.00
2	4003 - Consumables - Bombay Broom - Big - nos	24.00	56.00	0.00	0.00	1,344.00
3	4022 - Consumables - Dettol - NA - nos *hand wash*	6.00	65.00	0.00	18.00	460.20
4	4098 - Consumables - Dust pan - NA - nos	6.00	25.00	0.00	18.00	177.00
5	4040 - Consumables - Mopping Cloth - NA - nos	20.00	16.00	0.00	5.00	336.00
6	4046 - Consumables - Phinyle - 1Ltr - nos	12.00	48.00	0.00	18.00	679.68
7	4005 - Consumables - Broom with stick - NA - nos	8.00	115.00	0.00	18.00	1,085.60
8	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	12.00	78.00	0.00	18.00	1,104.48
9	4008 - Consumables - Cleaning Cloth - other - nos	20.00	16.00	0.00	5.00	336.00
					Total Order Value . . .	**6,407.96**

22 Rupees : Six Thousand Four Hundred Seven and Paise Ninty Six Only.

Part received

I st Bill no 12012 Amount Rs 4,178/-

Balance has to be received Rs 2,229/

8/7/20

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For ***Vista Homes***

Authorised Signatory

Name : 27/06/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____

Date : __/__/____

Requisition Form

pany Name:	Vista Homes		Date:	23.06.2020
& Phase :	Vista Homes		Time:	12:00
pplier:			Req. No.	99656
Material required before date:		26.06.20	ID No.	57862

No	Description	Size	Quantity	Units	Inward No	Date
1	**Lizol**		12	No's		
2	Bombay Brooms	Big	24	No's		
3	Mopping sticks		06	No's		
4	Hand wash		06	No's		
5	Dust pans		06	No's		
6	Yellow Cloths		20	No's		
7	Mopping cloths		20	No's		
8	Phenyl		12	No's		
9	Cob sticks		08	No's	27 JUN 2020	

PO 68336

Remarks: For site use purpose.

P ared By	Snehapriya	Approved by	Madhu
Sign.& Date	23.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Vista Homes	DC No.	10069
Kapra, Opp to MRR School, Ecil	DC Date.	30-06-2020
	PO No.	68336
	PO Date.	26-06-2020
SY.no.193	Req ID	57862
	Req Date	23-06-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99656

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	6
2	4098 - Consumables - Dust pan - NA - nos		6
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	20
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	12
5	4005 - Consumables - Broom with stick - NA - nos		8
6	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	12
7	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
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INWARD
Inward No: 24879 Dt: 30/6/20
GRN No: 80653 Dt:
Received By: Sign:
Vista Homes

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

39527
4/7/20

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Vista Homes

Kapra, Opp to MRR School, Ecil

SY.no.193

GSTIN : 36AAGFV2068P1ZJ

Invoice No.	12012
Invoice Date.	30-06-2020
PO No.	68336
PO Date.	26-06-2020
Req ID	57862
Req Date	23-06-2020
Loc Req No	99656

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IGST	CGST	SGST				
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	283.48	283.48	Total Invoice Amount	4,178.96		

Rupees : Four Thousand One Hundred Seventy Eight and Paise Ninty Six Only.

for Summit Sales LLP

Authorised signatory

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