

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		3/7/20.		Prepared by:		SOWMYA	
PO/WO no.		68459		PO / WO Date.		30/6/20.	
Supplier Name		Sslp.		PO/WO amount		3,797.28	
Firm/Company		Mehta & Modi kowkur		Project		Mehta & Modi kowkur	
Sl. No.		Bill No.		Bill Date		Bill amount	
1.		12044		1/7/20.		3,797.28	
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						3,797.28	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10099	1/7/20	80704	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						3,797	
Amount E – PO / WO value:						3,797	
Amount F – Difference (A – E):							
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☒ Yes ☐ No (explained below)			
Excess / short material received				☒ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. /- ☒ No			
Payment – due date				11.7.2020			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Sowmya</i>						
Date	3/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 01-07-2020

Customer Details				Invoice No.		12044	
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad GSTIN : 36ABLFM7631F1A3				Invoice Date.		01-07-2020	
				PO No.		68454	
				PO Date.		30-06-2020	
				Req ID		58028	
				Req Date		29-06-2020	
				Loc Req No		140244	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	12	16.00	192.00	0	0.00
2	4003 - Consumables - Bombay Broom - Big - nos	9603	12	56.00	672.00	0	0.00
3	4001 - Consumables - Air Freshner - NA - nos odonil	3307	12	40.00	480.00	18	86.40
4	4065 - Consumables - Vim bar - NA - nos	3405	5	42.00	210.00	18	37.80
5	4059 - Consumables - Surf Detergent Powder - NA -	3402	2	24.00	48.00	18	8.64
6	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	73.00	438.00	18	78.84
7	7555 - Stationery - other - Paper - A4 - bundles	4810	6	230.00	1,380.00	12	165.60
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				3,420.00		377.28	
Total Invoice Amount				188.64		188.64	
Rupees : Three Thousand Seven Hundred Ninty Seven and Paise Twenty Eight Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page 1 Of 2

30-06-2020 16:10:15

Orig



68454

24.06.20 12:19:13

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50000
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	68454	140244
Doc Date	30-06-2020	
Quote No	Nil	
Quote Date	30-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4009 - Consumables - Coconut Broom - other - nos	12.00	16.00	0.00	0.00	192.00
2 4003 - Consumables - Bombay Broom - Big - nos	12.00	56.00	0.00	0.00	672.00
3 4001 - Consumables - Air Freshner - NA - nos odonil	12.00	40.00	0.00	18.00	566.40
4 4065 - Consumables - Vim bar - NA - nos	5.00	42.00	0.00	18.00	247.80
5 4059 - Consumables - Surf Detergent Powder - NA - kgs	2.00	24.00	0.00	18.00	56.64
6 4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	73.00	0.00	18.00	516.84
7 7555 - Stationery - other - Paper - A4 - bundles	6.00	230.00	0.00	12.00	1,545.60
Total Order Value . . .					3,797.28

Rupees : Three Thousand Seven Hundred Ninty Seven and Paise Twenty Eight Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms On complete delivery of all maerials only.

Tax Inclusive of all GST taxes

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site office use purpose.

Completion Date Nil

Measurment Nil

Security Nil

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : _/_/

Name : _____

Name : _____

Requisition Form

Company Name:		MEHTA AND MODI REALTY KOWKUR LLP		Date:		27.06.2020	
Site & Phase:		GHT		Time:		11:00	
Supplier:		SSLLP		Req. No.		140244	
Material required before :		30.06.2020		ID No.		58028	

No	Description	Size	Quantity	Units	Inward No	Date
1	Coconut brooms	Big	12	No.s		
2	Bombay brooms	Big	12	No.s		
3	Odonil	Std	12	No.s		
4	Vim bar	Std	05	No.s		
5	Paper bundles	Std	06	Bundles		
6	Surf	1 kg	02	No.s		
7	Harpic	500 ml	06	No.s		



APPROVED
01 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For site office cleaning purpose

Prepared by	N.Shravya	Approved by	A.Suresh
Sign.& Date	27.06.2020	Sign. & Date	27.06.2020

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

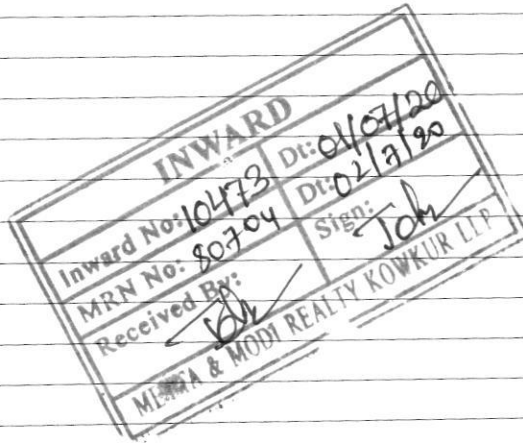
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 01-07-2020

Customer Details		DC No.	10099
Mehta & Modi Realty Kowkur LLP		DC Date.	01-07-2020
Sy No. 196, Kowkur, Hyderabad		PO No.	68454
		PO Date.	30-06-2020
		Req ID	58028
		Req Date	29-06-2020
GSTIN : 36ABLFM7631F1A3		Loc Req No	140244
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3	4001 - Consumables - Air Freshner - NA - nos	3307	12
4	4065 - Consumables - Vim bar - NA - nos	3405	5
5	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	2
6	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6
7	7555 - Stationery - other - Paper - A4 - bundles	4810	6
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

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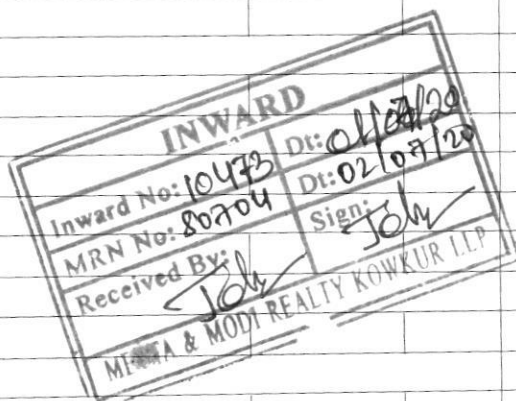
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